

Scrutiny work plan

October 2022 to December 2022

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The Scrutiny Committee agrees a work plan every year detailing selected issues that affect Oxford or its people.

Time is allowed within this plan to consider topical issues as they arise throughout the year as well as decisions to be taken by the Cabinet.

The plan sets out the work of scrutiny for this council year and will be reviewed at each meeting of the Scrutiny Committee.

The plan is based on suggestions received from all elected members and senior officers. Members of the public can also contribute topics for inclusion in the scrutiny work plan by completing and submitting our [suggestion form](#). See our [get involved webpage](#) for further details of how you can participate in the work of scrutiny.

Some topics will be considered at Scrutiny Committee meetings and others will be delegated to standing panels. Items for more detailed review will be considered by time-limited review groups.

The Committee will review the Council's [Forward Plan](#) at each meeting and decide which Cabinet decisions it wishes to comment on before the decision is made. The Council also has a "call in" process which allows decisions made by the Cabinet to be reviewed by the Scrutiny Committee before they are implemented.

Scrutiny Committee

05 December 2022

| Agenda item | Cabinet item | Description | Cabinet portfolio | Lead officer |
|-------------------------------|--------------|--|--|--|
| Thriving Communities Strategy | Yes | The report will: - <ul style="list-style-type: none">• Provide context of the work and city-wide conversations to help shape and inform a new Thriving Communities Strategy; and• Make recommendation on adopting a Thriving Communities Strategy, so that Oxford's diverse communities and organisations can be better | Cabinet Member for Inclusive Communities and Culture; Cabinet Member for Leisure and | Ian Brooke, Head of Community Services |

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|--|-----|--|--|---|
| | | equipped, supported and enabled to tackle inequality and ensure everyone is able to play a full part in the life of our city. | Parks | |
| Oxfordshire Food Strategy Action Plan | Yes | Following approval of the Oxfordshire Food Strategy at the Cabinet meeting on 15 June 2022, to approve the associated action plan to meet the ambitions of the Strategy. | Cabinet Member for Health and Transport; Cabinet Member for Inclusive Communities and Culture | Hagan Lewisman, Active Communities Manager |
| Grant Allocations to Community & Voluntary Organisations 2023/24 | Yes | A report to make decisions on the allocation of grants to the community and voluntary organisations for 2023/2024. | Cabinet Member for Inclusive Communities and Culture | Ian Brooke, Head of Community Services |

Finance and Performance Panel

16

07 December 2022

| Agenda item | Cabinet item | Description | Cabinet portfolio | Lead officer |
|--------------------------------------|--------------|---|--|---|
| Integrated Performance Report for Q2 | Yes | A report to Members on Finance, Risk & Performance as at 30 September 2022. | Deputy Leader (Statutory) - Finance and Asset Management | Anna Winship, Management Accountancy Manager |
| Treasury Management Mid-year Report | Yes | To report on the performance of the Treasury Management function for the six months to 30 September 2022. | Deputy Leader (Statutory) - Finance and Asset | Bill Lewis, Financial Accounting Manager |

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|----------------|-----|--|--|---|
| | | | Management | |
| Budget 2023/24 | Yes | To propose a Medium Term Financial Strategy and the 2023/24 Budget for consultation. | Deputy Leader (Statutory) - Finance and Asset Management | Nigel Kennedy, Head of Financial Services |

- Scrutiny-selected Performance Monitoring

Housing and Homelessness Panel

3 30 November 2022 (provisional)

| Agenda item | Cabinet item | Description | Cabinet portfolio | Lead officer |
|----------------------------|--------------|--|----------------------------|------------------------------|
| Housing Performance Report | No | To report on the performance of the Housing function | Cabinet Member for Housing | Nerys Parry, Head of Housing |

Companies Scrutiny Panel

Companies Scrutiny Panel will join meetings of the Shareholder and Joint Venture Group as non-voting members to provide scrutiny of the Shareholder function.

Companies Scrutiny Panel will consider the same reports as the Shareholder and Joint Venture Group.

Criteria

The following TOPIC criteria may be used by the Scrutiny Committee to evaluate and prioritise suggested topics:

- **T**imely – is it timely to consider the issue?
- **O**xford priority – is it a council priority or relates to an essential service?
- **P**ublic interest – is it of significant public interest?
- **I**nfluence – can Scrutiny have a meaningful influence and add value?
- **C**ost – is there a significant financial impact or an area of high expenditure?