

Appendix 3: Tenancy Strategy and Tenancy Policy Risk Register

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Gross		Current		Residual		Comments	Controls					
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner	
CEB Report to approve the amended Draft Tenancy Strategy and Tenancy Policy 2018-23 following consultation	Failure to approve the draft Tenancy Strategy and Tenancy Policy 2018-23 will result in the strategy not being adopted in advance of the expiry of the existing Tenancy Strategy and Policy Statement 2013-18. The Localism Act 2011 requires the City Council to have a Tenancy Strategy in place.	Threat	CEB not approving the amended Draft Strategy at its meeting in June 2018	Upon expiry of the existing Tenancy Strategy in Summer 2018, there will be a failure to meet legislative requirements (Localism Act 2011) as the City Council will not have an adopted Tenancy Strategy in place.	07/12/17 and 1/5/18	Head of Housing Services	4	2	4	2	4	1	The period of public consultation has allowed for comments and changes to be made in advance of the strategy being presented for final approval in June/July 18.	The report is included on the City Council's CEB Forward Plan and reporting timetable. Papers for agenda items are published in advance of the meeting, therefor providing advance notice. The Public consultation period 21 March to 19 April allowed for further comments on the strategy. The strategy has been amended to take this feedback into account. Approval of the strategy is anticipated in June/July 2018.	CEB meeting 13/06/18 and to Council after that.				Strategy & Service Development Manager
CEB Report to approve the amended Draft Tenancy Strategy and Tenancy Policy 2018-23 following consultation	There is a possibility of government guidance for Flexible Fixed Term Tenancies being published/ received before Council's approval of the revised draft Tenancy Strategy and Tenancy Policy 2018-2023. If guidance is published, modifications to the strategy to accommodate the implementation of new legislation will be required. This will delay the strategy being presented to CEB in June and to Council in July 2018 (for approval of the final version).	Threat	Government bringing in new legislative guidance.	Delays in presenting a final version of the strategy to CEB and Council by July 2018 - all of which would impact on not having the new Tenancy Strategy in place by summer 2018 and not meeting legal requirements.	07/12/17 and 1/5/18	Head of Housing Services	4	3	4	3	3	2	The CEB may wish to decide to continue with the amended strategy as an interim measure whilst a new Tenancy Strategy is developed and consulted on (if legislation timeframe allows).	New legislation/guidance would need to be taken into consideration but as an interim measure, the City Council could approve the amended Tenancy Strategy for 2018-23 or could issue a statement of intent to extend the period of the existing strategy whilst a new one is developed in line with new guidance. This would ensure that legislative requirements continue to be met in the short term and plans are in place to adopt a new strategy in the near future. Any new strategy would be subject to a further period of consultation.	Dependent upon when government guidance received				Strategy & Service Development Manager

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