

**Regulatory Services  
And Community Safety**

Direct Line: 01865 252909

E-mail: [street\\_trading@oxford.gov.uk](mailto:street_trading@oxford.gov.uk)

**St Aldate's Chambers  
109-113 St Aldate's  
Oxford OX1 1DS**

Central Number: 01865 249811

**APPENDIX D**

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Mrs Momo Fujita-Clarkson  
[REDACTED]  
[REDACTED]  
[REDACTED]

15 September 2022  
Our ref: 22/02324/STREET

Dear Mrs Fujita-Clarkson,

**Local Government (Miscellaneous Provisions) Act 1982  
Application for Street Trading Consent 2022/2023 – Oxford Business Park**

Please find enclosed your Street Trading Consent for the 2022/2023 trading period. This certificate must be displayed at your stall or vehicle and produced on request by an authorised officer of Oxford City Council or by a Police Officer. This is a condition of your Street Trading Consent and must be adhered to.

Please note your Consent is only for 3 months. This is because, as a new Consent, in line with our Street Trading Policy, the General Purposes Licensing Casework Committee must consider the application. I shall be in touch shortly to advise you of this process and give you hearing date.

May I take this opportunity to express to you the importance of only trading within your permitted hours. Oxford City Council must remind all traders that by trading after the hours permitted on your Street Trading Consent you are committing an offence under the Local Government (Miscellaneous Provisions) Act 1982 and the Licensing Act 2003. Regular checks will be made to ensure compliance with conditions of Street Trading Consent. Any Consent holders found breaching Conditions risk revocation of Consent and/or prosecution where appropriate.

If you have any queries please do not hesitate to contact me.

Yours sincerely,

**Michael Watson  
Senior Licensing Officer  
Business Regulation Team**



INVESTORS  
IN PEOPLE



## Regulatory Services and Community Safety

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# LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 CERTIFICATE OF STREET TRADING CONSENT

Oxford City Council grant a Street Trading Consent to:

Consent Holder: Mrs Momo Fujita-Clarkson

Consent Number: 22/02324/STREET

Consent Issued: 15<sup>th</sup> September 2022

Valid From: 1<sup>st</sup> October 2022

Valid To: 31<sup>st</sup> December 2022

Fee: £695.00

Vehicle Details: [REDACTED] and Horsebox catering trailer

Area/Site: Advanced Research Clusters, Oxford Works, 4650 Kingsgate, Oxford Business Park, Oxford, OX4 2SU

Permitted Trading Days and Hours: Wednesdays between the hours of 11:30 - 14:00

Articles Sold: Japanese food, hot and cold drinks

**This certificate of Street Trading Consent** is issued subject to the standard street trading conditions and any other additional conditions attached to this certificate.

**Possession of this document** does not guarantee that the consent is in force. Its validity may be established by referring to the Councils Licensing Department.

**Conditions of Consent** are attached to this certificate.

Ian Wright  
Head of Regulatory Services and Community Safety

## General Conditions for Street Trading Consents

1. Street trading must only take place between the dates specified on the Certificate of Street Trading Consent.
2. Street trading must only take place during the operational hours specified on the Certificate of Street Trading Consent.
3. The Street Trading Consent relates only to the area/site vehicle or stall specified on the Certificate of Street Trading Consent.
4. The Street Trading Consent relates only to the vehicle or stall specified on the Certificate of Street Trading Consent.
5. Any significant changes to or replacement of a stall or vehicle must be approved by the Responsible Head of Service.
6. The vehicle or stall must be removed from the site at the end of each day's trading.
7. The Consent Holder's vehicle/stall must be kept in a clean, safe and well maintained condition and be of a presentable appearance. The Street Trading Consent bearing the name of the consent holder shall be displayed conspicuously on the stall/vehicle so that members of the public can clearly see it during hours of business.
8. The Consent Holder's vehicle must be maintained in a roadworthy condition, taxed, insured and with a current MOT Certificate. Vehicle movements must be carried out legally and must not present a risk to people and structures. The Consent Holder shall not drive or park a vehicle on any part of a footway.
9. The Consent Holder must ensure that the stall/vehicle is positioned only in the allocated space (which may be marked on the ground) in the Consent Street for which the Street Trading Consent is issued.
10. If a Consent Holder or operator/assistant is requested to move the vehicle/stall by an authorised Council Officer or Police Officer they must immediately comply with that request.
11. For Weekly Street Traders on Cornmarket Street, the Consent Holder's stall must not exceed 2.3 metres in height nor occupy an area greater than 2.3 metres x 1.4 metres.
12. The Consent Holder must comply with all statutes, statutory instruments and byelaws currently in force. Consent Holders must pay particular attention to the requirements

of the Health & Safety at Work etc. Act, 1974 and the Food Safety and Hygiene (England) Regulations 2013 (where relevant). Advice on these requirements is available from the Business Regulation Team.

