

Minutes of a meeting of the General Purposes Licensing Casework Sub- Committee on Monday 6 June 2022



Committee members present:

Councillor Mundy (Chair) (*substitute for
Councillor Clarkson*)

Councillor Coyne (*substitute for
Councillor Upton*)

Councillor Sandelson

Officers present for all or part of the meeting:

Alan Parr, Legal Adviser

Joshua Curnow, Senior Licensing Compliance Officer

Katie Thorp, Licensing Compliance Officer

Alice Courtney, Committee and Member Services Manager (Interim Acting)

Apologies:

Councillor(s) Clarkson and Upton sent apologies.

Substitutes are shown above.

9. Declarations of Interest

None.

10. Procedure to be followed at the meeting

The Sub-Committee noted the procedure for the hearings and the policy on the relevance of warnings, offences, cautions and convictions.

11. Minutes

The Sub-Committee resolved to **approve** the minutes of the meeting held on 23 May 2022 as a true and accurate record.

12. Exempt Matters and Confidential Session

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

13. Application to drive Private Hire Vehicles

The Sub-Committee agreed to take item 7 on the agenda, 'Application to drive Private Hire Vehicles' before item 6 on the agenda, 'Suitability to continue to drive Private Hire Vehicles' and then return to the remainder of the agenda as listed.

The Head of Regulatory Services and Community Safety had submitted a report to inform the determination of an application to drive Private Hire Vehicles in the City.

The Sub-Committee resolved to:

Adjourn consideration of the application until the next meeting of the Sub-Committee on 25 July 2022.

14. Suitability to continue to drive Private Hire Vehicles

The Head of Regulatory Services and Community Safety had submitted a report to inform the determination of whether an individual remained a fit and proper person to hold a licence to drive Private Hire Vehicles in the City.

The Sub-Committee resolved to:

- **Revoke** the individual's licence with immediate effect.

15. Dates of future meetings

The dates of future meetings were noted.

The meeting started at 6.00 pm and ended at 7.21 pm

Chair

Date: Monday 25 July 2022

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.