

DECISIONS DELEGATED TO OFFICERS

Decision title:	Confirmation of award of a contract to Oxford Direct Services (ODS) for the construction of Bullingdon Community Centre
Decision date:	27 October 2022
Source of delegation:	<p>Cabinet, on 19 December 2019 (Agenda Item 15 - Bullingdon Community Centre - Project Approval and Award Of Contract) resolved to:</p> <ol style="list-style-type: none"> 1. Delegate to the Executive Director Customer and Communities in consultation with the S151 officer and Head of Law and Governance the award of the contract to Oxford Direct Services Ltd [for the construction of a replacement building at Bullingdon Community Centre] subject to the full tender submission being within the agreed budget; and 2. Recommend to Council to increase the total project budget by £200,000 to £1,403,000. This is included as part of the consultation budget. <p>This delegation is now within the remit of the Executive Director (Communities and People).</p> <p>On 17 February 2021, Council resolved to approve an increase in budget to a total of £1.506m as part of the Medium Term Financial Strategy 2022/23 – 2024/25 and 2021/22 Budget.</p>
What decision was made?	To confirm the award of a contract with a value of £1,396,495 to ODS for the construction of a replacement building at Bullingdon Community Centre.
Purpose:	The decision enables delivery of the new community centre, in accordance with the Cabinet decision of 19 December 2019 to grant project approval and award the contract.
Reasons:	<p>ODS was appointed following an ‘open book’ basis to allow intervention and value engineering at each elemental stage of works. A contract sum agreed prior to commencement would have been the alternative, but would have seen the inclusion of a fluctuation clause or a high addition of risk sums included in the tender sum.</p> <p>A contract has been drafted and agreed by Legal Services and is now ready to be signed to confirm award.</p>



	Any variations to the total contract sum will be covered contractually by the issue of Variation Orders following the award of the contract.
Decision made by:	Stephen Gabriel, Executive Director (Communities and People)
Other options considered:	Alternative options were set out in the report to Cabinet on 19 December 2019 and were not preferred for the reasons given.
Documents considered:	Report to Cabinet, 19 December 2019
Key or Not Key:	Key
Wards significantly affected:	None
Declared conflict of interest:	None
This form was completed by: Name & title: Date:	Douglas Kerrigan Interim Development Manager 13 October 2022

Approval checklist

Approver	Name and job title	Date
Decision maker	Stephen Gabriel Executive Director (Communities and People) S. Gabriel	27 October 2022

Consultee checklist

Consultees	Name and job title	Date
Senior officer	Carolyn Ploszynski Head of Regeneration and Economy Carolyn Ploszynski	13 October 2022

Head of Financial Services	Nigel Kennedy Head of Financial Services (Section 151 Officer) 	17 October 2022
Head of Law and Governance	Susan Sale (Head of Law and Governance) 	17 October 2022