

Appendix 3

Appendix 3: Risk Register

					Date Raised	Owner	Gross		Current		Residual		Comments	Controls				
Title	Risk description	Opp/threat	Cause	Consequence			I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
Non completion	Tenan decides not to proceed to complete the lease	threat	market, change in company policy etc	need to remark et	August 19	JC	5	4	5	3	5	2	completion as soon as possible after building good relations with the tenant	good communication				
Surrender not taken from James	new lease unable to be granted because of previous lease not surrendered	threat	Administrator not surrendering lease	transaction maybe lost	August 19	JC	5	2	5	2	5	1		early surrender of the lease				

600

This page is intentionally left blank