

Appendix 4: Forward Plan

Forward Plan summary as at 29 June 2020

CABINET 15 July

ITEM 11: ID: I024509	Quarterly Integrated Performance 2019/20 - Q4 Report status: Confirmed for this meeting
A report to update Members on Finance, Risk and Performance as at the end of the financial year.	
ITEM 12: ID: I024612	Local Development Scheme (LDS) 2020-2023 Report status: Confirmed for this meeting
The LDS provides a three year project plan for preparing policy documents. This LDS will provide timescale for emerging Supplementary Planning Documents (SPDs) and the review of the Oxford Local Plan	
ITEM 13: ID: I025001	Local Growth Funded Workspace Projects Report status: Confirmed for this meeting
Delegate Officer authority to enter into contract with OxLEP for an award of £1.93m of funding to subsidise delivery of affordable workspaces for entrepreneurs in Oxford city centre and surrounds.	
ITEM 14: ID: I025083	Oxfordshire Growth Board Terms of Reference and Memorandum of Understanding Report status: Confirmed for this meeting
To approve revised Terms of Reference for the Oxfordshire Growth Board, including a copy of the updated Memorandum of Understanding between the Growth Board and Oxfordshire County	

Council 20 July

ITEM 15: ID: I025088	Polling Places Review - Effects of Covid-19 and the postponement of the ward boundaries Report status: Confirmed for this meeting
The changes to the ward boundaries were due to take effect at the elections this May. As a result of the Coronavirus Act those changes were postponed, along with the elections, to May 2021. So the Council needs to be able to hold by-elections and other polls using the "old" boundaries between now and May 2021. To do that we need to amend the new scheme so as to be able to re-create the old scheme. This report proposes a scheme to enable that.	

CABINET 12 August

ITEM 16: ID: I024439	Procurement Strategy 2020 - 2021 Report status: Provisional: Awaiting further information, advice or input.
To present the Councils Strategy for the Procurement of Goods and Services for the period 2020- 2021.	

ITEM 17: ID: I025039	Temporary Staffing Contract Report status: Provisional: Decision reliant on another action or process
Oxford City Council spend approximately £2 million per annum on Temporary Staffing and the current contract needs renewing. Project approval and delegated authority is sought to award a contract following a compliant procurement process.	

ITEM 18: ID: I024440	Housing Delivery Plan Report status: Provisional: Awaiting further information, advice or input.
On 13 February 2020, Government published the results of the Housing Delivery Test for 2019. The Housing Delivery Test compares how many homes were built in Oxford over the last three years against how many homes were needed during the same period. The Council's result fell below 95% (scoring 70%) meaning that a Housing Delivery Test Action Plan (Housing Delivery Plan) must be published. This report introduces the Housing Delivery Plan for Cabinet to approve.	

ITEM 19: ID: I023386	Street Naming and Numbering Policy Report status: Provisional: Awaiting further information, advice or input.
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<p>ITEM 20: ID: I024856</p>	<p>Land acquisition and Project Approvals for the development of homes in the HRA</p> <p>Report status: Provisional: Decision reliant on another action or process</p>
<p>Proposed acquisition by Oxford City Council of 2 sites from Oxfordshire County Council : Northfields Hostel and County Depot at Lanham Way. Proposed transfer of a strip of land at Speedwell House from Oxford City Council to Oxfordshire County Council. The land transfers being contained in a single or parallel contracts. To also seek project approval and delegations to progress further development sites within the Housing Revenue Account (HRA), subject to a revision of the HRA Business Plan and HRA budget allocations.</p>	

CABINET 09 September

<p>ITEM 21: ID: I024875</p>	<p>Delegated Authority for the decision on whether to run a procurement to replace the existing Data Centre Contract</p> <p>Report status:</p>
<p>On 31 March 2021 a contract with SCC, valued annually at over £550,000, covering data centre hosting and support for the Council, reaches mid-term at five years into a ten year contract. The contract has a break clause at the end of the fifth year. Decisions are is needed as to whether to continue with the contract for a further five years or re-tender and whether those decisions can be delegated to officers.</p>	

<p>ITEM 22: ID: I024161</p>	<p>Fusion Lifestyle's Annual Service Plan for Oxford leisure facilities (2020/21)</p> <p>Report status: Provisional: Decision needs further consideration or information</p>
<p>To recommend that Cabinet endorses Fusion Lifestyle's Annual Service Plan (2020/21) for the continuous development, management and operation of leisure services in Oxford.</p>	

<p>ITEM 23: ID: I024874</p>	<p>Delegated Authority for the Award of Telephony Contract(s)</p> <p>Report status:</p>
<p>On 31 March 2021 three contracts with BT, valued annually at over £500,000, covering telephony services for the Council, expire. These are for fixed line, data and voice, and the PSTN electronic switchboard. The report seeks agreement to delegate the award of contracts to officers having followed due process.</p>	

ITEM 24: ID: I024512	Council Tax Reduction Scheme for 2021/22 Report status: Confirmed for this meeting
A report to seek approval for proposals for consultation on changes to the Council's Council Tax Reduction Scheme for 2021/22.	

ITEM 25: ID: I024513	Quarterly Integrated Performance 2020/21 - Q1 Report status: Confirmed for this meeting
A report to update Members on Finance, Risk and Performance as at 30 June 2020.	

ITEM 26: ID: I024514	Treasury Management Performance: Annual Report and Performance 2019/20 Report status: Confirmed for this meeting
A report to set out the Council's Treasury Management activity and performance for the financial year 2019/2020.	

