

[Provisional] Finance and Performance Panel Work Plan

NB This work plan is provisional and is subject to change. Changes made outside meetings are agreed between the Scrutiny Officer and the Chair.

Cabinet items beyond two months in advance are not included on the work plan owing to the greater potential they will move or alternative items of higher priority arise in the meantime.

18 July 2024 – reports

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Financial Outturn Report 2023/24	Yes	To update Cabinet on finance, risk and corporate performance matters as at 31 March 2024.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Strategic Review of Services Across Community Services – Progress Update	No	To consider the report and agree any recommendations.	Deputy Leader (Statutory) – Finance and Asset Management	Peter Matthew, Executive Director (Communities and People) Nigel Kennedy, Head of Financial Services
Strategic Review of Services Provided by Oxford Direct Services (ODS) – Progress Update	No	To consider the report and agree any recommendations.	Deputy Leader (Statutory) – Finance and Asset Management	Peter Matthew, Executive Director (Communities and People) Nigel Kennedy, Head of Financial Services
Comparative Analysis – Capital Slippage	No	To consider the report and agree any recommendations.	Deputy Leader (Statutory) – Finance and Asset Management	Tom Bridgman, Executive Director (Development) Nigel Kennedy, Head of Financial Services

Scrutiny Performance Monitoring Q4 2023/24	No	To consider the report and agree any recommendations.	N/A	N/A
Exempt Treasury Management Matters [discussion item]	No	To receive a verbal update on exempt matters relating to Treasury Management.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services

04 September 2024 – provisional reports

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Treasury Management Annual Report 2023/24	Yes	A report to set out the Council's Treasury Management activity and performance for the financial year 2023-24.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Integrated Performance Report Q1 2024/25	Yes	A report to update Cabinet on finance, risk and corporate performance matters as at 30 June 2024.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Council Tax Reduction Scheme for 2025/26	Yes	To recommend to Council a local Council Tax Reduction Scheme for 2025-26.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services

Scrutiny Performance Monitoring Q1 2024/25	No	To consider the report and agree any recommendations.	N/A	N/A
Exempt Treasury Management Matters [discussion item]	No	To receive a verbal update on exempt matters relating to Treasury Management.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services

04 December 2024 – provisional reports

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Budget 2025/26	Yes	To propose a Medium Term Financial Strategy and the 2024/25 Budget for consultation. To note the report and agree a list of written questions to Heads of Service which will form part of the discussion for the Budget Review Group.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Scrutiny Performance Monitoring Q2 2024/25	No	To consider the report and agree any recommendations.	N/A	N/A
Exempt Treasury Management Matters [discussion item]	No	To receive a verbal update on exempt matters relating to Treasury Management.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services

15 January 2025 – provisional reports

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Report of the Budget Review Group	No	To approve the report of the Budget Review Group for submission to the Scrutiny Committee; and to recommend that the Scrutiny Committee approves the report of the Budget Review Group for submission to Cabinet.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Exempt Treasury Management Matters [discussion item]	No	To receive a verbal update on exempt matters relating to Treasury Management.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services

07 April 2025 – provisional reports

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Scrutiny Performance Monitoring Q2 2024/25	No	To consider the report and agree any recommendations.	N/A	N/A
Social Value/Impact in Procurement and Update on the Procurement Act 2023/Procurement Regulations 2024	No	To consider the report and agree any recommendations.	Deputy Leader (Statutory) – Finance and Asset Management	Annette Osborne, Procurement Manager Nigel Kennedy, Head of Financial Services
Exempt Treasury Management Matters [discussion	No	To receive a verbal update on exempt matters relating to Treasury Management.	Deputy Leader (Statutory) – Finance and	Nigel Kennedy, Head of Financial Services

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