

	Priority level (emissions reduction, climate change resilience and / or biodiversity benefits)	Action	Resources	Milestones	Outcome	Delivery lead (one name only - for internal progress tracking)	Due date	RAG (progress against due date)	Comment on RAG status	Update Nov 23
Overarching actions										
4	HIGH	Commission feasibility study to assess land assets for potential renewables/ low carbon tech opportunities. [Carbon Management Plan; Leaders briefing April '22]	£TBC (Net Zero Transition Fund)	Agree scope and methodology with property and Asset Review Group.	Business cases for potential projects that will reduce energy bills/ generate income and reduce carbon	Tina Mould	Jun-23	Red	Resourcing issues across Council. Property services require further resourcing to support the work.	Resourcing in this space is currently being considered via the budget round
3	MEDIUM	Develop and schedule delivery of Carbon Literacy training, including key areas such as procurement. [Carbon Management Plan; Environment Audit]	Staff time (ES for development) All Staff attending training	September 2023 roll out of training	Improved baseline knowledge of all staff helping the council meet Net Zero targets	Tina Mould	01/09/2023 [revised date from June]	Yellow	Resourcing gaps in the ES team Recruitment underway	Main Carbon Literacy Course is being prepared and should be ready to be disseminated by Xmas (dependent on resource)
1	LOW	Produce detail costings for commitments made in the Carbon Management Plan and Zero Carbon Oxford Action plan including resourcing, costs (known and unknown), and current/ future funding streams. Include a log of funding applied for. [Environment Audit response 2022]	Staff time (ES, Finance)		Understand funding received and potential gaps	Tina Mould	Oct-23	Red	Resourcing gaps in the ES team Recruitment underway Need join working with Finance team and property	
2	MEDIUM	Integrate Net Zero and biodiversity goals into corporate governance documents (PID, business cases). [Environment Audit response 2022]	Staff time (ES and regen)		Consistent consideration of net zero in corporate decision making	Tina Mould	Jun-23	Green		
5	MEDIUM	Implement new environmental impact assessment for large contracts and define best practice about how and when the impact assessment is used [New / amended action]	Staff time (procurement and all contract managers; budget impact TBC)		Consistent consideration of environmental impacts in	Annette Osborne	Jun-23	Green	On track	
Council building decarbonisation										
6	HIGH	Progress Salix pipeline project priorities including Leys lighting and low emissivity ceiling for the Ice Rink [Carbon Management Plan; Leaders briefing April '22]		Leys lighting project to Development Board in March Low emissivity ceiling structural works being developed & then will return again to Asset Review Group for final approvals.	Council energy bill reduction and carbon reduction	Vikki Robins	Jun-23 (Leys) Sept-23 (Ice Rink)	Yellow	Resourcing gaps in the ES team. Recruitment is underway. PM budget is available for Leys	
7	HIGH	Scope options/ opportunities for Power Purchase Agreements with the Low Carbon Hub and ZCOP Partners [Carbon Management Plan; Leaders briefing April '22]	Staff time (Environment Sustainability)		Stability in Council energy bills and guaranteed purchase of Green elec	Vikki Robins	Sep-23	Yellow	Resourcing gaps in the ES team Recruitment underway	
8	MEDIUM	Cabinet Report to update energy and water procurement strategy (the new strategy commences in Oct 2024, to coincide with ending of LASER contract).	Staff time (Carbon Reduction Team and finance)		Energy and water procurement strategy is updated to reflect current market conditions, deliver best value for money to the Council and scope options	Vikki Robins	Dec-23	Green	On track	
Council fleet decarbonisation										

9	MEDIUM	Develop an options paper setting out routes towards the full decarbonisation of fleet vehicles, with full sustainability impacts considered). [Carbon Management Plan]	Staff time (ODS and Environment Sustainability)	25% fleet EV by 2023	Plan setting out different technology options, timescales, impacts and costs to support full fleet decarbonisation.	Simon Howick	Mar-23	Second draft in development	Slowing down, due to need to obtain more charging capacity. Only @45% of fleet can be decarbonised without considerable investment. This coupled with the fact that much of HGV type EV is still prototype is constraining attempts to fully electrify
Council waste reduction									
10	LOW	Develop a new strategy for Oxford City Council waste to reflect new working from home arrangements and changes to City Council buildings (e.g., move from SAC to the Town Hall)	Staff time (ODS and OCC)	New baseline data Discussion prior to the move to Town Hall to understand arrangements	Ensure an internal resource and recycling plan that aligns with Oxfordshire Resource and Waste Partnership objectives	Simon Howick	Dec-23	On track	