

To: Licensing & Gambling Acts Committee
Date: 6th February 2023
Report of: Head of Regulatory Services and Community Safety
Title of Report: Licensing Act 2003 and Gambling Act 2005
Licence Fees and Charges for the 2023/24 financial year

Summary and recommendations	
Purpose of report:	To seek agreement of the licence fees for 2023/24 where the Council has discretion over the level of fee charged
Corporate Priority	Enable an Inclusive Economy
Policy Framework	Statement of Licensing Policy, Statement of Gambling Licensing Policy
Recommendation(s): That the Licensing & Gambling Acts Committee resolves to:	
1. Agree the licence fees and charges for 2023/24 as set out in the Appendix 1 and recommend them to Council	

Appendices	
Appendix 1	Licensing & Gambling Acts Fees and Charges 2023/24

Introduction

1. The purpose of this report is to seek agreement to the licence fees and charges for 2023/24 where the Council has discretion over the level of fee charged. The proposed fees and charges are set out at **Appendix 1**.
2. This Committee is responsible for recommending fees under the Licensing Act 2003 and Gambling Act 2005. Fees for other types of licence will be the subject of a separate report to General Purposes Licensing Committee. All fees under the Licensing Act are set by statute.
3. The Authority has discretion under the Gambling Act to set Gambling Premises Licence fees up to the statutory maximum. Fees for Gaming Machine Permits and Temporary Use Notices are set by statute.

4. The general principles when setting fees are that they must be reasonable, proportionate and not exceed the cost of the procedures and formalities under the relevant licensing scheme, including staffing, training, administration, testing, inspections, regulation, and hearings.
5. It is proposed that for the 2023/24 Council year that no substantial variation to the current fees and charges is made in order to provide financial stability to licence holders in the present economic climate.
6. Members are invited to note the minor fee increase to the Miscellaneous Charges in Appendix 1, page 3.

Financial implications

7. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget.

Legal issues

8. The power to levy fees is contained in the legislation relevant to each function or in the Local Government Act 2003 in relation to discretionary services. Licensing is not a revenue raising function and fees and charges should reasonably represent the costs of carrying out the function.

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