

**To:** Council

**Date:** 2 October 2023

**Report of:** Head of Law & Governance (Monitoring Officer)

**Title of Report:** Constitutional Amendments – changes to responsibility for functions

<b>Summary and recommendations</b>	
<b>Purpose of report:</b>	To seek Council agreement to amend the Constitution to reflect changes in responsibilities for functions.
<b>Key decision:</b>	No
<b>Recommendation(s): That the Council resolves to:</b>	
1.	<b>Approve</b> the following changes to the Constitution:
a.	Where the job title “Head of Regulatory Services and Community Services” appears in respect of a Regulatory Services function that this be changed to Head of Planning & Regulatory Services;
b.	Where the job title “Head of Regulatory Services and Community Services” is referred to other than in relation to Regulatory Services, that it be changed to the Executive Director for Communities and People.
c.	All other references to the Head of Planning Services be updated to be references to the Head of Planning & Regulatory Services within the remainder of the constitution.
2.	<b>Note</b> that the changes will take effect as of the 17 October 2023

<b>Appendices</b>
None

## **Introduction and background**

1. Following the retirement of the Head of Regulatory Services and Community Service, the decision has been made not to replace this role, but to transfer the functions to other senior officers in the council. This will assist in meeting the council's financial challenges whilst providing opportunities for collaboration and join up of services. Regulatory Services will move to the Head of Planning and Regulatory

Services. The remainder of the functions, Community Services, will report directly to the Executive Director for Communities and People. The proposed changes to the constitution are required ensure that the appropriate to postholder has the authority to undertake the functions for which they are responsible.

**Financial implications**

1. There are no financial implications arising from the recommendations of this report.

**Legal issues**

2. This will ensure that the Council has an update to date and clear line of responsibility for functions, including the exercise of statutory powers.

**Risk implications**

3. If the amendments are not made it may affect the validity of the exercise of statutory functions or leave a gap in terms of who is able to exercise them, impacting on service delivery.

**Equalities impact**

4. No Equalities Impact Assessment is required as this is purely a change to align functions within the Council but will not impact on the delivery of any of the functions.

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<b>Background Papers:</b> None	
1	The Council's constitution