

# Supplement for Council

On **Monday 27 November 2023** At **5.00 pm**

## Minutes Supplement

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	Attached to these minutes are 16 supplementary questions and responses asked and given at the meeting and also those that required a written response after the meeting.	

The agenda, reports and any additional supplements can be found together with this supplement on the committee meeting webpage.

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**To:** Council  
**Date:** 27 November 2023  
**Report of:** Head of Law and Governance  
**Title of Report:** Questions on Notice from members of Council and responses from the Cabinet Members and Leader

## Introduction

1. Questions submitted by members of Council to the Cabinet members and Leader of the Council, by the deadline in the Constitution are listed below in the order they will be taken at the meeting.
2. Responses are included where available.
3. Questioners can ask one supplementary question of the Cllr answering the original question.
4. This report will be republished after the Council meeting to include supplementary questions and responses as part of the minutes pack.
5. Unfamiliar terms may be briefly explained in footnotes.

## Questions and responses

**Cabinet Member for Inclusive Economy and Partnerships; Leader of the Council**

### SB1 From Cllr Malik to Cllr Brown – Calling for a ceasefire in Gaza

#### Question

Could the Leader of the council write to both Oxford MPs calling for the ceasefire in Gaza?

#### Written Response

I will write to the Prime Minister and Foreign Secretary urging them to call for a ceasefire.

### SB2 From Cllr Malik to Cllr Brown – Lowering the flag in solidarity with

<b>Palestine</b>	
<b>Question</b> This city flew the flag half-mast in solidarity with Israel. Ramallah, our twin city in Palestine, has not been honoured in the same way. After the killing of over 8,000 Palestinians, when will the city council lower the flag in solidarity with Palestine?	<b>Written Response</b> We have been unable to access the main flagpole since 31 October for safety reasons.
<b>Supplementary Question:</b> I believe there are measures in place to use the additional flagpole over the Town Hall, why has this not been used to honour those killed in Palestine?	<b>Verbal response:</b> There are strict protocols surrounding the use of flag poles at the Town Hall, of which the main flagpole is the one that would be used for lowering in solidarity with another country. It is this flagpole that is currently inaccessible, and we are unable to access it at this time.

<b>SB3 From Cllr Djafari-Marbini to Cllr Brown – Child Poverty Strategy</b>	
<p>Within Northfield Brook child poverty rates are sadly stagnant. This council agreed unanimously on oct 3rd to submit a report to Cabinet with options to:</p> <ul style="list-style-type: none"> <li>a. Implement the Socio-economic Duty within all Council policies over the next eighteen months; and</li> <li>b. Encourage partnership institutions, including Oxford University, to adopt the Socio-economic Duty.</li> </ul> <p>Request that the Head of Communities submit a report to Cabinet with options to:</p> <ul style="list-style-type: none"> <li>a. Develop a Child Poverty Strategy (noting the work done at the Scrutiny Committee) over the next eighteen months informed by the voices of young people affected.</li> <li>b. Implement more immediate actions such as: <ul style="list-style-type: none"> <li>i. Donation of devices to Getting Oxfordshire Online</li> </ul> </li> </ul>	<p><b>Written Response</b></p> <p>Officers have undertaken work assessing the potential implementation of the Socio-economic Duty into Oxford City Council policymaking. An options paper will be brought to Cabinet on this matter in due course.</p> <p>In relation to a Child Poverty Strategy, Cabinet took the decision not to develop a separate Child Poverty Strategy because it felt that this was intrinsic to our Thriving Communities Strategy.</p> <p>Officers have worked with partners such as Aspire to provide refurbished laptops to young people who are digitally excluded.</p> <p>The Council supplied food parcels and food vouchers as part of its response to the pandemic. As the pandemic began to ease the Council working with and listening to the community food system refocused its support towards better empowering the community food system (such as food banks, food larders etc). The funding that was secured from</p>

