

Appendix 1: Risk Register

Clean Bus Technology Retrofit Scheme

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Gross		Current		Residual		Comments	Controls				
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
Commitment of bus operators to retrofit buses	Failure to identify suitable buses for retrofit	T	Lack of engagement and planning	Non-delivery of project	28/03/2019	MJ	3	3	2	2	1	1	We have already worked closely with operators in our local authority area to identify buses which they have committed for retrofit if successful in our grant application	Accept the residual risk				
Lack of suitable Accredited Technology	Inability to identify suitable Accredited Technology available to complete the project	T	Lack of planning	Non-delivery of project	28/03/2019	MJ	3	3	2	2	1	1	We have spoken to a range of technology providers of whom only one is fully accredited at this stage. However, we are assured by the remaining providers that they are either in the process of accreditation already or will shortly apply to become accredited.	Accept the residual risk				
97 Inability of technology provider to deliver within the required project timeline	Dependant on the final number of accredited providers there is a risk that technology providers will have a significant amount of orders which they might be unable to fulfil within the required project timeline.	T	Market failure	Non-delivery of project	28/03/19	MJ	3	3	2	2	2	2	We will require evidence of ability to deliver within project timeline as a requirement of our procurement process.	Accept the residual risk				

This page is intentionally left blank