

Minutes of a meeting of the Appointments Committee on Monday 27 June 2022

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Committee members present:

Councillor Brown (Chair)

Councillor Gant

Councillor Kerr

Officers present for all or part of the meeting:

Caroline Green, Chief Executive

Andrew Brown, Committee and Member Services Manager

1. Apologies for absence and substitutions (Appointments Committee)

Apologies were received from Councillor Ed Turner.

2. Appointment of Chair and Vice Chair (Appointments Committee)

It was agreed that Councillor Susan Brown would chair the informal meeting of the members of the Appointments Committee.

3. Report on Senior Management Arrangements

The Chief Executive introduced the report, highlighting some recent and planned staffing changes within the senior management structure.

The Chief Executive highlighted that:

- The remit of the new Executive Director for Corporate Resources included responsibility for Financial Services, Law and Governance, and Business Improvement, and would include a focus on the budget, the Council's change programme and company governance.
- The previous Interim Director of Change had left the Council at the end of March 2022 having worked up the change programme.
- The current Head of Planning Services was leaving the Council in the coming months and recruitment was underway to fill this post, with interviews planned for September.
- The previous Head of Housing Services had retired in May which had created opportunities for internal progression within Housing Services.
- The Council had entered into an arrangement with West Oxfordshire to share a Monitoring Officer for one year. This arrangement was generating income for the

Council and was subject to a quarterly review. This had also created development opportunities for staff within the Law and Governance service.

In discussion it was noted that:

- The selection of a preferred candidate for the Head of Planning Services post would not be a decision for the Appointments Committee but would be subject to Cabinet members being notified of the proposed appointment and not raising valid objections to it.
- The current senior management structure was relatively new and there was now a stable senior management team.

The meeting started at 6.00 pm and ended at 6.17 pm

Chair
2022

Date: Tuesday 6 December

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.