<p>ii. Considering how parents and carers in or at risk of destitution (including those with no recourse to public funds) can access support via "food first" and "cash first" approaches.</p> <p>Will above deadlines as agreed unanimously by council be met and what progress has taken place thus far?</p>	<p>government was used to help enable better sustainability within the system through training, wrap around support, funding a community van, funding of fridges/fridge freezers and more healthy and nutritious food etc. We have similarly been using the Household Support Fund to fund community groups, advice centres and some individuals. The funding to individuals is currently through vouchers rather than cash which enables the Council to accurately manage what the vouchers are spent on and meet its reporting requirements to government.</p>
<p><b>Supplementary Question:</b></p> <p>The answer to my question mentions 'in due course', what is the timeline for this?</p>	<p><b>Verbal response:</b></p> <p>I do not have a timeline, that is why it says, 'in due course', but it will be within the municipal year.</p>

<p><b>SB4 From Cllr Jarvis to Cllr Brown – Gender neutral toilets in public buildings</b></p>	
<p><b>Question</b></p> <p>Can the portfolio holder set out what steps if any have been taken to introduce gender neutral toilets in public buildings owned by the city council since November 2021?</p>	<p><b>Written Response</b></p> <p>There have been no gender neutral toilets provided in existing public buildings. In new schemes in the control of the council gender neutral toilets will be provided where possible.</p>
<p><b>Supplementary Question:</b></p> <p>Has any work been undertaken to assess if existing council owned building could include gender neutral toilets?</p>	<p><b>Written Response:</b></p> <p>At this present time, no additional work to include Gender Neutral Toilets in Council-owned buildings has been undertaken.</p>

<p><b>SB5 From Cllr Rawle to Cllr Brown – Motion on period products</b></p>	
<p><b>Question</b></p> <p>Since the motion on period products at council in July 2022 what steps has cabinet taken to implement the motion as voted in favour of at the meeting?</p>	<p><b>Written Response</b></p> <p>We have provided free products in the toilets of most of our community centres since August 2022. The products are displayed in the toilets alongside a poster that has information about who to contact if someone needs more products. Staff in our community centres will check when products need replacing and contact a distributor when they need more</p>

	<p>products. We haven't managed to reach all of the community centres as yet, but there is a plan in place to get products into these locations as soon as possible.</p> <p>To fund the project, Oxford City Council used a combination of facilities budget, contribution from the Federation of Oxford Community Associations and the Household Support Fund. Oxford City Council also work in partnership with a number of partners and organisations to distribute products across the city in community centres as well as to community groups. We share a donation box in one of our local Tesco stores with the Wings project. The Wings Project is a part of the Young Women's Music Project - you can find out more about the Wings project <a href="#">here</a>. We also take opened products which Wings are unable to use to reduce waste.</p> <p>Since the project began, we have had really positive feedback from members of the public such as "I didn't know you did this, what a great initiative" and "I'm really pleased to see this". The products are well used, and people are reaching out if they are in need.</p>
<p><b>Supplementary Question:</b></p> <p>Could you provide a timeline of when we would be able to provide these in all community centres, and whether period products and sanitary bins would also be supplied to men's toilets?</p>	<p><b>Written Response:</b></p> <p>Currently 15 of our Community Centres are offering free period products and we are working hard to ensure that the remaining centres can offer products in the new year. Blackbird Leys, Barton, and Rose Hill Community Centre have offered free period products in the toilets since August 2022, the remaining 12 Community Centres have offered products since April 2023.</p> <p>Giving specific timelines is difficult, as despite a strong commitment from partners across the city to provide free products there are budgetary challenges which individual community centres and organisations are trying to manage. We continue to explore options for external funding to cover the cost of the period</p>

	<p>products across the city as well as working closely with Community Centres to explore opportunities to apply for smaller grants which will enable a more localised offer.</p> <p>As well as seeking ongoing funding we are continuing to explore expanding the number of donation points within supermarkets across the city and developing a more effective method of collection and distribution of donated products.</p> <p>We look forward to providing further updates and welcome any support or suggestions to address the ongoing funding challenges, which would also be needed to expand this work into male toilets.</p>
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**Cabinet Member for Finance and Asset Management; Deputy Leader of the Council**