ITEM 27: ID: I024876	Discretionary Housing Payment Policy Report status: Confirmed for this meeting
To review the operation of the Discretionary Housing Payment policy, and to amend the policy, if required.	

ITEM 28: ID: I025090	Air Quality Action Plan Report status: Confirmed for this meeting
Seeking approval for public consultation on draft Air Quality Action Plan 2020-2025	

CABINET 14 October

ITEM 29: ID: I024380	Proposal to improve the Private Rented Sector through Selective Licensing Report status: Confirmed for this meeting
The report provides findings from a review carried out into the housing conditions within the private rented sector and seeks approval from members to conduct a statutory consultation into the introduction of selective licensing of the private rented sector across the city	

ITEM 30: ID: I024379	Review of the Additional HMO licensing scheme Report status: Confirmed for this meeting
The report provides findings from a review carried out for the HMO Licensing Scheme and seeks approval from members to conduct a statutory consultation to renew the scheme in January 2021	

ITEM 31: ID: I015275	East Oxford Community Centre - & Housing Development Report status: Provisional : Decision needs further consideration or information
To present an improvement scheme for the East Oxford Community Centre following public consultation.	

CABINET 11 November

ITEM 32: ID: I024617	CIL Charging Schedule Review Report status: Provisional: Decision reliant on another action or process
Review of CIL charging schedule - To seek approval to consult on a new Community Infrastructure Levy (CIL) Draft Charging Schedule	

ITEM 33: ID: I019467	Oxpens Redevelopment Update Report status: Provisional
The report is an update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward; and the Heads of Terms discussions. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	

ITEM 34: ID: I024517	Workplace Equalities and Action Plan Report status: Provisional: Awaiting further information, advice or input.
A report to seek approval for the publication of the annual Workforce Equality Report and report on progress on the Equalities Action Plan 2018 to 2021.	

CABINET 09 December

ITEM 35: ID: I024518	Budget 2021/2022 Report status: Confirmed for this meeting
A report to propose a Medium Term Financial Strategy and the 2021/22 Budget for consultation	

ITEM 36: ID: I024519	Quarterly Integrated Performance 2020/21– Q2 Report status: Confirmed for this meeting
A report to update Members on Finance, Risk and Performance as at 30 September 2020.	

ITEM 37: ID: I024611	Infrastructure Funding Statement Report status: Provisional: Decision reliant on another action or process
Report on receipt, expenditure and future expenditure of CIL and S106 contributions	

ITEM 38: ID: I024614	Annual Monitoring Report 2019/20 Report status: Provisional: Decision needs further consideration or information
To approve the Annual Monitoring Report for publication.	
Key Decision	Not Key

ITEM 39: ID: I024521	Treasury Management Mid –Year Report Report status: Confirmed for this meeting
A report to report on the performance of the Treasury Management function for the 6 months to 30 September 2020	

CABINET 20 January

ITEM 40: ID: I024520	Council tax reduction scheme 2021/2022 Report status: Confirmed for this meeting
A report to seek approval for the Council's Council Tax Reduction Scheme for 2021/22 following consultation	

CABINET 10 February

ITEM 41: ID: I024525	Grant allocations to community and vol orgs 2021/22 Report status: Confirmed for this meeting
A report to make decisions on the allocation of grants to the community and voluntary organisations for 2021/2022.	

ITEM 42: ID: I024522	Treasury Management Strategy 2021/22 Report status: Confirmed for this meeting
A report to present the Council's Treasury Management Strategy for 2021/22.	

ITEM 43: ID: I024523	Budget 2021/22 Report status: Confirmed for this meeting
A report to present the outcome of the budget consultation and agree the Council's Medium Term Financial Strategy for 2022-23 to 2024-25 and 2022-22 Budget for recommendation to Council.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000

ITEM 44: ID: I024526	Capital Strategy 2021-22 Report status: Confirmed for this meeting
A report to present the Capital Strategy for 2021/22 approval.	

ITEM 45: ID: I024524	Annual update of the Council Business Plan 2021/22 Report status: Provisional: Awaiting further information, advice or input.
A report to update the Council Business Plan for 2021/22	

ITEM 46: ID: I024506	Additional HMO licensing scheme renewal Report status: Provisional: Decision reliant on another action or process
To report on the findings of the consultation and to seek approval for the next steps in relation to additional HMO licensing in the city	

ITEM 47: ID: I024186	Update of Housing Assistance and Disabled Adaptation Policy 2021 Report status: Confirmed for this meeting
Minor changes to allow clarification around discretionary grant and joint custody arrangements	

ITEM 48: ID: I024527	Allocation of Homelessness Prevention Funds 2021/22 Report status: Confirmed for this meeting
A report to approve the allocation of homelessness prevention funds for 2021/22.	

ITEM 49: ID: I024511	Zero Emission Zone Report status: Confirmed for this meeting
Decision on whether to support Oxfordshire County Council's introduction of the Red Zone Zero Emission Zone	

CABINET 10 March

ITEM 50: ID: I024529	Integrated Performance Report for Q3 Report status: Confirmed for this meeting
A report to update Members on Finance, Risk and Performance as at 31 December 2020	

Decisions on hold during the COVID-19 pandemic

The following decision are is on hold during the COVID-19 pandemic. It will be kept under review and where appropriate allocated to a future Cabinet meeting.

ITEM 51: ID: I024507	Safeguarding Report 2020/21 Report status: Provisional: Awaiting further information, advice or input.
To report on the progress made on the Oxford City Council's Safeguarding Action Plan 2019/20	