

Appendix 1: Scored Scrutiny Work Plan Longlist

Item	Description	T	O	P	I	C	C	Total	Suggested Outcome
1. Zero Emission Zone	Decision on whether to support Oxfordshire County Council's introduction of the Red Zone Zero Emission Zone	2	3	3	1	1	1	11	Refer to Scrutiny
2. Apprentices and NEETs.	To consider the Council's and Oxford Direct Service's future plans for employing apprentices. This may include inviting the County Council to set out their work to support people not in education, employment or training (NEET).	1	3	2	2	1	0	9	Refer to Scrutiny
3. Domestic Violence	To consider the availability and suitability of domestic violence services in Oxford and ways in which they could be improved	2	3	2	1	1	0	9	Review Group topic
4. Public participation in decision making and citizen involvement	To consider how the public could be better engaged with council decision making, such as through public meetings, consultations and other public forums, for example. A draft scoping document has been received for this item.	2	2	3	2	1	0	10	Review Group topic

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5. Grant Allocations to Community and Voluntary Orgs 2021/22	To consider the proposal for next year's grant allocations before it is presented to Cabinet for decision.	1	2	3	2	1	1	10	Refer to Scrutiny
6. Tourism Review Group update	To receive an update on the Council's progress against agreed recommendations from the Tourism Review Group	2	3	0	2	0	0	7	Do not consider
7. Air Quality Annual Status Report	To consider the Oxford Annual Air Quality Status Report for 2020	1	3	3	1	0	1	9	Refer to Scrutiny
8. Workplace equalities	To consider the annual workplace equalities report.	1	3	2	2	0	1	9	Refer to Scrutiny
9. East Oxford Community Centre Scheme	To receive an update report on the progress of the East Oxford Community Centre scheme.	1	3	3	2	2	1	12	Refer to Scrutiny
10. Acceptable Behaviours Consultation	To consider the outcome of the Acceptable Behaviours Consultation, and next steps.	1	2	2	1	1	1	8	Refer to Scrutiny
11. Sustainability Strategy	The report will provide the revised Oxford Sustainability Strategy, which will set out the vision and steps for Oxford's sustainable future.	1	3	2	2	1	1	10	Refer to Scrutiny
12. Annual Update on the Council Business Plan	A report to update the Council Business Plan for 2021/22	1	3	2	2	0	1	9	Refer to Scrutiny
13. Fusion Lifestyle performance report	To consider Fusion Lifestyle's performance dashboard for leisure services.	1	3	2	1	2	0	9	Refer to Finance and Performance Panel

Item	Description	T	O	P	I	C	C	Total	Suggested Outcome
14. Oxpens Redevelopment Update	An update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward; and the Heads of Terms discussions. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	2	3	2	1	2	1	11	Refer to Scrutiny
15. Council engagement with Oxford's diverse communities / Equalities Strategy	Following this suggestion by the Committee last year, the Council intends to carry out a full assessment of the Council's key services against the LGA's equalities framework. The timescale for completion is under review.	2	3	3	2	1	0	11	Include within Review Group scope
16. Climate Emergency Review Group Update	To consider an update on progress against the recommendations and agreed actions from the Climate Emergency Review Group	1	3	2	2	0	0	8	Refer to Scrutiny
17. Implications of Council Business Plan for Housing	To receive an update on how the Council's new Business Plan will impact on Housing, particularly in relation to working with Housing Associations to deliver Council objectives, tenant satisfaction and repairs	2	2	0	2	0	0	6	Do not consider

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18. Tenant Satisfaction	To consider the outcome of the Tenant Satisfaction Survey for council tenants.	2	2	2	2	0	0	8	Refer to Housing and Homelessness Panel
19. Zero Carbon Oxford	To hear progress made and plans for the relaunch of Zero Carbon Oxford	2	2	2	1	0	0	7	Do not consider
20. Budget Review 2019/20 recommendations	To consider an update report on the implementation of the Panel's Budget Review 2019/20 recommendations.	2	2	2	2	0	0	8	Refer to Finance and Performance Panel
21. Budget 2020/21	To review the Council's annual budget, medium term financial plan, HRA business plan, capital programme and fees and charges.	1	3	3	2	2	1	12	Refer to Finance and Performance Panel
22. Treasury Mid Year performance	To consider the performance of the Council's Treasury Management Function at 6 monthly intervals.	1	3	2	2	2	1	11	Refer to Finance and Performance Panel
23. Capital Strategy 2021/22	To consider the Council's Capital Strategy for 2021/22	1	3	2	2	2	1	11	Refer to Finance and Performance Panel
24. Treasury Management Strategy 2021/22	To present the Council's Treasury Management Strategy for 2021/22 together with the Prudential Indicators.	1	2	2	2	2	1	10	Refer to Finance and Performance Panel
25. Monitoring social value	To receive an update report on the implementation of the Council's social value considerations in procurement, next steps and lessons learned	1	3	3	2	1	0	10	Refer to Finance and Performance Panel

