

# Scrutiny work plan

October 2022 to December 2022

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The Scrutiny Committee agrees a work plan every year detailing selected issues that affect Oxford or its people.

Time is allowed within this plan to consider topical issues as they arise throughout the year as well as decisions to be taken by the Cabinet.

The plan sets out the work of scrutiny for this council year and will be reviewed at each meeting of the Scrutiny Committee.

The plan is based on suggestions received from all elected members and senior officers. Members of the public can also contribute topics for inclusion in the scrutiny work plan by completing and submitting our [suggestion form](#). See our [get involved webpage](#) for further details of how you can participate in the work of scrutiny.

Some topics will be considered at Scrutiny Committee meetings and others will be delegated to standing panels. Items for more detailed review will be considered by time-limited review groups.

The Committee will review the Council's [Forward Plan](#) at each meeting and decide which Cabinet decisions it wishes to comment on before the decision is made. The Council also has a "call in" process which allows decisions made by the Cabinet to be reviewed by the Scrutiny Committee before they are implemented.

## Scrutiny Committee

### 05 December 2022

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Thriving Communities Strategy	Yes	The report will: - <ul style="list-style-type: none"><li>• Provide context of the work and city-wide conversations to help shape and inform a new Thriving Communities Strategy; and</li><li>• Make recommendation on adopting a Thriving Communities Strategy, so that Oxford's diverse communities and organisations can be better</li></ul>	Cabinet Member for Inclusive Communities and Culture; Cabinet Member for Leisure and	Ian Brooke, Head of Community Services

		equipped, supported and enabled to tackle inequality and ensure everyone is able to play a full part in the life of our city.	Parks	
Grant Allocations to Community & Voluntary Organisations 2023/24	Yes	A report to make decisions on the allocation of grants to the community and voluntary organisations for 2023/2024.	Cabinet Member for Inclusive Communities and Culture	Ian Brooke, Head of Community Services
Authority Monitoring Report and Infrastructure Funding Statement 2021/22	Yes	A report to make decisions on the allocation of grants to the community and voluntary organisations for 2023/2024.	Cabinet Member for Planning and Housing Delivery	Christian Cameron, Data Analyst, and Lan Nguyen, Senior Data Analyst
Workplace Equalities and Action Plan	Yes	To present and seek approval for the publication of the Workforce Equality Report 2022, which includes the Gender Pay Gap report, Ethnicity Pay Gap report and Disability Pay Gap report.	Cabinet Member for Citizen Focused Services	Helen Bishop, Head of Business Improvement

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### 15 January 2023

Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Oxfordshire Food Strategy Action Plan	Yes	Following approval of the Oxfordshire Food Strategy at the Cabinet meeting on 15 June 2022, to approve the associated action plan to meet the ambitions of the Strategy.	Cabinet Member for Health and Transport; Cabinet Member for Inclusive Communities and Culture	Hagan Lewisman, Active Communities Manager

Flexible Working / Hybrid Working Policy	No	To seek approval for a flexible / hybrid working policy.	Cabinet Member for Citizen Focused Services	Tom Hook, Executive Director (Corporate Resources)
Disciplinary Policy	No	To seek approval for a revised disciplinary policy.	Cabinet Member for Citizen Focused Services	Tom Hook, Executive Director (Corporate Resources)

## Finance and Performance Panel

07 December 2022

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Agenda item	Cabinet item	Description	Cabinet portfolio	Lead officer
Integrated Performance Report for Q2	Yes	A report to Members on Finance, Risk & Performance as at 30 September 2022.	Deputy Leader (Statutory) - Finance and Asset Management	Anna Winship, Management Accountancy Manager
Treasury Management Mid-year Report	Yes	To report on the performance of the Treasury Management function for the six months to 30 September 2022.	Deputy Leader (Statutory) - Finance and Asset Management	Bill Lewis, Financial Accounting Manager
Budget 2023/24	Yes	To propose a Medium Term Financial Strategy and the 2023/24 Budget for consultation.	Deputy Leader (Statutory) - Finance and Asset Management	Nigel Kennedy, Head of Financial Services

- Scrutiny-selected Performance Monitoring

- **23 January 2023**

<b>Agenda item</b>	<b>Cabinet item</b>	<b>Description</b>	<b>Cabinet portfolio</b>	<b>Lead officer</b>
Medium Term Financial Strategy 2024/25 to 2026/27 and 2023/24 Budget	Yes	To propose a Medium Term Financial Strategy and the 2023/24 Budget following consultation.	Deputy Leader (Statutory) - Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Capital Strategy 2023/24 to 2027/27	Yes	To seek approval for the Capital Strategy 2023/24 to 2026/27	Deputy Leader (Statutory) - Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Treasury Management Strategy 2023/24	Yes	To seek approval for the Council's Treasury Management Strategy for 2023/24.	Deputy Leader (Statutory) - Finance and Asset Management	Nigel Kennedy, Head of Financial Services

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- Scrutiny-selected Performance Monitoring

## **Climate and Environment Panel**

### **3 11 January 2023 – introductory meeting**

<b>Agenda item</b>	<b>Cabinet item</b>	<b>Description</b>	<b>Cabinet portfolio</b>	<b>Lead officer</b>
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Briefing from the Council's Chief Scientific Adviser	No	To receive advice from Professor Nick Eyre	All	Mish Tullar, Head of Corporate Strategy
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## Companies Scrutiny Panel

Companies Scrutiny Panel will join meetings of the Shareholder and Joint Venture Group as non-voting members to provide scrutiny of the Shareholder function.

Companies Scrutiny Panel will consider the same reports as the Shareholder and Joint Venture Group.

### Criteria

The following TOPIC criteria may be used by the Scrutiny Committee to evaluate and prioritise suggested topics:

- **Timely** – is it timely to consider the issue?
- **Oxford priority** – is it a council priority or relates to an essential service?
- **Public interest** – is it of significant public interest?
- **Influence** – can Scrutiny have a meaningful influence and add value?
- **Cost** – is there a significant financial impact or an area of high expenditure?

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