


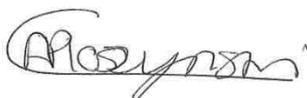
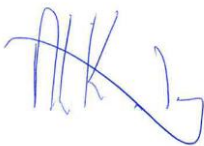
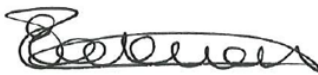
## DECISIONS DELEGATED TO OFFICERS

<b>Decision title:</b>	Appointment of ODS to provide services and works for the Housing Small Sites Project
<b>Decision date:</b>	28 March 2024
<b>Source of delegation:</b>	<p>Cabinet, at its meeting <a href="#">on 24 January 2024</a> (<a href="#">‘Brownfield Land Release Fund: Development of Small Sites for Affordable Housing’</a>), resolved to:</p> <p>2. Grant project approval to undertake the works on the basis of which BLRF 2 grant has been made available and for which budgetary provision is detailed below;</p> <p>3. Recommend to Council the allocation of a £340,213 capital budget (which will be funded entirely by the BLRF2 grant) to carry out the demolition/ enabling works on each site as detailed within the BLRF2 application; and</p> <p>4. Delegate authority to the Executive Director (Development) in consultation with the Cabinet Member for Housing; the Head of Financial Services/S151 Officer; and the Head of Law and Governance/Monitoring Officer to enter into agreements and contracts to facilitate the works specified within the BLRF2 application, within the allocated capital budget.</p>
<b>What decision was made?</b>	<p>To appoint ODS under Part 19.11 (d) of the Council’s Constitution to provide the following services at £317,371.27 for the Housing Small Sites Project*:</p> <ul style="list-style-type: none"> <li>• Providing site survey information at all sites as instructed</li> <li>• Building Control matters</li> <li>• Demolition works at 4 sites</li> <li>• Decontamination/ remediation works</li> <li>• Grubbing out foundations and site capping</li> <li>• Fulfilling the role of Principal Contractor</li> <li>• Site protection measures/ leaving sites safe &amp; secure</li> <li>• Other minor works necessary to fulfil the contract.</li> </ul>

	<p>The submitted offer was checked by an external Quantity Surveyor to assess the commercial price.</p> <p>*The Housing Small Sites Project encompasses the demolition/ clearance of the following 5 sites in advance of development:</p> <ul style="list-style-type: none"> <li>- A selection of garages at Blackbird Leys, Harebell Road, Pegasus Road &amp; Underhill Circus</li> <li>- Two vacant bungalows at Leiden Road.</li> </ul>
<b>Purpose:</b>	The decision to appoint ODS to deliver the works listed provides support to deliver this stage of the project and access grant funding.
<b>Reasons:</b>	Grant funding from the Brownfield Land Release Fund has been awarded for 5 small sites to cover demolition and remediation works. OCC need to be in contract with ODS by 31 March to access this funding.
<b>Decision made by:</b>	Tom Bridgman, Executive Director (Development)
<b>Other options considered:</b>	A more standard procurement process via an open tender or framework could have been adopted. However, this was rejected due to time constraints in the context of a tight funding deadline and in consideration of ODS's track record on small sites and a commercially acceptable price offer.
<b>Documents considered:</b>	N/A
<b>Key or Not Key:</b>	Not Key
<b>Wards significantly affected:</b>	None
<b>Declared conflict of interest:</b>	None
<b>This form was completed by:</b> <b>Name &amp; title:</b> <b>Date:</b>	Gary Meeds Regeneration Project Manager 22 March 2024

## Approval checklist

<b>Approver</b>	<b>Name and job title</b>	<b>Date</b>
<b>Decision maker</b>	Tom Bridgman, Head of Regeneration and Economy 	28 March 2024

<b>Approver</b>	<b>Name and job title</b>	<b>Date</b>
<b>Senior officer</b>	Carolyn Ploszynski, Head of Regeneration & Economy 	28 March 2024
<b>Head of Financial Services</b>	Nigel Kennedy, Head of Financial Services 	27 March 2024
<b>Head of Law and Governance</b>	Emma Jackman, Head of Law & Governance 	26 March 2024
<b>Cabinet Member</b>	Councillor Linda Smith, Cabinet Member for Housing  Councillor Ed Turner, Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management	28 March 2024  28 March 2024