

# FORWARD PLAN

## February 2019 - June 2019

### REPORTS TO CEB AND COUNCIL CEB: 22 JANUARY 2019

<b>ITEM 1:</b> <b>ID: I019691</b>	<b>COUNCIL TAX REDUCTION SCHEME 2019.20</b> <b>Report Status: Confirmed for this meeting</b>
A report setting out changes to the Council Tax Reduction Scheme for 2019/20	
<b>ITEM 2:</b> <b>ID: I020193</b>	<b>REVIEW OF TRAILBLAZER PROGRAMME (HOMELESSNESS PREVENTION)</b> <b>Report Status: Confirmed for this meeting</b>
A Review of the first year of the two year Trailblazer Programme to support homelessness prevention across Oxfordshire.	
<b>ITEM 3:</b> <b>ID: I020598</b>	<b>TREASURY MANAGEMENT MID-YEAR REPORT</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Review of the Treasury performance for the first half of the financial year (April – September 2018) including an update on the investment and debt portfolios.	
<b>ITEM 4:</b> <b>ID: I020600</b>	<b>JSSP REGULATION 18 CONSULTATION DOCUMENT</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
This document sets out issues and options for the draft JSSP in a format ready for a meaningful consultation. The report will also ask City Executive Board to agree to:	
<ol style="list-style-type: none"> <li>1. adopt the Statement of Community Involvement for the JSSP following consultation; and</li> <li>2. approve the amendment to the Local Development Scheme for the JSSP</li> </ol>	
<b>ITEM 5:</b> <b>ID: I020899</b>	<b>PROPOSAL TO MOVE CAR PARKING DECKING FROM OXPENS CAR PARK TO REDBRIDGE PARK AND RIDE</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To seek Project Approval to commence this project, assuming that the requisite budget is approved in the Council's budget in February 2019	

### COUNCIL 28 JANUARY 2019

<b>ITEM 6:</b> <b>ID: I020532</b>	<b>PAY POLICY STATEMENT 2019</b> <b>Report Status: Confirmed for this meeting</b>
Review and approval of annual pay policy statement in accordance with legislative requirements	

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## CEB: 12 FEBRUARY 2019

<b>ITEM 7:</b> <b>ID: I019080</b>	<b>BUDGET 2019/20</b> <b>Report Status: Confirmed for this meeting</b>
Budget 2019/20	
<b>ITEM 8:</b> <b>ID: I019081</b>	<b>CAPITAL STRATEGY</b> <b>Report Status: Confirmed for this meeting</b>
Capital strategy update	
<b>ITEM 9:</b> <b>ID: I017048</b>	<b>OXFORD RENT GUARANTEE SCHEME PILOT REVIEW</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
Review of the two year pilot to know if this pilot is to continue	
<b>ITEM 10:</b> <b>ID: I020468</b>	<b>CORPORATE PLAN UPDATE</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Annual update to the Corporate Plan detailing key achievements and future plans	
<b>ITEM 11:</b> <b>ID: I020599</b>	<b>TITLE-TREASURY MANAGEMENT STRATEGY 2019/20</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Presentation of the Treasury Management strategy for 2019/20	
<b>ITEM 12:</b> <b>ID: I020559</b>	<b>SALE OF LAND TO OXFORD CITY HOMES LIMITED (OCHL)</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
OCHL will be developing over 200 on 10 Council sites as part of its current programme. This report seeks to agree a process for land transfers between the Council and OCHL to enable this development to proceed in a timely manner.	
<b>ITEM 13:</b> <b>ID: I020041</b>	<b>CONSTRUCTION CONTRACT AWARD</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Report to seek approval to direct award a construction contract through a framework agreement	
<b>ITEM 14:</b> <b>ID: I020427</b>	<b>SALE AND LEASEBACK OF FLATS AT ST PAULS HOUSE, JERICHO TO ENABLE REDEVELOPMENT OF THE WIDER SITE</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
The Council holds some areas of the former Jericho Health Centre site freehold but other areas of the site are held freehold by Lucy Properties. To enable redevelopment of this underused site	
<b>ITEM 15:</b> <b>ID: I020959</b>	<b>ADMINISTRATION FEE FOR INVALID PLANNING APPLICATIONS THAT ARE RETURNED</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>

The Development Management Service are seeking to introduce an administration fee for invalid applications that are returned. This is intended to form part of a wider strategy for reducing the number of invalid applications received by the applications team and to incentivise applicants (including regular agents) to get their submission correct the first time.

## **COUNCIL 13 FEBRUARY 2019**

<b>ITEM 16: ID: I020684</b>	<b>COMMUNITY GOVERNANCE REVIEW - HEADINGTON NEIGHBOURHOOD PLAN REFERENDUM AREA</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The report will set out the timetable for the community governance review in the area covered by the Headington neighbourhood plan. The request has come from the Forum asking the Council to consult on setting up a new parish following the yes vote in the plan referendum in 2017.	