<b>ET1 From Cllr Rawle to Cllr Turner – Meadow Lane car park</b>	
<p><b>Question</b></p> <p>When will a decision be made on future management of the Meadow Lane car park?</p>	<p><b>Written Response</b></p> <p>The City Council has received objections from a statutory consultee to all 4 options tabled – further work is being undertaken to understand the options available to the Council. Stakeholders are being kept up to date with the changes in timescale.</p>

<b>ET2 From Cllr Gant to Cllr Turner – Rent Relief/Holidays for Tenants</b>	
<p><b>Question</b></p> <p>Can the Cabinet Member confirm if it is looking at further rent relief and/or rent holidays for tenants of its buildings in the voluntary and community sector, given the huge challenges around availability of grant funding, maintenance costs, and increasing need for the kind of services they provide?</p>	<p><b>Written Response</b></p> <p>The Asset Management strategy was refreshed and approved by Cabinet in 2021. The strategy sets out the approach to rents relating to buildings occupied by community and volunteer groups.</p> <p>Any funding provided to support community and volunteer groups should</p>

	be through the Council's grants programme rather than rent concessions or relief. Groups are also able to apply for grants from third parties if required.
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**Cabinet Member for Leisure and Parks; Deputy Leader of the Council**

<b>CM1 From Cllr R Smith to Cllr Munkonge – The Quarry Sports Building</b>	
<b>Question</b> How many community groups currently hire the Quarry sports building in Margaret Road Park?	<b>Written Response</b> There are three different groups that use the pavilion in line with questions CM1 and CM2. Quarry Rovers FC are the main user.
<b>Supplementary Question:</b> Could you provide the occupancy percentage for the three different groups that use the pavilion?	<b>Written Response:</b> Group 1 – 59% Group 2 – 20% Group 3 – 6% Free space to book – 15%

<b>CM2 From Cllr R Smith to Cllr Munkonge – The Quarry Sports Building</b>	
<b>Question</b> How many commercial groups currently hire the Quarry sports building in Margaret Road Park?	<b>Written Response</b> We would highlight that all groups pay a general fee to use the facilities and that there is no separate 'commercial or community fee level'.

<b>CM3 From Cllr Morris to Cllr Munkonge – Additional public spaces for growing food?</b>	
<b>Question</b> Could the portfolio holder outline what the council is currently doing to identify additional public spaces for growing food?	<b>Written Response</b> There are a number of different pressures on space within the City. This makes identifying additional public growing spaces more challenging. As part of the City Food Action Plan and Food Action Working group, the City Council in partnership with Good Food Oxfordshire and other public bodies will



	be looking to build on existing mapping of biodiversity and green space to explore this. It should also be noted that in a recent survey (2021) Oxford was seventh in a list of cities in the country with the most allotments.
<b>Supplementary Question:</b> With the increased growth in housing in the City, should the Council not be looking for more areas to allocate for allotment use?	<b>Verbal Response:</b> The Council is working with its partners to source other areas to allocate for allotment use.

<b>CM4 From Cllr Morris to Cllr Munkonge – Cutteslowe Greenhouse project's lease</b>	
<b>Question</b> Can the portfolio holder explain the current situation with regards to the Cutteslowe Greenhouse project's lease?	<b>Written Response</b> The current leaseholder is not in occupation and the Council is aware they would like to surrender their lease. The Council is in negotiations with an alternative community group to take a new lease of the premises. The new group do not intend to change the use of the premises.
<b>Supplementary Question:</b> Is there a timeline on these negotiations?	<b>Written Response:</b> There is currently no agreed timescale against this. With the tenant needing to undertake a condition survey, the timescale will be reliant on this.

