

Decision type: Decision Specifically Delegated to Officers / Single Member Decision

Decision date: 09 April 2025

Decision maker: The Group Finance Director

Decision title: Procurement of 6 Dennis Eagle Refuse Collection Vehicles

Summary	
Decision being taken:	To approve, as part of the Council's approved fleet budget and replacement programme, the procurement of 6 Dennis Eagle Refuse Collection Vehicles (4 Domestic Waste Refuse Collection Vehicles (RCV's) and 2 Trade waste RCV's) via the Halton Housing/Link Group Fleet Procurement Framework at a total cost of £1,528,314
Key decision:	Yes, Notice of proposed decision first published 02/01/2025
Source of delegation:	Issue details - Fleet Procurement of RCV's and Toploaders Oxford City Council Issue history - Fleet Procurement of RCV's and Toploaders Oxford City Council
Cabinet Member:	Councillor Nigel Chapman, Cabinet Member for Citizen Focused Services and Council Companies.
Corporate Priority:	None
Policy Framework:	None

The Group Finance Director decides as follows:

1. To approve as part of the Council's approved fleet budget and replacement programme the procurement of 6 Dennis Eagle Refuse Collection Vehicles (4 Domestic Waste Refuse Collection Vehicles (RCV's) and 2 Trade waste RCV's) via the Halton Housing/Link Group Fleet Procurement Framework at a total cost of £1,528,314

Introduction and background

1. Oxford City Council procures vehicles on behalf of ODSL as part of the fleet replacement programme.
2. As part of the programme and following a compliant procurement process undertaking desk-based research with 9 suppliers on the Halton Housing / Link Group Fleet Procurement Framework, it was established that only Dennis Eagle is able to provide large volume narrow body vehicles which are required for operational use within the City of Oxford.
3. Terms and conditions for the purchase have been agreed in consultation with the Council's legal team and this procurement falls within the Council's fleet replacement programme and budget.
4. The Cabinet, at its meeting on 22 January 2025, delegated authority to the Group Finance Director, in consultation with the Director of Law, Governance and Strategy, to award the contract(s) to purchase these vehicles.

Reasons for the decision

1. The vehicles are required to maintain a fully functioning fleet of waste collection vehicles to replace vehicles that are approaching or have approached end of life.

Equalities Impact

2. N/A

Risks

3. N/A

Carbon and Environmental Considerations

4. N/A

Implications of making the decision

Financial implications	All financial considerations are agreed yearly when the financial budget is set for the fleet replacement programme. The cost of the purchase of the vehicles is within the established budget.	Completed by: Annette Osborne Procurement Manager Date: 4 th April 2025
Legal implications	5. A fully compliant procurement exercise has been carried out and terms agreed with the supplier.	Completed by: Emma Griffiths, Legal

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	<p>Once purchased the vehicles will be held by the Council, depreciated over 7 years but leased to ODSL over that time with an appropriate leasing charge inclusive of interest payable to Council under the lease arrangements.</p> <p>IN ADDITION TO HoL&G CONSULTATION</p>	<p>Services Manager</p> <p>Date: 8 April 2025</p>
Other implications	None	<p>Completed by: Annette Osborne Procurement Manager</p> <p>Date: 4th April 2025</p>
Member declared interests	None.	<p>Completed by: Annette Osborne Procurement Manager</p> <p>Date: 4th April 2025</p>

Background Documents
N/A

Report author	Annette Osborne
Job title	Procurement Manager
Service area or department	Financial Services
Email contact	aosborne@oxford.gov.uk

Consultee checklist

Consultees	Name and job title	Date
Senior officer	Mish Tullar, Director of Corporate Strategy	01/04/2025

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Group Finance Director	Nigel Kennedy	01/04/2025
Director of Law, Governance and Strategy Where required by the Constitution or conditions of the delegation	Emma Griffiths, Legal Services Manager for and on behalf of the Director of Law, Governance and Strategy	8 April 2025
Cabinet Member(s) Where required by the conditions of the delegation		
Ward Members Where required by the Constitution or conditions of the delegation		

Decision Maker Approval

<i>Name and job title</i>	<i>Date</i>
Nigel Kennedy, Group Finance Director	08/04/2025

This form must be completed and sent to Committee and Member Services **on the date that the decision maker signs it. This must be only done once all consultees have given their approval. The decision shall be effective from the date of publication; therefore, it is important that you send to Committee and Member Services as soon as it is completed and dated by the decision maker. Please note that it is not effective until it is published and the call in period has passed.**

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NOTES

The law¹ requires the Council to record executive and non-executive decisions taken by officers under delegated powers and to publish them on the Council's website.

These requirements apply to decisions that would have been taken by Council or the Cabinet if delegated powers had not been given to an officer:

- under an express delegation granted at a meeting of Cabinet, Council or a Committee.
- in accordance with Part 4.4 of the Constitution as follows:
 - Awarding a contract where authority has been specifically delegated to officers by Cabinet or a Cabinet Member (regardless of value)
 - Acquiring or disposing of freeholds or leaseholds granting new leaseholds (excluding assignments and rent reviews) where authority has been specifically delegated to officers by Cabinet or a Cabinet Member (regardless of value)
 - Making a regulatory order which affects a number of people, for example a Public Space Protection Order or a Parking Place Order
 - Where the effect of a decision is to grant a licence or permission or it affects the rights of citizens
 - Discharging any other express delegation from Cabinet or a Cabinet Member a committee or Council.

These requirements **do not** apply to:

- planning and licencing matters where there are established arrangements for recording decisions: or
- decisions which are purely administrative or operational in nature

All other officer decisions should be recorded on an officer decision form but do not need to be published. They must though be stored so as to ensure that they are not lost should an officer leave the authority.

Exempt or Confidential information

Information relating to a delegated officer or single member decision does not have to be made public if it is exempt or confidential. Summary information from this decision

¹ the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012/2089 (Regulation 13(4)) and The Openness of Local Government Bodies Regulations 2014/2095 (Regulation 7)

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sheet (excluding all exempt or confidential information) will be published on the Council's website.

Key or Non Key Decision

A key decision is an executive decision which is likely to:

- Have a significant effect on people living or working in a least two wards or
- Involve spending, income, or saving a significant amount – whether an amount is significant depends on the Council's total budget for the service involved. For this Council 'significant' in budgetary terms is:
 - Expenditure, income, or savings of £750,000 or greater in the context of the medium term financial strategy,
 - Acquiring or disposing of freeholds with a consideration over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
 - Acquiring or disposing of leaseholds where either the rental value is in excess of £250,000 per annum and/or the premium is £750,000 except for statutory lease renewals under Part 2 of the Landlord and Tenant Act 1954 and disposals pursuant to right to buy legislation and disposals pursuant to right to buy legislation.
 - Acquiring or disposing of easements with a value over £750,000 and/or rental value over £250,000 each year

A key decision can only be taken and recorded here if notice of it has been published on the Forward Plan for at least 28 clear days. Key decisions taken by officers may be "called in" by any four councillors or the Chair of the Scrutiny Committee within two days of the notice of decision being published.

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