

To: City Executive Board
Date: 13 June 2018
Report of: Head of Law and Governance
Title of Report: Appointments to charities, trusts, community associations and other organisations 2018/19

Summary and recommendations	
Purpose of report:	To agree appointments to charities, trusts, community associations and other organisations for the 2018/19 Council Year.
Key decision:	No
Executive Board Member:	Councillor Susan Brown, Leader, Member for Economic Development and Partnerships
Corporate Priority:	None
Policy Framework:	None
Recommendations: That the City Executive Board resolves to:	
<ol style="list-style-type: none"> 1. Approve appointments to charities, trusts, community associations and other organisations as shown in Appendices 1A – 1E; 2. Note the guidance for appointees as detailed in Appendix 2; 3. Agree to adopt the draft categories for appointments to outside bodies as detailed in the report at paragraphs 7 - 8; and 4. Agree to remove EMBS Community College, District Council's Network Association and the LGA General Assembly from the list of charities, trusts, community associations and other organisations as detailed at paragraph 14 of the report. 	

Appendices	
Appendix 1A - E	List of nominations to charities, trusts, community associations and other organisations for 2018/19 (with 2017/18 appointments listed for reference).
Appendix 2	Guidance Note for Members appointed to charities, trusts, community associations and other organisations.

Introduction

1. The Council currently has representatives on a total of 56 outside bodies (22 organisations, 17 community associations, 10 charities and 7 trusts). These are detailed at Appendices 1A – 1D. Most of Council’s representatives sit on the committee of the organisation to which they have been appointed, with many acting in a non-voting advisory role or simply being invited to attend meetings as an observer. Councillors who have been appointed to charities and trusts serve as Trustees on those bodies.
2. The Council also has representatives on 10 partnerships (see Appendix 1E for details) but the Council may only make appointments to 3 of these partnerships. In the case of the remaining partnerships the appointments are either made by the individual partnership or determined by virtue of a councillor’s position as a portfolio holder on the City Council’s Executive Board.
3. Guidance to assist Council representatives on these organisations is provided upon appointment. This ensures that all appointees understand their role and responsibilities in representing the Council on the organisation. A copy of the guidance is attached at Appendix 2.
4. The list of outside bodies and the appointment of representatives to those organisations is in the gift of the Leader of the Council, who chooses to seek City Executive Board agreement to the nominations. This is done annually in June.
5. Proposed changes to the list of outside bodies will be reported to the City Executive Board as required. If a change in representation to an organisation is required during the year the appointment is delegated to the Head of Law and Governance in consultation with the Leader of the Council, and where appropriate with other group leaders.
6. In 2018/19, the Council agreed to award grants to the charities, trusts, community associations and other organisations to which it appoints representatives. The details of the grants are provided in the following reports to the City Executive Board:

[Grant Allocations to Community and Voluntary Organisations \(CEB 19 Feb 2018\)](#)

[Allocation of Homelessness Prevention Funds for 2018/19 \(CEB 20 March 2018\)](#)

Details of the individual grants are included in Appendices 1A – 1E of this report.

Proposed categories for appointments to outside bodies

7. The list of organisations to which the Council makes appointments has evolved over time. The justification for the inclusion of many of the organisations on the list is self-evident but in some cases the reasons for the Council to continue to appoint to an organisation is less obvious.
8. To address this it is proposed to adopt the following categories to provide some rigour to the decision making underpinning the Council appointments to outside bodies:
 - A. Appointments to organisations that have a significant impact on the achievement of any of the Council’s corporate policy objectives and service priorities and/or organisations who receive funding from the Council

- B. Appointments to organisations with established historical links to the local community, the city of Oxford or the City Council on which representation is desirable and should be maintained as a matter of local goodwill and for as long as nominations are forthcoming from members
- C. Appointments which will allow the Council to influence policy at a national or regional level
- D. Appointments which are a statutory requirement and/or to a partnership

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- 9. All Council representatives were asked to comment on the organisations' contribution to the local community and the Council's corporate objectives and whether they felt it was valuable having Council representation on that organisation. The majority of the representatives returned feedback forms confirming that Council representation should continue.
- 10. As in previous years each organisation was invited to comment on the contribution made by the Council's representative. Although response rates remain low the majority of the comments received were positive and welcomed the contribution and commitment of the Council representatives.
- 11. All of the feedback from Council representatives and the organisations was reviewed by the Leader of the Council and used to inform the recommendations in this report.
- 12. Where any concerns were raised, for example non-attendance at meetings, these have been addressed by the Leader of the Council with the representative or organisation concerned and the outcomes are reflected in the recommendations on future appointments.

Proposed appointments and changes to representation in 2018/19

- 13. Appendices 1A – 1E set out the proposed nominations to charities, trusts, community associations and other organisations for 2018/19.
- 14. Following consideration of the feedback from councillors and organisations the Leader of the Council has proposed the following specific changes to the list of organisations for 2018/19:

Outside Body	Decision
EMBS Community College	Remove from list – does not meet proposed criteria
District Council's Network Association	Remove from list. Responsibility of the Leader
LGA General Assembly	Remove from list. Responsibility of the Leader

Legal and Financial issues

15. Representation on outside organisations presents legal implications for the Council if the roles and responsibilities of those involved are not fully defined. Council representatives are provided with detailed written guidance on their roles and responsibilities.
16. The appointments proposed in this report have no direct financial implications for the Council.

Level of risk

17. Representation on outside organisations should result in benefit to both the Council and the organisation concerned. There is a risk that such benefit may be lost to either or both parties if representation is withdrawn or inadequately resourced or briefed.

Equalities impact

18. An Equalities Impact Assessment is not necessary for this report.

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Background Papers: None