

Appendix 2

Appendix 2: Risk Register

					Date Raised	Owner	Gross		Current		Residual		Comments	Controls				
Title	Risk description	Opp/ threat	Cause	Consequence			I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
Affect of the pandemic and Brexit	There is a risk that prices and timescales for delivery could increase due to these factors some of which are unknown.	T	Brexit and Pandemic effects on supplies and services	Increase in cost and timescales	01/07/2021	Arcadis/DK	4	4	4	3	4	3		Regular benchmarking Horizon scanning: Industry and subcontractor updates: Suitable project contingency: Regular review	31/12/2021	Open	70	MH/DK
Management and delivery of construction contracts	Ensuring that contractors are suitably skilled and resourced	T	Contractors have become more stretched due to the current industry conditions	Increase in costs and timescales	01/07/21	Arcadis/DK	3	4	3	3	3	3		Detailed specification; Thorough tender process and regular review meetings	31/12/21	Open	85	MH/DK
Community and stakeholder engagement	There is a risk that some community and stakeholder groups will not be satisfied with the project	T	There are some different and sometimes competing views amongst the community and stakeholders	Reduction in community cohesion. Reputational risks. Increase in time and costs.	01/07/21	Arcadis/HL	4	3	3	3	3	3		Communication and Engagement Plan: Regular communication and engagement with stakeholders including 1-1's	31/03/22	Open	60	DM/FA

Decant	There is a risk that we are unable to find suitable temporary spaces that meet the requirements of tenants.	T	There are a number of decant projects happening at the Council at the same time and the City is quite tight for spaces.	Impact to community groups. Additional costs and timescales	01/07/21	Arcadis/HL	4	4	4	4	3	3		Corporate decant meetings. Action plan. Regular engagement with stakeholders. Sufficient decant budget.	28/02/22	Open	40	DM/FA
Housing Funding	The deadline for a contract to be placed with a contractor is the end of March 2022	T	Funding terms and conditions	Funding will be at risk if we do not make this deadline	01/07/21	Arcadis/RJ	4	3	4	2	2	3		Clear specification and feasibility work. Achievable program. Regular review meetings.	31/03/22	Open	80	MH/DW
Abortive costs	If cabinet does not approve the recommendations then there will be abortive costs.	T	Costs have been incurred through the necessary surveys, feasibility work and professional fees such as architecture	Abortive costs	01/07/21	Arcadis/DK	3	3	3	3	2	3		Detailed feasibility, thorough project diligence, pre-approvals through planning and budget	Oct 21	Open	95	MH/DK