

Law & Governance Fees & Charges 2022/23

| | 2021/22 Charge | 2022/23 Charge | Increase/ (Decrease) | Increase/ (Decrease) |
|---|---|---|-------------------------|-------------------------|
| | £ | £ | £ | % |
| Legal Services | | | | |
| Copies of legal documents | Reasonable charges (minimum 25.00) to be set by Head of Law and Governance | Reasonable charges (minimum 25.00) to be set by Head of Law and Governance | 0.00 | 0.00 |
| All legal transactions subject to the exceptions/ qualifications set out below:- | £175 an hour | £180 an hour | £5 per hour | 2.8% increase |
| Legal Hub Transaction: Standard hourly rate | £100 an hour excluding VAT | £120 an hour excluding VAT | £20 per hour | 20% increase |
| Third party hourly rate: including for s106 agreements | £175 an hour excluding VAT | £217 an hour excluding VAT | £42 per hour | 24% increase |
| Fixed fee | The rate agreed by the Head of Law and Governance for the particular transaction. | The rate agreed by the Head of Law and Governance for the particular transaction. | n/a | n/a |
| Other Public Body or Charitable Organisation Transactions | | | | |
| Standard hourly rate | £100 an hour excluding VAT | £120 an hour excluding VAT | £20 per hour | 20% increase |
| Fixed fee | The rate agreed by the Head of Law and Governance for the particular transaction. | The rate agreed by the Head of Law and Governance for the particular transaction. | n/a | n/a |
| Property Transactions | | | | |
| Lease | £1,500 minimum charge | £1,500 minimum charge | 0 | 0 |
| Agreement for lease/building agreement | £800 minimum charge | £800 minimum charge | 0 | 0 |
| Licence to assign/underlet/change of use/alter - | 800.00 | 820.00 | 20.00 | 2.50 |
| Deed of variation/release | 800.00 | 820.00 | 20.00 | 2.50 |
| Deed of grant/easement | 800.00 | 820.00 | 20.00 | 2.50 |
| Rent deposit/AGA/guarantee | 400.00 | 410.00 | 10.00 | 2.50 |
| Right of way licence | 400.00 | 410.00 | 10.00 | 2.50 |
| Licence to occupy | 400.00 | 410.00 | 10.00 | 2.50 |
| Registration(commercial) | 90.00 | 92.25 | 2.25 | 2.50 |
| Registration (commercial unit in housing estate) | 60.00 | 61.50 | 1.50 | 2.50 |
| Registration (residential) | 50.00 | 51.25 | 1.25 | 2.50 |
| Registration (residential) 2 notices | 75.00 | 76.88 | 1.88 | 2.51 |
| Registration (residential) 3 notices | 100.00 | 105.00 | 5.00 | 5.00 |
| Sale | 0.25% of property price with a minimum charge of £625 | 0.25% of property price with a minimum charge of £650 | n/a | n/a |
| Acquisition | The rate agreed by the Head of Law and Governance for the particular transaction. | The rate agreed by the Head of Law and Governance for the particular transaction. | n/a | n/a |
| Committee and Members' Services | | | | |
| Copies of the Constitution | 25.00 | 26.00 | 1.00 | 4.00 |
| Copies of agenda | Reasonable charges to be set by Head of Law and Governance | Reasonable charges to be set by Head of Law and Governance | n/a | |
| Inspection of background papers | Reasonable charges to be set by Head of Law and Governance | Reasonable charges to be set by Head of Law and Governance | n/a | |
| Research of non electronically archived minutes | Reasonable charges to be set by Head of Law and Governance | Reasonable charges to be set by Head of Law and Governance | n/a | |
| Electoral Services | | | | |
| Hire of ballot boxes | 18.00 | 18.50 | 0.50 | 2.78 |
| Hire of polling screens | 18.00 | 18.50 | 0.50 | 2.78 |
| Certificates of Registration (for current register) | 10.00 | 0.00 | (10.00) | (100.00) |
| Certificates of Registration (for historic registers at same address) | 20.00 | 0.00 | (20.00) | (100.00) |
| Certificates of Registration (for historic registers at different addresses) | 30.00 | 0.00 | (30.00) | (100.00) |

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