<b>CM5 From Cllr Morris to Cllr Munkonge – Large scale firework display at South Park</b>	
<b>Question</b> What assessment has the City Council done as to the suitability of South Park as a venue for large scale fireworks displays following the substantial damage done to the park this year?	<b>Written Response</b> South Park has been used as a venue for large scale fireworks events for over 50 years and this is a very popular event which also raises money for charity. This year, there was a storm a few days before the event which meant that the park was muddier than usual. A thorough review is being undertaken to consider all options to mitigate this in future while safeguarding this important event.
<b>Supplementary Question:</b>	<b>Verbal Response:</b>

Is the Council in a position to review their position on using South Park, especially with the large scale bonfire which would go against Council policy?	We are entering into discussions in January and will be reviewing the position then.
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<b>CM6 From Cllr Sandelson to Cllr Munkonge – South Park’s annual fire display</b>	
<b>Question</b> What future plans does the council have to prevent South Park, during the annual fireworks display, from being made into an inaccessible mud bath for many months?	<b>Written Response</b> A thorough review is being undertaken to consider all options to mitigate this in future while safeguarding this important event.
<b>Supplementary Question:</b> Could the Council consider some form of protection over the grass in future fireworks displays?	<b>Verbal Response:</b> Yes, this is something that will be discussed at the future meetings.

**Cabinet Member for Planning and Healthier Communities**

<b>LU1 From Cllr Miles to Cllr Upton – Cycle parking process</b>	
<b>Question</b> What is the city council’s official process steps for approving and installing bike stands on pavements and land owned by the city council?	<b>Written Response</b> If the land is within city council ownership, once a request for a cycle rack is received the council then undertake any stakeholder engagement required. If the location is suitable, it can be added to the list for funding through our Cycling Infrastructure Fund, and if that site is prioritised ODS are instructed to install the racks  If funding is available from, for example, a ward member’s CIL fund, then the racks can be installed by ODS immediately.  The council is also actively seeking suitable sites to install racks and is working with third party landowners

<b>LU1 From Cllr Miles to Cllr Upton – Cycle parking process</b>	
	through our Park That Bike scheme.
<b>Supplementary Question:</b> Who and how is future cycle parking location determined, and what drawings are required to secure approval?	<b>Verbal Response:</b> The initial review is undertaken by ODS, and the delays in Summertown were due to the land being owned by the County Council.

<b>LU2 From Cllr Fouweather to Cllr Upton – Seacourt Park and Ride</b>	
<b>Question</b> Since the extension to the Seacourt Park and Ride was opened how many times has it had to be closed because of flooding?	<b>Written Response</b> The extension has been closed four times as a result of flood events - January 2023, April 2023, October 2023 and November 2023.

<b>LU3 From Cllr Fouweather to Cllr Upton – Seacourt Park and Ride</b>	
<b>Question</b> For each time the Seacourt Park and Ride extension has been closed due to flooding how much has the Council paid ODS to clean up the car park so that it is available for parking again?	<b>Written Response</b> The cost per clean-up is £750.

<b>LU4 From Cllr Morris to Cllr Upton – Marston cycle path</b>	
<b>Question</b> Can the portfolio holder set out what correspondence the City Council has had with the County Council over lighting the main Marston cycle path behind Purcell Rd?	<b>Written Response</b> This cycle path is not owned by the City Council and therefore no correspondence has been exchanged by council officers, but city councillors particularly Cllr Mary Clarkson, have raised this on many occasions. It has been referred to County to investigate the possibility of lighting. The adjoining land owner, Hertford College, is also considering lighting as part of a forthcoming works programme to update their site.

<p><b>Supplementary Question:</b></p> <p>Why have some works been undertaken, but not all of it?</p>	<p><b>Verbal Response:</b></p> <p>The responsibility for footpaths is with the County Council, and the City Council has requested these works be undertaken, but we cannot enforce it.</p>
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**LU5 From Cllr Pegg to Cllr Upton – Retrofit Air Source Heat Pumps**

