

Finance and Performance Panel Work Plan

NB This work plan is provisional and is subject to change. Changes made outside meetings are agreed between the Scrutiny Officer and the Chair.

Cabinet items beyond two months in advance are not included on the work plan owing to the greater potential they will move or alternative items of higher priority arise in the meantime.

22 January 2024 – confirmed reports

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Budget Review Group Report	No	To approve the report of the Budget Review Group for submission to the Scrutiny Committee; and to recommend that the Scrutiny Committee approves the report of the Budget Review Group for submission to Cabinet.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Council Tax Reduction Scheme for 2024/25	Yes	To consider any proposed changes to the Council Tax Reduction Scheme for 2024/25.	Cabinet Member for Inclusive Communities and Culture	Nigel Kennedy, Head of Financial Services
Housing Revenue Account (HRA) Rent Setting Report 2024/25	Yes	To present the outcome of Oxford City Council's annual rent review and associated rent setting proposal for 2024/25 in respect of all council dwellings within the Housing Revenue Account, including the setting of associated services and facilities charges.	Deputy Leader (Statutory) – Finance and Asset Management Cabinet Member for Housing	Nigel Kennedy, Head of Financial Services
Corporate KPI Review [presentation]	No	To receive a presentation followed by an opportunity for discussion; and to agree any recommendations.	Leader of the Council	Mish Tullar, Head of Corporate Strategy
Exempt Treasury Management	No	To receive a verbal update on exempt matters relating to Treasury Management.	Deputy Leader (Statutory) –	Nigel Kennedy, Head of Financial Services

Matters [discussion item]			Finance and Asset Management	
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26 March 2024 – provisional reports

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Social Value/Impact in Procurement	No	To consider the report and agree any recommendations.	Deputy Leader (Statutory) – Finance and Asset Management	Annette Osborne, Procurement Manager
Scrutiny Performance Monitoring	No	To consider the report and agree any recommendations.	N/A	N/A
Integrated Performance Report Q4 2022/23	Yes	To update Cabinet on finance, risk and corporate performance matters as at 31 March 2023.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Integrated Performance Report Q3 2023/24	Yes	To receive an update on finance, risk and corporate performance matters as at 31 December 2023.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Exempt Treasury Management Matters [discussion item]	No	To receive a verbal update on exempt matters relating to Treasury Management.	Deputy Leader (Statutory) – Finance and Asset Management	Nigel Kennedy, Head of Financial Services