

Appendix 4

Commissioning Timetable	When
Agreement of scope	January 2020
Needs analysis	February 2020
Feasibility study launch event including senior leaders OCC and OCCG	November 2020
Commissioning intentions, shared with Steering Group and JMG	January 2021
Scope agreed by all parties	January 2021
Business Case submitted to DLT	January 2021
Drafting contracts, tender documents and service specifications	Mid-March
Provider workshop date advertised on SE business portal with high level commissioning intentions around the remodelled services	April 2021
Release of tender documents onto the portal	18 th May 2021
Close of advert on the portal	28 th June 2021
Bids Evaluated – panel moderation	8 th & 9 th July 2021
Provider Interviews held	20 th & 21 st July 2021
2 nd Stage negotiation	August & September 2021
Recommendations Report for Approval	September 2021
Provider (s) notified of Contract Award	October 2021
Contract signed	October 2021
Mobilisation of services	October 2021
Contract Start Date	April 2022

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