

Priority level (emissions reduction, climate change resilience and / or ..)	Action	Resources	Milestones	Outcome	Delivery lead (one name only - for internal progress tracking)	Due date	RAG (progress against due date)	Comment on RAG status	Nov '23	Feb'24
Overarching actions										
MEDIUM	Use the Council's Shared Prosperity Funding to invest in skills provision and increase take up for building retrofit across council and subsidiary owned buildings. This will require engagement and potentially commissioning with local Training Providers, as well as work with main contractors and sub- contractors to ensure sufficient capacity and local labour market benefits. [New / amended action]	Staff time (Economic Development and Environment Sustainability)	Skills audit/feasibility study by December 2023 SPF Programme delivery 2024/25	Increased number of local people trained in energy efficient construction and retrofit methods and increased number of local companies offering these services	Ted Maxwell	Mar-25	Green	Skills audit not delivered as originally forecast but being picked up in wider work. Initial workshop with LEP took place in May to identify countywide synergies and to help refine the SPF allocation made (allocation of funding in future financial years). Future of LEP adds some risk to this.	Developing scope of courses to be delivered by local training provider in 24/25 (e.g. A&W College Net Zero Hub - subject to procurement). Working with ODS to define the requirements. Estimated £100k investment required to address existing training gaps for ODS and their supply chain. A&W college have courses available which can address these needs.	
MEDIUM	Work with external partners, including OxLEP, the Zero Carbon Oxford Partnership, and Oxfordshire Greentech to develop best approach to work with SMEs to support the Net Zero transition. [New / amended action]	Staff Time (Economic Development, Environment Sustainability)	OxLEP Net-Zero SME week 1st – 7th July 2023 Oxfordshire Net Zero Business Charter launch July 2023	Agreed consensus on best approaches and growing network of 'accredited' SMEs	Carolyn Ploszynski Ongoing		Yellow	Discussions ongoing with OxLEP (via Economic Development)and ZCOP (via Environmental Sustainability).	Brought Greentech onto ZCOP to provide this link.	
HIGH	Deliver feasibility for a FutureFit One Stop Shop to enable retrofit/ EV infrastructure uptake across the commercial, domestic and industrial sectors. [New/ amended action]	UKRI funded	Delivery by June 2023		Tina Mould	Jul-23	Blue	Completed		FOSS feasibility delivered and additional finding won. This will deliver trialing process and platform for insetting (similar to offsetting but benefits projects in the local area rather than in the wider UK or globally). Project started 1/2/24 for 17months.
MEDIUM	Work with partners including OxLEP, Ox Place and other developers to increase the number of apprenticeships available in energy efficient construction techniques including ensuring these are prioritised in community employment plans (e.g. Oxford North, West End, Barton Park, Clarendon Centre, Ellison Institute, Mission Street, Beaver House, Trinity House) and procurement related social value commitments. [New / amended action]	Staff time (Economic Development)	June 2023 meeting with Galliford Try re tracking Clarendon Centre progress; Summer 2023-2024 finalising CEP for Beaver House with UBS and Reef; Summer 2024 finalising CEP re Templars Square	Measurable increase in number of apprenticeships offered	Ted Maxwell	Ongoing	Green	There are, currently, 15 CEPs either active, emerging, or in pipeline. As these are long-term projects, their timescales vary. Several have already been signed off over the past two months, or in conversation- see 'Milestones' to date.		1.Elliston Institute & Littlemore Plot 18, S106 for was signed 14.02.24. CEPP received for construction phase. Littlemore Plot 18, have agreement for two CEPP. 2.Trinity House CEPP Construction phase, has been agreed and signed-off.
MEDIUM	Test options on net zero buildings for future policies for the Local Plan 2040. [New / amended action]	Staff time (planning and ES)	Viability tested and agreed	Establish future policy direction	David Butler	Dec-23	Green			Local Plan consultation now completed and submission being prepared for Planning Inspectorate.
HIGH	Legislative duty to conserve and enhance biodiversity introduced by Environment Act. Review what this will mean and who it will impact. Plan for additional reporting requirements. [New / amended action]	Staff time (biodiversity officer plus all Council functions)		Report detailing how enhanced duty will be met and in which areas of the council. Establishing timetable for undertaking further actions and meeting reporting requirements.	Tina Mould	Feb '24	Blue	Completed and being embedded		
Residential buildings										