## **COUNCIL 18 FEBRUARY (IF REQUIRED) CEB: 13 MARCH 2019**

<b>ITEM 17: ID: I015077</b>	<b>SUSTAINABILITY STRATEGY 2017</b> <b>Report Status: CEB: Provisional: Decision needs further consideration or information</b> <b>Council: Provisional: Decision needs further consideration or information</b>
The report will provide the revised Oxford Sustainability Strategy, which will set out the vision for Oxford's sustainable future and steps we are required to take to deliver it. The report will recommend approval of the draft strategy for public consultation.	

<b>ITEM 18: ID: I019078</b>	<b>QUARTERLY INTEGRATED REPORT, FINANCE &amp; PERFORMANCE Q3</b> <b>Report Status: Confirmed for this meeting</b>
Quarterly Integrated Report: Finance, Performance and risk	

<b>ITEM 19: ID: I020323</b>	<b>CORPORATE ENFORCEMENT POLICY</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The Council's Corporate Enforcement Policy covers a range of regulatory services delivered by the Council. It was adopted in 2015 and requires reviewing and updating as necessary..	

<b>ITEM 20: ID: I019467</b>	<b>OXPENS LANE REDEVELOPMENT UPDATE</b> <b>Report Status: Confirmed for this meeting</b>
The report is an update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward and the procurement of a preferred development partner. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	

<b>ITEM 21: ID: I020491</b>	<b>CORPORATE DEBT POLICY</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Policy revision	

<b>ITEM 22: ID: I020898</b>	<b>EXTENSION TO CENTRAL CONSERVATION AREA</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The alteration of the Oxford Central Conservation Area to include additional areas identified as being of special architectural and historic interest following review and public consultation	

<b>ITEM 23: ID: I020882</b>	<b>REVIEW OF CIVIC FLAG FLYING ARRANGEMENTS</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
For the City Executive Board to review the Council's arrangements for civic flag flying and agree any changes the schedule of flag flying commitments and the flag flying protocol, which guides the Head of Law and Governance in exercising delegated responsibility for flag flying. These arrangements were last reviewed in 2015.	

<b>ITEM 24: ID: I020879</b>	<b>WOLVERCOTE NEIGHBOURHOOD PLAN</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Report to CEB to endorse the Examiner's modifications to the Wolvercote Neighbourhood Plan, following the Examination, and to move to a Referendum	

<b>ITEM 25: ID: I020962</b>	<b>APPROVAL TO DELEGATE AWARD - FIRE SAFETY MONITORING CONTRACT</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
<p>The Fire Safety Systems Repair and Maintenance contract ensures the statutory inspections and required remedial work are carried out to our fire safety systems such as; fire extinguishers, sprinklers, fire detectors and emergency lighting</p> <p>This contract has been in place for 5 years and is coming to the end of its extension period which terminates on 1 June 2019</p> <p>In order to maintain legislative compliance regarding fire safety systems the contract is currently being re-tendered. At the time of writing this report received tender submissions are being evaluated. As the contract sum will be above £500,000 Officers are seeking delegated powers to award this contract.</p>	

**CEB: 10 APRIL 2019**

**COUNCIL 29 APRIL 2019**

**COUNCIL 13 MAY 2019 (ANNUAL MEETING)**

**CEB: 22 MAY 2019**

<b>ITEM 26: ID: I015275</b>	<b>EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME</b> <b>Report Status: Provisional : Decision needs further consideration or information</b>
To present an improvement scheme for the East Oxford Community Centre following public consultation.	

<b>ITEM 27: ID: I020922</b>	<b>SUMMERTOWN AND ST. MARGARET'S NEIGHBOURHOOD PLAN</b> <b>Report Status: Confirmed for this meeting</b>
The report to CEB will follow the decision of the Referendum, which is likely to take place in early March 2019. Assuming that there is a majority in favour of the Plan, this report will seek the adoption of the Summertown and St. Margaret's Neighbourhood Plan which will then go to Full Council for the decision to be ratified..	

<b>ITEM 28: ID: I021018</b>	<b>SEACOURT PARK AND RIDE EXTENSION</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
Seacourt P&R Extension	
Approval of main works contract, and associated capital expenditure	

**CEB: JUNE 2019**

<b>ITEM 29: ID: I020875</b>	<b>SAFEGUARDING REPORT AND ACTION PLAN</b> <b>Report Status: Confirmed for this meeting</b>
Annual safeguarding report 2018/19 and safeguarding action plan for 2019/20	

- CEB:JULY 2019**
- CEB:AUGUST 2019**
- CEB:SEPTEMBER 2019**
- CEB:OCTOBER 2019**
- CEB:NOVEMBER 2019**
- CEB:DECEMBER 2019**

<b>ITEM 30: ID: I020878</b>	<b>ANNUAL MONITORING REPORT 2018/19</b> <b>Report Status: Confirmed for this meeting</b>
The AMR report is a statutory requirement providing information as to the extent to which the policies set out in the Local Plan are being achieved and the implementation of the Local Development Scheme.	

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