

DECISIONS DELEGATED TO OFFICERS

Decision title:	Award of Project Manager / Contract Manager Services for Social Housing Decarbonisation Fund Wave 2.1
Decision date:	23/05/2023
Source of delegation:	Cabinet, on 16 November 2022 , resolved to: 4. Delegate authority to the Executive Director (Communities and People) in consultation with the Head of Financial Services / S151 Officer to spend the HRA funds together with the Social Housing Decarbonisation Fund grant funding for the purposes of the proposed retrofit scheme, including entering into contracts with contractors to deliver the works.
What decision was made?	To enter into a contract with Baily Garner for project manager / contract manager services for the Social Housing Decarbonisation Fund Wave 2.1 project following a competitive tender process. The contract value is £444,780.00.
Purpose:	The decision enables a consultant to support the SHDF wave 2.1 project to be appointed.
Reasons:	Cabinet, on 16 November 2022 , resolved to grant approval for Oxford City Council to submit a funding bid in the Social Housing Decarbonisation Fund (SHDF) 2.1 bidding round in November 2022, seeking a government funding contribution towards a retrofit programme for around 300 Council houses. The Head of Corporate Strategy, on 22 May 2023 , took a decision to enter into a grant funding agreement to secure funds from the SHDF wave 2.1.
Decision made by:	Stephen Gabriel Executive Director (Communities and People)
Other options considered:	Not to award a contract for project manager / contract manager services. This option was rejected as it would not allow the Social Housing Decarbonisation Fund wave 2.1 project to be progressed.
Documents considered:	None
Key or Not Key:	Not key
Wards significantly affected:	None

Declared conflict of interest:	None
This form was completed by: Name & title: Date:	Juliet Nicholas Energy and sustainability Manager 22/05/2023

Approval checklist

Approver	Name and job title	Date
Decision maker	Stephen Gabriel, Executive Director (Communities and People) S.G.V	23.05.23

Consultee checklist

Consultees	Name and job title	Date
Head of Financial Services	Nigel Kennedy, Head of Financial Services N.K.	10/05/23
Head of Law and Governance	Rhian Davies, Interim Head of Law and Governance Rhian Davies	09/05/2023