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26. Integrated Performance Reports	Quarterly reports to update Members on Finance, Risk and Performance	2	3	3	2	2	1	13	Refer to Finance and Performance Panel
27. Council Tax Support Scheme	To consider the annual review of the Council Tax Support Scheme.	1	2	2	2	1	1	9	Refer to Scrutiny
28. Council performance (4 items)	To track Council performance on a quarterly basis against a selection of corporate and service measures.	1	3	2	2	1	1	10	Refer to Finance and Performance Panel
29. CIL Charging Schedule Review	Review of CIL charging schedule - To seek approval to consult on a new Community Infrastructure Levy (CIL) Draft Charging Schedule	1	0	0	2	2	1	6	Do not consider
30. Infrastructure Funding Statement	Report on receipt, expenditure and future expenditure of CIL and S106 contributions	1	2	2	2	2	1	10	Refer to Finance and Performance Panel
31. Annual Monitoring Statement	To approve the Annual Monitoring Report for publication.	1	2	2	2	0	1	8	Refer to Scrutiny
32. Additional HMO Licensing	To report on the findings of the consultation and to seek approval for the next steps in relation to additional HMO licensing in the city	2	2	2	2	1	1	10	Refer to Housing and Homelessness Panel

Item	Description	T	O	P	I	C	C	Total	Suggested Outcome
33. Update of Housing Assistance and Disabled Adaptions Policy	Minor changes to allow clarification around discretionary grant and joint custody arrangements	1	2	2	2	1	1	9	Refer to Housing and Homelessness Panel
34. Safeguarding Report 2020/21	To report on the progress made on the Oxford City Council's Safeguarding Action Plan 2019/20	1	3	2	2	0	1	9	Refer to Scrutiny
35. Allocation of Homelessness Prevention Funds 2021/22	A report to approve the allocation of homelessness prevention funds for 2021/22.	1	2	2	2	1	1	9	Refer to Housing and Homelessness Panel
36. Capitalisation of energy efficiency measures	To consider the potential of a plan akin to that of Notting City Homes' 'Comfort Payment' as a means of diverting tenant energy spend towards funding energy efficiency measures.	1	3	2	2	1	0	9	Refer to Housing and Homelessness Panel
37. Retrofitting Plans	To receive an update on the Council's retrofitting plans for its housing stock	2	2	2	2	1	0	9	Refer to Housing and Homelessness Panel
38. Zero Carbon Building Pilot report	To receive an update on the learnings from the Council's Zero Carbon pilot project and its applicability for the Council's future house-building plans	2	2	2	2	1	0	9	Refer to Scrutiny
39. Council Borrowing Options	To present the different sources of borrowing for the Council and their benefits and drawbacks	2	3	0	2	2	0	9	Refer to Finance and Performance Panel

Item	Description	T	O	P	I	C	C	Total	Suggested Outcome
40. Empty Properties in the Private Rented Sector	To consider the steps the Council may take to reduce the number of empty private residential properties	1	2	2	1	0	0	6	Do not consider
41. Floyds Row update	To consider an update reports on the impact of Floyds Row, the learnings, and to make suggestions prior to tendering for any new contracts	2	3	3	2	1	0	11	Refer to Housing and Homelessness Panel
42. Housing Performance	To consider quarterly reports on the Council's housing performance against its KPIs	1	3	2	3	2	0	11	Refer to Housing and Homelessness Panel
43. Oxford's waterways	To consider the progress made by the Oxford Waterways Project	1	2	3	1	1	0	8	Refer to Scrutiny

Please see summary of suggested topics overleaf. NB Some Panel meetings may not coincide with Cabinet timetables, which may require the full Scrutiny Committee to consider items instead.

Summary

Scrutiny Committee

1. Zero Emission Zone
2. Apprentices and NEETs.
5. Grant Allocations to Community and Voluntary Orgs 2021/22
7. Air Quality Annual Status Report
8. Workplace equalities
9. East Oxford Community Centre Scheme
10. Acceptable Behaviours Consultation
11. Sustainability Strategy
12. Annual Update on the Council Business Plan
14. Oxpens Redevelopment Update
16. Climate Emergency Review Group Update
27. Council Tax Support Scheme
31. Annual Monitoring Statement
34. Safeguarding Report 2020/21
38. Zero Carbon Building Pilot report
43. Oxford's waterways

Finance and Performance Panel

13. Fusion Lifestyle performance report
20. Budget Review 2019/20 recommendations
21. Budget 2020/21
22. Treasury Mid Year performance
23. Capital Strategy 2021/22
24. Treasury Management Strategy 2021/22
25. Monitoring social value

28. Council performance (4 items)

26. Integrated Performance Reports

30. Infrastructure Funding Statement

39. Council Borrowing Options

Housing and Homelessness Panel

18. Tenant Satisfaction

32. Additional HMO Licensing

33. Update of Housing Assistance and Disabled Adaptions Policy
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35. Allocation of Homelessness Prevention Funds 2021/22

36. Capitalisation of energy efficiency measures
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37. Retrofitting Plans

41. Floyds Row update

42. Housing Performance (4 items)

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