

To: Cabinet
Date: 20 January 2021
Report of: Executive Director (Development)
Title of Report: Meanwhile in Oxfordshire (Additional recommendation)

Summary and recommendations	
Purpose of report:	An additional recommendation to the report agreed at the 9 December 2020 Cabinet meeting. A further recommendation is required to seek approval to include the £1.875m funding across the 2020/21 and 2021/22 Council budget. All other aspects of the project remain unchanged, please refer to the Cabinet Report of 9 December 2020 for full details.
Key decision:	Yes
Cabinet Member:	Councillor Susan Brown, Leader and Cabinet Member for Economic Development & Partnerships
Corporate Priorities:	Foster an inclusive economy; Support Flourishing Communities
Policy Framework:	Council Strategy 2020-24.
Recommendations: In addition to the three recommendations agreed in December Cabinet, Cabinet resolves:	
1 To recommend to Council the establishing of a budget £1.875m (capital) within the Council's capital programme, profiled across 2020-21 and 2021-22, subject to contracting with OxLEP.	

Appendices
1A, B & C Meanwhile in Oxfordshire Cabinet Report (9th December 2020)

1. On 9 December 2020 Cabinet received a report on 'The Meanwhile In Oxfordshire Project...' which sets out the detail of the Project. (Appendix 1). The following recommendations were agreed:

- a. Delegate authority to the Executive Director-Development, in consultation with the Council's Section 151 Officer, the Head of Law and Governance and the Leader of the Council, to agree and enter into grant funding arrangements and contractual terms with OxLEP for £1.875m in Getting Building Fund funds for the delivery of 'Meanwhile in Oxfordshire...';
 - b. Draw down the £1.875m and delegate authority to the Executive Director – Development, in consultation with the Council's Section 151 Officer, the Head of Law and Governance and the Leader of the Council to enter into contract with an operator, subject to an appropriate procurement process; and to allocate appropriate internal project management resource to deliver the project from the allocated funding; and
 - c. Delegate authority to the Executive Director-Development to take any further steps necessary to comply with the grant funding conditions and to deliver the project within the identified budget in order to meet the challenging timescales of the project including explicit permission to enter into an OJEU compliant procurement process and any prevailing UK legislation at time of procurement to contract a Meanwhile Operator.
2. Following the Cabinet meeting officers have identified that a fourth recommendation was omitted from the final report in error.

Programme

3. The agreement of this recommendation at both Cabinet 20 January and Full Council 25 January will prevent delay to the procurement or programme delivery schedules (Included below):

The anticipated procurement programme, subject to pandemic restrictions, is:

Milestone	Date
Issue ITT	07 December 2020
Presentation from OCC to support the ITT	2pm 16 December 2020
Clarifications deadline	8am 18 December 2020
ITT return	12 noon 07 January 2021
Evaluation / Presentations / clarifications	07 January– 08 January 2021
Approval to award	11 January 2021
Standstill (10 days)	12 January 2021 to midnight 22 January 2021
Award	25 January 2021
Contract signing	25 January 2021
Contract Sealing	29 January 2021
Contract start date	29 January 2021

The anticipated delivery programme is:

Milestone	Date
Project completion (Phase 1)	31 January 2022
Project completion (Phase 2)	31 January 2024

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Background Papers: N/A

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