

Scrutiny work plan

March 2023 to May 2023

Published on 24/02/23

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The Scrutiny Committee agrees a work plan every year detailing selected issues that affect Oxford or its people.

Time is allowed within this plan to consider topical issues as they arise throughout the year as well as decisions to be taken by the Cabinet. The plan sets out the work of scrutiny for this council year and will be reviewed at each meeting of the Scrutiny Committee.

The plan is based on suggestions received from all elected members and senior officers. Members of the public can also contribute topics for inclusion in the scrutiny work plan by completing and submitting our [suggestion form](#). See our [get involved webpage](#) for further details of how you can participate in the work of scrutiny.

Some topics will be considered at Scrutiny Committee meetings and others will be delegated to standing panels. Items for more detailed review will be considered by time-limited review groups.

The Committee will review the Council's [Forward Plan](#) at each meeting and decide which Cabinet decisions it wishes to comment on before the decision is made. The Council also has a "call in" process which allows decisions made by the Cabinet to be reviewed by the Scrutiny Committee before they are implemented.

Scrutiny Committee

01 February 2023

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Oxford Local Plan 2040 Regulation 18 Part 2 consultation	Yes	During October and November 2022 we consulted on the Oxford Local Plan 2040 Preferred Options (Regulation 18). As part of this consultation we noted that we did not yet have our evidence base to identify our housing need. This was delayed because worked ceased on the Oxfordshire Plan 2050. Now this evidence base is	Cabinet Member for Planning and Housing Delivery	Tom Bridgman, Executive Director (Development); Sarah Harrison, Team Leader (Planning Policy)

		drafted we can carry out a focused public consultation on this element of the Plan only. This will inform the drafting of the Plan (to be consulted on at the end of 2023).		
Implementing the Covered Market "Masterplan"	Yes	To seek approval to fund and enter into contracts for the detailed design works, planning and construction of major improvements to the Covered Market in line with the recently completed masterplan.	Cabinet Member for Planning and Housing Delivery, Cabinet Member for Zero Carbon Oxford and Climate Justice, Deputy Leader (Statutory) - Finance and Asset Management	Tom Bridgman, Executive Director (Development); Ted Maxwell, Regeneration Manager

06 March 2023

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Annual Update of the Council's Business Plan	Yes	A report to present the annual update of the Council's Business Plan.	Leader - Inclusive Economy and Partnerships	Caroline Green, Chief Executive; Mish Tullar, Head of Corporate Strategy
Integrated Care Strategy Update	Yes	To provide an update on (i) the new Integrated Care System covering Oxfordshire, Bucks and West Berks and (ii) work to produce a response to the draft Strategy for the BOB Integrated Care Partnership, with input from Oxfordshire's Director of Public Health and others. The City Council is working closely with the other Oxfordshire councils to produce a response to the draft strategy.	Cabinet Member for Health and Transport	Mish Tullar, Head of Corporate Strategy; Daniella Granito, Policy and Partnerships Manager

Integrated Performance Report Q3	Yes	To update Cabinet on finance, risk and corporate performance matters as at 31 December 2022.	Deputy Leader (Statutory) and Cabinet Member for Finance and Asset Management	Nigel Kennedy, Head of Financial Services; Anna Winship, Management Accountancy Manager
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04 April 2023

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
<i>To be updated on publication of the new Forward Plan</i>				

Finance and Performance Panel

28 March 2023

- Scrutiny-selected Performance Monitoring
- Other business to be confirmed

Climate and Environment Panel

09 March 2023

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Oxford Biodiversity Strategy Development	Yes	To present the Cabinet with a proposed approach to develop a Biodiversity Strategy for the City of Oxford.	Cabinet Member for Zero Carbon Oxford and Climate Justice	Mish Tullar, Head of Corporate Strategy; Mai Jarvis, Environmental Quality Team Manager
Zero Carbon Oxford Partnership	No	To update the Panel on the work of ZCOP	Cabinet Member for Zero Carbon Oxford and Climate Justice	Mish Tullar, Head of Corporate Strategy
Fleet Decarbonisation	No	To update the Panel on fleet decarbonisation	Cabinet Member for Zero Carbon Oxford and Climate Justice	Mish Tullar, Head of Corporate Strategy
Oxford City Council Net Zero Masterplan	No	To report on progress against the Net Zero Masterplan	Cabinet Member for Zero Carbon Oxford and Climate Justice	Mish Tullar, Head of Corporate Strategy

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Housing and Homelessness Panel

02 March 2023

Agenda item	Cabinet	Description	Cabinet	Lead officer
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	item		portfolio	
Housing, Homelessness, and Rough Sleeping Strategy 2023-28	Yes	Report presenting the final Housing, Homelessness and Rough Sleeping Strategy and accompanying Action Plan following feedback from a 6-week public consultation on the draft strategy. The report seeks approval of the Housing, Homelessness and Rough Sleeping Strategy 2023-28.	Cabinet Member for Housing	Nerys Parry, Head of Housing; Amie Rickatson, Strategy & Service Development Manager
Report on mould in Council-owned housing in Oxford	No	To brief the Panel on the extent of the problem across the City, the Council's response to tenants who reports this problem, and to consider actions needed to improve the situation.	Cabinet Member for Housing	Nerys Parry, Head of Housing
Housing Performance report	No	To update the Panel on performance data for Q2 and Q3	Cabinet Member for Housing	Nerys Parry, Head of Housing
Updated report on the development of a Tenants Forum	No	To update the Panel on progress made towards the development of a Tenants Forum	Cabinet Member for Housing	Ian Wright, Head of Regulatory Services and Community Safety

Companies Scrutiny Panel

Companies Scrutiny Panel will join meetings of the Shareholder and Joint Venture Group as non-voting members to provide scrutiny of the Shareholder function.

Companies Scrutiny Panel will consider the same reports as the Shareholder and Joint Venture Group.

Criteria

The following TOPIC criteria may be used by the Scrutiny Committee to evaluate and prioritise suggested topics:

- **T**imely – is it timely to consider the issue?
- **O**xford priority – is it a council priority or relates to an essential service?
- **P**ublic interest – is it of significant public interest?
- **I**nfluence – can Scrutiny have a meaningful influence and add value?
- **C**ost – is there a significant financial impact or an area of high expenditure?