<p><b>Question</b></p> <p>Is the cabinet member concerned by the noise requirements residents looking to retrofit their homes with air source heat pumps are being asked to meet?</p>	<p><b>Written Response</b></p> <p>Residents looking to fit an air source heat pump (ASHP) can either choose one which complies with nationally set limits and conditions and can then install it without further regulations (known as a Permitted Development (PD) right) or they must apply for Planning Permission. The limits and conditions relating to PD rights include siting, heating capacity and other restrictions, which in part limit the noise impact of an ASHP on their neighbours. Because all ASHPs emit noise, which has the potential to harm people’s health and wellbeing, the Council’s current approach to planning applications which include an ASHP is therefore to require them to submit sufficient information to demonstrate that the noise is not likely to cause problems for those in the locality. Similar requirements apply in most local authority areas and officers are working to use best practice in providing guidance and advice to applicants.</p>
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<p><b>Supplementary Question:</b></p> <p>Does the Cabinet Member feel that it is an excessively cautious approach to request that residents request ASHP’s to enable them to fit retrofit air source heat pumps?</p>	<p><b>Written Response:</b></p> <p>We do <b>not</b> routinely request noise reports. There is a clear path for residents to take to install an ASHP without requiring any additional noise reports - by choosing an ASHP that complies with national guidelines (see guidance here - <a href="https://www.planningportal.co.uk/permissions/common-projects/heat-pumps/the-microgeneration-certification-scheme">https://www.planningportal.co.uk/permissions/common-projects/heat-pumps/the-microgeneration-certification-scheme</a>).</p> <p>Where residents choose not to take that</p>
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	path, it is essential that we are able to assess the noise output of the ASHP to ensure that such noise does not cause undue disturbance to neighbours.
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<b>LU6 From Cllr Miles to Cllr Upton – Electric charging points for street traders</b>	
<b>Question</b>	<b>Written Response</b>
What is the progress that has been made on providing electric street charging points for street traders?	The importance of finding alternative power sources for street trading was recognised by the General Purposes Licensing Committee and as Cabinet Member for Planning and Healthier Communities, Councillor Upton has taken a lead role. Discussions with County about the role of the ZEZ expansion in controlling the problem have been initiated by Councillor Upton who has also engaged with City Council officers to explore the possibility of using commercially-provided rechargeable batteries.

**Cabinet Member for Citizen Focused Services**

<b>NC1 From Cllr Miles to Cllr Chapman – Bin storage arrangements for terraces without front gardens</b>	
<b>Question</b>	<b>Written Response</b>
What is the council's formal policy for alternative options for bin storage for streets like (e.g. Mayfield Road) where houses do not have front gardens and where the multiple bins are permanently being stored on the narrow pavement blocking pedestrian access of this infrastructure?	Properties that cannot store bins off-street are provided with <a href="#">lilac sacks for waste and clear sacks for recycling</a> . These are provided twice a year currently and collected on the same schedule as wheeled bins.  Where residents request wheelie bins for storage in rear gardens these are provided. The bins would typically need to be brought through the property and left on the pavement on collection day. Wheelie bins should not be stored on the

	<p>public highway.</p> <p>It should be noted that these arrangements operate successfully in a number of areas across the city, in particular within Jericho and Osney Island. Nonetheless, where appropriate we can arrange for the ODS recycling team to door knock and advise residents, and they can sticker and label bins and provide sacks - if the occupants do not have them.</p> <p>An ODS team visited Mayfield Road on Monday 20 November and reported that there were no sacks or bins left out on the street.</p> <p>If there were such a recurrent problem in any specific area, then the Community Response Team would need to address this as they have environmental enforcement powers.</p>
<p><b>Supplementary Question:</b></p> <p>Has there been a formal, and consistent communication to these residents to inform them that they are able to request these lilac sacks?</p>	<p><b>Verbal Response:</b></p> <p>Yes, and I can confirm that 1,722 residents have taken up the opportunity to request these sacks in place of bins.</p> <p>Where ODS have noticed blockages during refuse collections, this is fed back to the Recycle and Waste Team who will work with those households to promote the use of sacks in place of bins.</p>

<p><b>NC2 From Cllr Smowton to Cllr Chapman – ODS response times</b></p>	
<p><b>Question</b></p> <p>The report page <a href="https://image-house.co.uk/occ/ti-annualreport2023/oxford-direct-services/">https://image-house.co.uk/occ/ti-annualreport2023/oxford-direct-services/</a> shows ODS' response time for certain trades that resolved repairs to city council properties in under 9 days on average. Which trades, executed via ODS, performed repairs to city council properties in greater than 9 days, and what were their average response times?</p>	<p><b>Written Response</b></p> <p>The measurement of repair 'End to End' times is an important measure, which enables us to understand the service we deliver in 'customer terms' and it is used in conjunction with other measures which help us understand repair demand, first time fix and customer satisfaction.</p> <p>The measurement of 'end to end' times is calculated from the order raised date, to the date the order is completed – which</p>