17	HIGH	OCC to develop a longer-term strategy and programme of decarbonisation works for own housing stock building on the condition survey report findings including delivery options through voids.	Staff time (Property team); HRA and SHDF funded		Full strategy and programme in place for housing stock decarbonisation. Improved energy efficiency of council housing stock to achieve EPC C target by 2030	Malcolm Peek	TBC		Progress being made.	Property Services are also working to establish an asset management strategy that sits within the HRA 30 year Business Plan. A draft version will be ready in April '24. Decarbonisation works will be included as part of this programme. Priorities of works (decarbonisation, condition, etc) will reflect needs and budget.
18	HIGH	Develop a communications and engagement plan to increase uptake of energy efficiency improvements in Council - owned properties, supporting tenants where appropriate. This will include retrofitting champions. This will inform bid and delivery of SHDF	Staff time (landlord services)	Engagement plan developed as part of SHDF wave 2.1. bid	Uptake of retrofit measures is increased.	Nerys Parry	Mar-23		Progress being made	Engagement plan in place and being used for delivery of SHDF.
19	MEDIUM	Review and update the Council's welcome pack for new tenants and purchasers of OX Place built homes to ensure advice is available on energy and carbon reduction opportunities.	Staff time (housing, Ox Place and ES)	Review current welcome pack	Up to date advice on carbon and energy reduction opportunities.	Helen Horne	Mar-23		Completed	
20	HIGH	Commence proactive enforcement of properties with EPCs of F and G	Fully self-funded	Scheme start Sept 1 2022	Improve energy efficiency of private rented sector in Oxford, using EPC ratings of D to G to prioritise inspections	Ian Wright	Ongoing from Q4 22-23		On track	
21	HIGH	Continue the additional licensing scheme for HMOs including proactive enforcement of F&G EPC properties	Fully self-funded	Started 10 June 2021 with proactive, immediate enforcement.	Improve energy efficiency of HMOs in Oxford, using EPC ratings of D and G to prioritise inspections	Ian Wright	Ongoing from 2021		On track	
Residential buildings (new build)										
23	HIGH	OX Place will scope out approach to Embodied and/ or whole life carbon in new build homes.	Staff time (OX Place)	HRG to agree approach and pricing mechanism	Clarify OX Place intermediary approach to embodied energy/whole life carbon prior to likely new Building Regulation in 2025	Helen Horne	Sep-23		On Hold	New Local Plan likely to require embodied carbon reporting so awaiting guidance on that for mid 2025 which will guide our approach. Therefore this item is on hold pending further information.
22	HIGH	The Council has adopted an aspirational target that all private homes built through the Council's companies are electrically heated and built with a 'fabric -first' approach. OCHL and HRA new builds are currently working to a minimum carbon reduction target of 40% below the new 2021 Building Regulations; which will be exceeded where financially viable. A longer term target is to be zero carbon for regulated buildings by 2030 as required by Planning.	Additional build costs where the statutory requirement is exceeded.	Started 1 June 2022. Some zero carbon buildings completed or in progress. Ability to exceed target is site cost dependant	Progression to net zero for operational regulated energy to 2030. Homes will be net zero for all operational energy once the electricity grid has decarbonised (estimated 2035).	Helen Horne	Ongoing from June 2022		The Council is committed to meeting the targets, however it may be challenged by grid capacity constraints.	Report produced by Etude to look at how to progress to Zero Carbon by 2025 as most likely required by Local Plan. Redbridge likely to be first pilot
Transport										

