

Appendix 4 : Risk Register for the Oxford Local Plan 2040 Preferred Options Document

| Title  | Risk description  | Opp/ threat   | Cause  | Consequence  | Date Raised | Owner                     | Gross |   | Current |   | Residual |   | Comments   | Controls            |          |        |            |              |                           |
|--|---|---|--|--|-------------|---------------------------|-------|---|---------|---|----------|---|--|---------------------|----------|--------|------------|--------------|---------------------------|
|  |   |   |  |  |             |                           | I     | P | I       | P | I        | P |  | Control description | Due date | Status | Progress % | Action Owner |                           |
| Option not tested                                    | The policy proposals and conclusions in the Regulation 18 part 2 doc do not cover an option that is taken forward   | Document doesn't contain an option for the final policy | Final policy approach was not identified as a potential option at this stage   | May need to re-run part of the options testing process including Sustainability Appraisal if not already covered   | 03.01.23    | Head of Planning Services | 4     | 3 | 4       | 2 | 4        | 2 | Reduced risk by close working with key stakeholders, barrister and consultants to sense check options  | Reduce              |          |        |            |              | Head of Planning Services |
| Delays   | The timetable for the Local Plan production is very tight- any delay may have knock-on consequences   | Delays to process                                       | Delays could result from lack of access to evidence, delay to input from outside bodies  | If delay cannot be absorbed, may need to review the timetable moving forward   | 03.01.23    | Head of Planning Services | 3     | 3 | 3       | 2 | 3        | 2 | Reduce risk by making all parties aware of timetable and key dates well in advance and monitor progress  | Reduce              |          |        |            |              | Head of Planning Services |
| Unexpected delays affecting the LDS programme        | There is potential for unanticipated delays in document production.   | Threat  | Delays may be a result of a number, or combination, of factors (for example, external agencies or consultants maybe unable to fit in with timescales, issues may be more complex to understand/resolve than anticipated, or there may be a lack of resources available to complete the programme). | LDS timescales for document production are not met.  | 03.01.23    | Head of Planning Services | 3     | 3 |         |   |          |   | Compliance with LDS timescales will be reported in the AMR. Maintain awareness of potential causes of delay- maintain continuous contact with consultants and managers to check necessary resources are in place and work is being produced to detailed work programmes. | Reduce              |          |        |            |              | Head of Planning Services |
| Changes to the planning system at the national level | Changes to national legislation, policy and guidance may alter the process that needs to be followed in producing new documents, or may mean that the focus or approach of documents needs to be altered. | Threat  | Changes to national legislation, policy and guidance by Central Government.  | LDS timescales for document production may not be met. The LDS may need to be amended if additional documents need to be reviewed in order to maintain compliance with national policy | 3.01.23     | Head of Planning Services | 2     | 4 |         |   |          |   | Compliance with LDS timescales will be reported in the Annual Monitoring Report. Maintain awareness of potential changes at the national level as they arise so that appropriate responses can be planned in advance in order to minimise negative impacts.              | Reduce              |          |        |            |              | Head of Planning Services |

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