

Appendix 3: Risk Register

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Residual						Comments	Controls				
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
AMS/AMAP Performance	Innapropriate/no uptodate AMS and AMAP	Threat	Plans not prepared or adopted	Innefective management of property assets, loss of income, missed opportunities	01/03/2020	Jane Winfield	3	4	2	3	2	1	Draft AMS approved by cabinet for consultation 12/2021, AMAP in course of preparation	AMS and AMAP in place and adopted	31/12/2022	on track	70	Mike Scott
AMS/AMAP Performance	Poor Delivery of AMS/AMAP	Threat	Lack of Resource, lack of funds, no stakeholder buy in, poor decision processes, lack of management	Innefective management of property assets, loss of income, missed opportunities	01/03/2020	Jane Winfield	3	5	3	3	2	2	Draft AMS approved by cabinet for consultation 12/2021, AMAP in course of preparation	Management and review processes embedded	31/12/2022	on track	70	Mike Scott
Market Conditions	Adverse Market Conditions	Threat	Market changes	Adverse impact on values receipts and income, capital receipts and spend	01/03/20	Jane Winfield	4	4	4	3	3	3	Draft AMS approved by cabinet for consultation 12/2021, AMAP in course of preparation	Clarity of strategy embedded through implementation pf AMS and AMAP. Professional Staff, Market intelligency, responsive decision making	31/12/22	on track	70	Mike Scott
Portfolio	Oxford/Retail Centric Portfolio	Threat	Reliance on single/ locationally focused property sector	Adverse impact on values receipts and income	01/03/20	Jane Winfield	3	4	3	3	3	3	Draft AMS approved by cabinet for consultation 12/2021, AMAP in course of preparation	AMAP to identify projects to review and address	31/12/22	on track	70	Mike Scott
Public Opinion/Publicity	Adverse publicity/public opinion	Threat	Inappropriate decisions, inadequate stakeholder consultation	Unfavourable press and media outputs and complaints	01/03/20	Jane Winfield	3	3	2	3	2	2	Extensive stakeholder consultation in development of AMS and public consultation on draft AMS undertaken	Effective stakeholder engagement, public consultation awareness of impacts of decisions	31/12/22	on track	90	Mike Scott

Business Continuity	Disruption to business operations	Threat	Impacts from fire flood disease hacking strikes or any other form of disruption	Impact/failure to deliver operational business loss of income	01/03/20	Jane Winfield	5	4	4	3	3	3	Effective business continuity plans in place, portfolio data secure income data secure	31/12/22	on track	70	Emma Gubbins
Technology Data Systems	Unfit data systems	Threat	systems leading to poor inefficient reporting, lack of performance management and wider ineffective management	Poor performance loss of income resourcing impacts	01/03/20	Jane Winfield	3	4	3	3	3	2	AMAP to identify projects to review and address	31/12/22	on track	70	Emma Gubbins
Equality and Diversity	Equality and Diversity Impact	Threat	Failure to consider/ have proper regard to equality and diversity impacts	Poor or innapropriate deliver, complaints bad publicity detremental impacts	01/03/20	Jane Winfield	3	4	2	2	2	2	AMAP to identify projects to review and address.To be embedded in all decision processes	31/12/22	on track	70	Mike Scott
Safeguarding	Safeguarding Impact	Threat	Appropriate regard /failure to report Safeguarding issues	Failure to report andd take appropriate action, bad publicity, legal action	01/03/20	Jane Winfield	3	4	3	3	2	2	Staff training and policy framework to be embedded	31/12/22	on track	70	Jane Winfield
92 Privacy	Disclosure of private information and dtat	Threat	Failure to comply with GDPR	Innapropriate disclosure of personal data, bad publicity, complaints, legal action	01/03/20	Jane Winfield	3	4	3	3	2	2	Staff training and policy framework to be embedded	31/12/22	On track	70	Jane winfield