24	MEDIUM	Delivery of electric infrastructure that could accelerate the uptake of electric boats and reduce their reliance on fossil fuel use for domestic heating.	£193,000 (A bid proposal of £193,000 has been recently submitted to DEFRA, under DEFRA's AQ Grant scheme for the installation of eco-moorings at the towpath moorings of Aristotle Lane. Results of this bid will be known in March 2023)	DEFRA's Quarterly grant status reports – if the bid is successful	Introducing solutions for alternative fuel sources via the provision of electric infrastructure for the boating community living along Oxford's waterways will help unlock some of the behaviour change challenges associated with their reliance on diesel and solid fuels for heating and propulsion, and subsequent carbon emissions resulting therefrom	Tina Mould	Jun-25	In progress	Grant received and project in early stages of delivery	Project will deliver installation of 3 pillars, 2 via 16amp sockets to support boaters in the transition to cleaner energy use, and 1 with both 32amp and 16amp compatible propulsion. Due to be completed by Autumn '24.
25	MEDIUM	Completes the drafting and approval of the implementation plan for the EV strategy [New / amended action]	Staff time (Environment Sustainability)	Initiation - April '23. Cabinet July '23	Implementation plan to follow up and set out the methodology to deliver the EV Strategy	Tina Mould	30/07/23	Completed in Oct '23		Completed. Central government policy changes have moved a large portion of delivery and funding) to highways authorities. The City and County have agreed in principle that this GULO P2 will be delivered by the County, subsumed into the LEVI programme. It will include both On-street EV-chargepoints and GULe solutions.
26	MEDIUM	GULO P2 rollout	Staff time (Environment Sustainability) & County	Tender to be put out by 31/05/23	Deliver a further 100+ charging sockets across Oxford to meet the needs of residents without access to home charging.	Tina Mould	May-23	Formal handover due to be completed by April '24.		

Waste

27	LOW	Review and update the draft Oxford City Waste Strategy 21 – 23 that sets out ODS plans to meet Waste Partnership commitments. [New / amended action]	Staff time (ODS and OCC)	N/A	Strategy updated until 2024. This will include, updated performance	Simon Howick	TBC following publication of statutory guidance			The Waste Strategy continues to be under review, primarily due to the delay in Government releasing the statutory guidance and consultation outcome regarding the DRS (Deposit Return Scheme and EPR Regulations (Extended Producer Responsibilities) regarding packaging. This was due to be released earlier this year but has repeatedly been delayed, most recently due to the local elections. Once published we will discuss and formulate a partnership strategy through the ORWP, in addition to considering what if any actions we may need to be considered for Oxford City to maximise the benefit and minimise the impact of any requirements set out within these regulations. The Waste Strategy continues to be under review, primarily due to the delay in Government releasing the statutory guidance and consultation outcome regarding the DRS (Deposit Return Scheme and EPR Regulations (Extended Producer Responsibilities) regarding packaging. This was due to be released earlier this year but has repeatedly been delayed, most recently due to the local elections. Once published we will discuss and formulate a partnership strategy through the ORWP, in addition to considering what if any actions we may need to be considered for Oxford City to maximise the benefit and minimise the impact of any requirements set out within these regulations. Since the original Draft report was produced, coffee pod kerbside collections have been introduced. Recently, through the ORWP, an application has been made for funding to introduce a trial on the collection of single-use vapes from deposit locations. Single use vapes are a concern due to their construction being primarily that of a lithium battery. This is not only a valuable resource but poses fire risks if disposed of incorrectly. A waste composition study took place in November 2022, taking a sample of 500 properties across the 5 "Acorns" associated with levels of affluence. While recycling rates in the city are good, the key point to note was the improvements that can be made which would affect overall recycling and contamination results. From the sample, 45% of properties did not present with kerbside food caddy, 45% of the waste in residual bins was recyclable and of the recyclable waste in residual bins, food waste was the greatest proportion of this recyclable waste. This is to be the primary focus in the coming months. In addition to the composition study, the waste processed by N&P is analysed and the percentage of contamination recorded. The below graph shows the % of contamination each year and shows that the first month of this year has reached 11.84%. This is not the full picture as it is a drop compared to February and March in which both months exceeded 15%. In terms of performance, following the notable increase of household waste during the early stages of COVID lockdown, the subsequent 2 years have seen positive improvements in almost all areas. Domestic food waste saw a notable increase in tonnage in 2022/23, but this is still lower than 2019/20. The focus on central government in this space.
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