	<p>would include any time required for follow on visits or no access issues. There is a direct correlation between customer satisfaction and how long jobs take to complete and it is important to understand that this varies by trade.</p> <p>Significant progress has been made in reducing 'end to end' times for repairs, with a +50% reduction since March 2020.</p> <table border="1" data-bbox="799 636 1374 952"> <thead> <tr> <th>Core Trades</th> <th>End to End Times</th> </tr> </thead> <tbody> <tr> <td>Plumbing</td> <td>6 days</td> </tr> <tr> <td>Electrical</td> <td>5 days</td> </tr> <tr> <td>Heating</td> <td>3 days</td> </tr> <tr> <td>Carpentry</td> <td>8 days</td> </tr> <tr> <td>Glazing</td> <td>16 days</td> </tr> <tr> <td>Drainage</td> <td>3 days</td> </tr> <tr> <td>Roofing</td> <td>28 days</td> </tr> <tr> <td>Brickwork/Groundwork</td> <td>26 days</td> </tr> <tr> <td>Painting and Decorating</td> <td>17 days</td> </tr> <tr> <td>Plastering</td> <td>32 days</td> </tr> </tbody> </table>	Core Trades	End to End Times	Plumbing	6 days	Electrical	5 days	Heating	3 days	Carpentry	8 days	Glazing	16 days	Drainage	3 days	Roofing	28 days	Brickwork/Groundwork	26 days	Painting and Decorating	17 days	Plastering	32 days
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<p><b>Supplementary Question:</b></p> <p>On review of these response times, would the Cabinet Member feel that we are understaffed in those areas?</p>	<p><b>Verbal Response:</b></p> <p>I would consider that it is a subjective view, and that there are many variables to consider in determining response rates.</p>																						

**Cabinet Member for Zero Carbon Oxford and Climate Justice**

<p><b>AR1 From Cllr Miles to Cllr Railton – Town hall window boxes</b></p>	
<p><b>Question</b></p> <p>What are the plans to use the window boxes on the town hall to promote biodiversity in the city centre?</p>	<p><b>Written Response</b></p> <p>The window boxes are no longer able to be used due to their condition, when they are watered, they leak, and the water ingress goes into the basement which includes the newly developed Museum of Oxford. Options for repair are currently being looked at to be able to re-instate them next year.</p>

<p><b>AR2 From Cllr Fouweather to Cllr Railton – Solar Panels in car parks</b></p>
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<b>Question</b>	<b>Written Response</b>
<p>Given the opening of yet another solar carport in Plymouth, is the Councillor yet able to give the promised report on the feasibility of using Oxford City Council's car parks in the same way?</p>	<p>No commitment was made to produce a report on this matter, rather that Members should be updated – which this response does. The Council remains fully committed to supporting the installation of solar PV within Oxford and indeed across Oxfordshire, to meet the target of 1,900 MW installed as set out in the Oxfordshire Energy Strategy. The majority of that installed capacity could only be met through the large-scale ground mounted solar, which is also the most cost-effective format.</p> <p>Roof-mounted solar capacity is likely to provide the next largest contribution. The proposed Local Plan 2040 seeks to support this stating: <i>'the use of large roofscapes for solar panels or green roofs will be encouraged'</i>, and requiring that opportunities should be explored within new developments to <i>'orient layout/roof tops to maximise solar gain on photovoltaics solar panels for renewable energy generation.'</i> Proposed Local Plan 2040 policies also support retrofitting existing buildings using a whole building approach, which may include the installation of solar PV. In respect of the Council's own general fund and HRA buildings, as part of planned roof replacements we will be ensuring that, where possible, roofs are made suitable for future installation of solar panels.</p> <p>Solar canopies over car parks present another opportunity, albeit at a smaller scale. Officers will be initiating a review of potential development options at Council owned park and ride sites, the first of which will be a review at Redbridge. Once this work is completed it will provide greater clarity on where it may make sense to install PV canopies, which would require a significant timeframe for payback on capital investment. However, it should be noted that there are many associated issues that would need to be addressed in each</p>



