

Appendix 3

Appendix 3: Risk Register

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Gross		Current		Residual		Comments	Controls				
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
Decline in income	Not spending BCF funds	Threat	Not amending the existing policy to reflect current needs	Required spending levels not achieved so that external funding may be reduced.	16/12/19	BW	4	4	2	2	2	2	Current policy in place	Keep BCF and County Council informed on progress. Implement amended policy.	12/02/20			
Reduced funding	Not spending BCF funds	Threat	Funding reduced	Oxford City still has a statutory duty to approve DFG and may have to review budget provision for funding DFG works.	16/12/19	BW	4	4	2	2	2	2	Current policy in place	Implement amended policy. Review budget provision for DFG works	12/02/20			
Waiting Lists	Capacity of contractors to undertake additional works	Threat	Lack of suitably qualified contractors	Waiting lists and back-up of workload.	16/12/19	BW	2	2	2	2	2	2	Subject to availability of local contractors	Work with procurement to implement Framework for contractors.	12/02/20			

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