

Minutes of a meeting of the General Purposes Licensing Committee on Thursday 21 May 2020

www.oxford.gov.uk



Committee members present:

Councillor Chapman	Councillor Clarkson (Chair)
Councillor Cook	Councillor Corais
Councillor Gotch	Councillor Humberstone
Councillor Iley-Williamson	Councillor Landell Mills
Councillor Lygo (Vice-Chair)	Councillor Simm
Councillor Tanner	Councillor Taylor
Councillor Upton	Councillor Wade
Councillor Wolff	

Officers present for all or part of the meeting:

Anita Bradley, Monitoring Officer
Joshua Curnow, Senior Licensing Compliance Officer
John Mitchell, Committee and Member Services Officer

Apologies:

No apologies were received

1. Election of Chair for the Council Year 2020-21

The Committee Services Officer opened the meeting.

The Committee elected Councillor Clarkson to be the Chair for the Council Year 2019/20. Councillor Clarkson took the Chair.

2. Election of Vice-Chair for the Council Year 2020-21

Both Councillors Lygo and Gotch were proposed and seconded for the position of Vice Chair for the Council Year 2020-21. On being put to a vote a majority of the Committee voted in support of Councillor Lygo's nomination. Councillor Lygo was therefore duly elected as Vice Chair for the Council Year 2020/21.

3. Declarations of Interest

None.

4. Appointment of Sub-Committees

The Head of Law and Governance had submitted a report to establish 4 sub-committees for the 2020-21 Council Year to deal with the casework flowing from the Committee's own responsibilities.

The Clerk noted that the date given for a sub-committee meeting on 01 August should be 17 August.

The Committee resolved to:

1. **Agree** that the casework hearings for taxi, private hire or other driver or vehicle licences, street trading licences and sex establishment licences should be determined by sub-committees on the basis of the Powers and Duties of GPL Sub-Committees at Appendix 1 of the report .

2. **Agree** the establishment of 4 politically balanced sub-committees of 3 members as follows:

- Sub- Committee A: GPL Chair, Labour Cllr A, Lib Dem Cllr A
- Sub- Committee B: GPL Vice Chair, Labour Cllr B, Lib Dem Cllr B
- Sub- Committee C: GPL Chair, Labour Cllr C, Lib Dem Cllr A
- Sub- Committee D: GPL Vice Chair, Labour Cllr D, Lib Dem Cllr B;

3. **Agree** that substitution is permitted on each of the 4 sub-committees but that substitutes must be from the General Purposes Licensing Committee and must maintain political proportionality;

4. **Agree** the following meeting dates and times

Date	Sub-Committee	Date	Sub-Committee
8 June 2020	A	1 Feb 2021	C
6 July 2020	B	16 Mar 2021	D
17 Aug 2020	C	26 Apr 2021	A
28 Sept 2020	D		
9 Nov 2020	A		
21 Dec 2020	B		

5. **Agree** that the names of members for the 4 sub-committees be agreed outside the meeting.

5. Minutes

In response to a question about the previous commitment to provide data about the number and nature of street closures it was explained that this would be the subject of a report to the next meeting of the Committee.

The Committee resolved to approve the minutes of the meeting held on 03 February 2020 as a true and accurate record.

6. Dates of Future Meetings

Meetings are scheduled on

- 22 September 2020
- 04 February 2021

The meeting started at 6.15 pm and ended at 6.30 pm

Chair Date: Tuesday 22 September 2020

This page is intentionally left blank