

To: City Executive Board
Date: 14 August 2018
Report of: Head of Law and Governance
Title of Report: Appointment of an Oxford City Council representative to the Oxfordshire Association of Local Councils

Summary and recommendations	
Purpose of report:	To include the Oxfordshire Association of Local Councils on the list of Oxford City Council Outside Bodies and to appoint a representative for the 2018/19 Council Year; and to note changes in representation to two other organisations.
Key decision:	No
Executive Board Member:	Councillor Susan Brown, Leader, Member for Economic Development and Partnerships
Corporate Priority:	None
Policy Framework:	None
Recommendations: That the City Executive Board resolves to:	
<ol style="list-style-type: none"> 1. Agree to include the Oxfordshire Association of Local Councils on the list of Oxford City Council Outside Bodies; 2. Appoint Councillor Tanner as the Oxford City Council representative to the Oxfordshire Association of Local Councils for the 2018/19 Council Year; 3. Note the appointment of Councillor Howlett as the Oxford City Council representative on the City of Oxford Charity; 4. Note the appointment of Councillor Curran as the Oxford City Council representative on the Donnington Community Centre Association; and 5. Note the appointment of Councillor Garden as the Oxford City Council representative on the Headington Parish Charity. 	

Appendices
None

Introduction

1. The Oxfordshire Association of Local Councils has approached the City Council to appoint a representative to the OALC Executive & Policy Committee.
2. The appointment of representatives to Outside Bodies is a matter for the Leader of the Council, who chooses to seek Executive Board agreement to her nominations.
3. The Leader wishes to include the Oxfordshire Association of Local Councils (OALC) on the list of Oxford City Council Outside Bodies and appoint Councillor John Tanner as the Oxford City Council representative for the 2018/19 Council Year.
4. The Oxfordshire Association of Local Councils is a membership organisation that represents the interests of affiliated parish and town councils and supports parish meetings. The County Council and each of the District Councils are also represented on the OALC Executive & Policy Committee.
5. Representation on the OALC Executive & Policy Committee would provide a greater insight and the opportunity to contribute to discussions and deliberations on the issues facing parish councils. This would complement the role of the City Council's own Parish Council Forum.
6. Representation on the OALC Executive & Policy Committee meets the following categories for Council appointments to outside bodies:
 - B. Appointments to organisations with established historical links to the local community, the city of Oxford or the City Council on which representation is desirable and should be maintained as a matter of local goodwill and for as long as nominations are forthcoming from members
 - C. Appointments which will allow the Council to influence policy at a national or regional level

Change in representation

7. If a change in representation to an organisation is required during the year the appointment is delegated to the Head of Law and Governance in consultation with the Leader of the Council, and where appropriate with other group leaders.
8. The Head of Law and Governance, in consultation with the Leader of the Council, has agreed the following changes in representation:

Outside Body	Stood down	New representative
City of Oxford Charity	Cllr Corais	Cllr Howlett
Donnington Community Centre Association	Cllr Tanner	Cllr Curran
Headington Parish Charity	Cllr Wilkinson	Cllr Garden

Legal and Financial issues

9. Representation on outside organisations presents legal implications for the Council if the roles and responsibilities of those involved are not fully defined.

Council representatives are provided with detailed written guidance on their roles and responsibilities.

10. The appointment proposed in this report has no direct financial implications for the Council.

Level of risk

11. Representation on outside organisations should result in benefit to both the Council and the organisation concerned. There is a risk that such benefit may be lost to either or both parties if representation is withdrawn or inadequately resourced or briefed.

Equalities impact

12. An Equalities Impact Assessment is not necessary for this report.

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Background Papers: None

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