

Appendix 1: Risk Register

Clean Bus Technology Retrofit Scheme

| Title | Risk description | Opp/ threat | Cause | Consequence | Date Raised | Owner | Gross | | Current | | Residual | | Comments | Controls | | | | |
|--|---|----------------|---------------------------------|-------------------------|-------------|-------|-------|---|---------|---|----------|---|---|--------------------------|----------|--------|------------|--------------|
| | | | | | | | I | P | I | P | I | P | | Control description | Due date | Status | Progress % | Action Owner |
| Commitment of bus operators to retrofit buses | Failure to identify suitable buses for retrofit | T | Lack of engagement and planning | Non-delivery of project | 23/03/2018 | MJ | 3 | 3 | 2 | 2 | 1 | 1 | We have already worked closely with operators in our local authority area to identify buses which they have committed for retrofit if successful in our grant application | Accept the residual risk | | | | |
| Lack of suitable Accredited Technology | Inability to identify suitable Accredited Technology available to complete the project | T | Lack of planning | Non-delivery of project | 23/03/2018 | MJ | 3 | 3 | 2 | 2 | 1 | 1 | We have spoken to a range of technology providers of whom only one is fully accredited at this stage. However, we are assured by the remaining providers that they are either in the process of accreditation already or will shortly apply to become accredited. | Accept the residual risk | | | | |
| 13 Inability of technology provider to deliver within the required project timeline | Dependant on the final number of accredited providers there is a risk that technology providers will have a significant amount of orders which they might be unable to fulfil within the required project timeline. | T | Market failure | Non-delivery of project | 23/03/18 | MJ | 3 | 3 | 2 | 2 | 2 | 2 | We will require evidence of ability to deliver within project timeline as a requirement of our procurement process. | Accept the residual risk | | | | |

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