	<p>case, including the availability of grid capacity locally, offtake for energy generated, planning and other potential uses for the land.</p> <p>Therefore, it should be recognised that there are many other live workstreams, such as the Council's involvement in <a href="#">Project LEO-N</a>, and - if our bid is successful - Project FOx, that are also essential building blocks in supporting the uptake of solar PV.</p>
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<b>AR3 From Cllr Muddiman to Cllr Railton – Climate Emergency Centre</b>	
<b>Question</b>	<b>Written Response</b>
<p>Please can the Cabinet Member for zero carbon and climate justice and/or the cabinet member for finance and asset management update Council as to what actions have been taken towards the goal of establishing a Climate Emergency Centre as approved in the motion at the meeting of Council on the 2 October 2023?</p>	<p>The Council already provides many inclusive and accessible spaces where residents and groups meet to share and gain information about how to respond to the climate and ecological emergencies - not least our Town Hall. If groups come forward with proposals to establish an additional centre within the city to facilitate such information sharing, then we will provide officer support as appropriate.</p> <p>In the meantime, we have provided detailed information to all Council Members to share with residents on the £millions of grant funding currently available to support the installation of energy efficiency measures in homes that would save energy, improve comfort, reduce fuel poverty, help achieve net zero and facilitate the transition away from gas. We are also waiting on the outcome of the £5 million consortium FOx bid that will involve multiple workstreams including a trial of salary sacrifice scheme to support retrofit uptake and the development of a robust platform for <a href="#">Area-Based Insetting</a>, which could drive significant corporate and institutional funding towards local carbon-reduction projects.</p> <p>It is essential that we can engage the</p>

	<p>widest number of people as possible in taking action. This includes, in particular, those with limited financial resources who don't have the available capital to invest in home retrofit. It also includes those who don't currently perceive taking action as a priority and may be unlikely to attend a Climate Emergency Centre, or the many other existing gatherings of people around the city of people already motivated to act on climate change.</p>
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**Cabinet Member for Culture and Events**

<p><b>JH1 From Cllr Jarvis to Cllr Hunt – How is the ban on single use plastics for street traders being enforced?</b></p>	
<p><b>Question</b></p> <p>Can the portfolio holder outline how the council is currently enforcing the ban on single use plastics for street traders?</p>	<p><b>Written Response</b></p> <p>Following a similar question on this topic, tabled by Cllr Miles at the 2<sup>nd</sup> October Council meeting, Cllr Hunt reported on steps to engage individually with street traders in person, to advise on the single use plastic restrictions introduced in April with the revised Street Trading Policy. Any non-compliant traders identified were warned of potential consequences for their Consent to trade, should they continue not to comply. With effect from 1<sup>st</sup> October 2023, national legislation enforced by the County Council’s Trading Standards Service, has taken effect. For street traders the new Regulations introduce no requirements beyond those already included in their current Consents, but they do introduce additional legal and financial penalties for non-compliance. Council officers are now working in liaison with Trading Standards colleagues so that street traders are made aware of the new Regulations and, conversely, that information about non-compliant street traders is shared with officers in that service. Advisory letters are being sent out and re-inspections will</p>

	take place in due course.
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## Cabinet Member for Housing

### LS1 From Cllr Miles to Cllr Smith – Collins Street redevelopment 1

Question	Written Response
The building on the Games Hall site on Colin's Street has stalled. When will the building works restart and what is the reason for the delay?	The housing developments on the Collins Street and the Princes Street sites are on programme. Demolition works are complete and contracts for the main build contract are being signed in November, for a start on site date in March 2024.