13. The Consent Holder must conduct their business in a professional manner and in a way that minimises risks to employees and others.
14. The Consent Holder must take reasonable precautions to prevent the risk of fire at the stall or vehicle. All hot food vans/trailers are required to comply with current legislation on fire safety. A serviceable fire blanket and a suitable fire extinguisher shall be provided in all vehicles selling hot food.
15. Reasonable steps must be taken to ensure gas safety where gas appliances are used on a stall or vehicle. Gas appliances must be maintained and serviced as per manufacturer's instructions. Gas appliances and systems must be checked for safety by a competent Gas Safe engineer at least annually. Any faults or concerns in relation to gas safety must be appropriately investigated and made safe by a competent Gas Safe engineer as soon as possible.
16. The Consent Holder must not cause any nuisance or annoyance to any other user of the highway or the occupier of any land or building. In particular, Consent Holders must prevent excessive noise.
17. The Environmental Protection Act 1990 (as amended) places a duty of care on businesses to dispose of their trade waste in an appropriate manner. Trade waste must be stored appropriately and be disposed of by a licensed waste carrier. No water or waste material shall be discharged on to the highway or any adjacent property. The Consent holder shall take reasonable steps to ensure that litter arising from their own trade is minimised as far as possible, for example by making a bin available for customers to use.
18. A Street Trading Consent must not be transferred or sold to another person except that the Consent may be transferred to a member of the Consent Holder's immediate family in the event of the Consent Holder's death or incapacity on payment of a fee. The subletting of a consent site is prohibited.
19. The Consent Holder must be the principal operator and have day to day control of the stall/vehicle. The Consent Holder may employ any other person to assist in operating the stall/vehicle and shall notify the Council of the name and address of that person. An administration fee will be payable.
20. Anyone who operates a stall/vehicle other than the Consent Holder must be authorised by the Council.

21. Consent holders must make adequate provisions to ensure access for wheelchair users or customers with disabilities.
22. A copy of the Consent must be displayed by the operator when trading and must be produced on demand to a Council Officer or Police Officer.
23. Consent Holders must have and maintain a proper insurance policy against public liability and third party risks. The minimum insurance cover shall be £5,000,000 and shall cover the operator's vehicle, or stall and any additional equipment under their control. If food is sold the insurance must specifically include cover against food poisoning to the same amount. Proof of cover must be produced to an officer of Oxford City Council on application and as required.
24. Annual Street Trading Consent fee installments are required quarterly, in advance. The first installment must be paid in advance of the issue of Consent. The remaining fee can be paid in installments on the following dates 1<sup>st</sup> July, 1<sup>st</sup> October and 2<sup>nd</sup> January. Alternatively, annual fees may be paid in full in advance.
25. General Conditions, which apply to all Street Trading in Oxford, may be varied, having regard to a particular location. They are termed Special Conditions and are listed on the Consent Certificate. These Special Conditions must also be complied with.
26. Consent holders must make full use of their Consent.

### **Conditions Specific to Food Traders**

27. All packaging and utensils for use by customers shall be made of recycled or part recycled materials.
28. Food businesses must achieve and maintain a minimum Food Hygiene Rating of '3 – Generally Satisfactory'. The Hygiene Rating must be displayed prominently on the stall or vehicle.
29. Food handlers must hold a current Level 2 Award in Food Safety in Catering accredited by The Chartered Institute of Environmental Health or The Royal Institute for Public Health.
30. Food businesses must be registered as a food business with the Local Authority where the van/stall is kept overnight. Food businesses registered outside of the Oxford City Council area must be able to demonstrate food business registration, e.g. by written confirmation from the relevant local authority or by providing a copy of the

latest inspection letter or report. Any changes in registration details must be notified to the relevant Local Authority.

31. All hot food vans/trailers are required to carry a basic first aid kit and have the means to contact the emergency services if necessary.

**Failure to comply with these conditions**

If a Consent Holder fails to comply with any of the conditions attached to a Street Trading Consent, the Consent may be suspended for an indefinite period or revoked. The Consent Holder may also be prosecuted.