### LS2 From Cllr Miles to Cllr Smith – Collins Street redevelopment 2

Question	Written Response
What are the plans for the public realm improvement outside the East Oxford Games Hall on Colin's Street to improve the area for residents and children travelling to school at East Oxford Primary School?	The Collins Street development delivers much needed affordable housing within the site plan and does not impinge on the public realm or highway. There will no longer be car parking bays provided, which along with the new use and improved visual surveillance from the building, should improve pedestrian safety and reduce the potential for anti-social behaviour.

### LS3 From Cllr Smowton to Cllr Smith – Housing Report / Warm Home Discount

Question	Written Response
The annual housing report says that the council "Advised 113 tenants of their eligibility for the £150 Warm Home Discount, saving £16,950". Do we know that they were able to apply for and receive the discount, or only that they were advised they could? Similarly, WaterSure and other schemes where the report describes advice given, not	When WHD was operated by the energy companies, Energy Advice Officers were able to help tenants directly on calls or online applications, where decisions were immediate and those figures were reported.  WHD changed last year and became automated and run by government rather

<p>outcomes.</p>	<p>than by energy companies, through the .Gov site and Energy Officers had to instead talk people through the automated process. The application outcomes were not immediate and letters are sent out to tenants by the government later in the year. The figures provided are based on the number of tenants that were talked through the automated process, rather than outcomes.</p> <p>Similarly, we used to have a direct referral pathway into Thames Water so we could see outcomes, however Thames Water removed our access to the pathway and do not get feedback on successful applications.</p>
<p><b>Supplementary Question:</b> Would the Cabinet Member write to the relevant government office and Thames Water to request periodic reports on whether tenants were able to apply for the Warm Home Discount, or other related discounts?</p>	<p><b>Verbal Response:</b> Yes, I will undertake to do so.</p>

<p><b>LS4 From Cllr Smowton to Cllr Smith – Valentia Road rec</b></p>	
<p><b>Question</b> I note that Valentia Road Rec no longer appears in the Local Plan. Is it the Council's intention to continue to pursue development at that site?</p>	<p><b>Written Response</b> The current Local Plan (Site Policy 61) allocates a site of 0.76 hectares for a minimum of 12 homes. The delivery of 12 homes is no longer considered achievable. This site is unlikely to be able to deliver more than 10 homes. This is below the threshold considered appropriate for a site allocation in the draft Local Plan 2040. The Council could still seek to enable a smaller development, on a smaller part of the site, in the future. An allocation policy would not be required to deliver homes on this site.</p>
<p><b>Supplementary Question:</b> What is the Council's current intent</p>	<p><b>Verbal Response:</b> There is something we could</p>

regarding this site, and is there a budget in place to pursue a project, or is there something we could hypothetically do in the future?	hypothetically do in the future.
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<b>LS5 From Cllr Smowton to Cllr Smith – Housing Report/Tenancies</b>															
<p><b>Question</b></p> <p><a href="https://image-house.co.uk/occ/ti-annualreport2023/tenancy-management/">https://image-house.co.uk/occ/ti-annualreport2023/tenancy-management/</a> notes that 650 tenancies were commenced, but then the subcategories (general register, transfer register, ...) only account for 296 of them. What was the source of the remaining 354 tenancies?</p>	<p><b>Written Response</b></p> <p>When the data for the Annual Report was collated, some data was incomplete. The full data is now available and the Annual Report will be updated:</p> <table border="1" data-bbox="790 745 1374 1111"> <tbody> <tr> <td>General Register</td> <td>393</td> </tr> <tr> <td>Homeless Register</td> <td>79</td> </tr> <tr> <td>Transfer Register</td> <td>194</td> </tr> <tr> <td><b>Sub Total</b></td> <td><b>666</b></td> </tr> <tr> <td>Mutual Exchanges</td> <td>28</td> </tr> <tr> <td>Succession</td> <td>28</td> </tr> <tr> <td><b>Total</b></td> <td><b>722</b></td> </tr> </tbody> </table>	General Register	393	Homeless Register	79	Transfer Register	194	<b>Sub Total</b>	<b>666</b>	Mutual Exchanges	28	Succession	28	<b>Total</b>	<b>722</b>
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