

Growth Board 27th March 2018
Agenda item Growth Board Work Programme
Contact: Paul Staines; Growth Board Programme Manager
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Oxfordshire Growth Board Work Programme

1st March to 30th June 2018

Executive Work Programme and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Agenda Item 9

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the appropriate decision maker at least 28 clear days before such decisions are to be taken. This Work Programme sets out the executive decisions (including key decisions) which are intended to be taken by the Oxfordshire Growth Board. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The document also provides guidance as to the key matters not requiring a decision that the Growth Board will consider.

The Work Programme also sets out where, if at all, it is anticipated that part of a meeting will be held in private. This is where confidential or exempt information (as defined in the constitution of the lead authority) is likely to be made known. Notice is hereby given that it may be necessary for part of a meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Work Programme will be updated and rolled forward on a quarterly basis. As this takes place, the Work Programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed. A likely date of consideration or decision is shown, but it is possible that these may be rescheduled to a later meeting.

For further information on the Growth Board Work Programme, please contact:

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Growth Board – Voting Members

| | |
|---|----------------------------------|
| Chairman and Leader of Oxford City Council | Councillor Bob Price |
| Vice chairman and Leader of South Oxfordshire District Council | Councillor John Cotton |
| Leader of Cherwell District Council | Councillor Barry Wood |
| Leader of Oxfordshire County Council | Councillor Ian Hudspeth |
| Leader of Vale of White Horse District Council | Councillor Matthew Barber |
| Leader of West Oxfordshire District Council | Councillor James Mills |

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Growth Board – Non voting members

| | |
|--|--------------------------------|
| Chairman of OXLEP | Jeremy Long |
| Vice Chairman and Skills Board Representative | Adrian Lockwood |
| Universities representative | Professor Alistair Fitt |
| OXLEP Business representative- Bicester | Phil Shadbolt |
| OXLEP Business representative-Oxford City | Richard Venables |
| OXLEP Business representative- Science Vale | Andrew Harrison |
| Homes and Communities Agency Representative | Kevin Bourner |
| Environment Agency Representative | Veronica James |
| Oxfordshire Clinical Commissioning Group Representative | Louise Patten |

Dates of Growth Board meetings 1-1-18 until 30-6-18

| Date | Time | Venue |
|------------------------------|---------------|-------------------------|
| 27th March | 4-6 pm | Oxford Town Hall |
| 26th April | 2-4 pm | Oxford Town Hall |
| 11th June | 2-4 pm | Oxford Town Hall |

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| Issue to be Considered | Decision required | Key Decision (Yes/No) | Item likely to be considered in private (Yes/No) | Contact Officer | Documents to be Submitted to Growth Board EOG | Date of report Sign off by CEO |
|------------------------|-------------------|-----------------------|--|-----------------|---|--------------------------------|
|------------------------|-------------------|-----------------------|--|-----------------|---|--------------------------------|

Key Decisions and matters to be considered

| 27th March 2018 | | | | | | |
|--|-----|----|----|----------------|-----------------------------|-----------------------------|
| Oxfordshire Joint Statutory Spatial Plan(JSSP)- progress report | No | | No | Giles Hughes | 12 th March 2018 | 16 th March 2018 |
| Approval of the Detailed Oxfordshire Housing and Growth Deal Delivery Plan for Affordable housing | Yes | No | No | Caroline Green | 12th March 2018 | 16 th March 2018 |
| Approval of the Oxfordshire Housing and Growth Deal detailed Infrastructure Delivery Programme (IDP) | Yes | No | No | Sue Halliwell | 12th March 2018 | 16 th March 2018 |
| Cambridge – Milton Keynes – Oxford Corridor progress report | No | | No | Caroline Green | 12th March 2018 | n/a* |
| Energy Strategy Progress Report | No | | No | OxLEP | 12 th March 2018 | n/a* |
| Local Industrial Strategy Progress Report | No | | No | OxLEP | 12 th March 2018 | n/a* |
| Strategic Transport Forum: Progress Report | No | | No | Sue Halliwell | 12 th March 2018 | n/a* |

*intended as verbal updates at the meeting

| Issue to be Considered | Decision required | Key Decision (Yes/No) | Item likely to be considered in private (Yes/No) | Contact Officer | Documents to be Submitted to Growth Board EOG | Date of report Sign off by CEO |
|--|-------------------|-----------------------|--|-----------------|---|--------------------------------|
| 26th April | | | | | | |
| Oxfordshire Joint Statutory Spatial Plan(JSSP)- Approval of draft Statement of Common Ground | No | | No | Giles Hughes | TBC | 13 th April |
| Presentation from Oxford University on joint working with the Growth Board | No | | No | Phil Clare | TBC | 13 th April |
| Approval of revised Growth Board: Terms of Reference | Yes | No | No | Caroline Green | TBC | 13 th April |
| Cambridge – Milton Keynes – Oxford Corridor progress report | No | | No | Caroline Green | TBC | n/a* |
| Energy Strategy Progress Report | No | | No | OxLEP | TBC | 13 th April |
| Local Industrial Strategy Progress Report | No | | No | OxLEP | TBC | n/a* |
| Strategic Transport Forum: Progress Report | No | | No | Sue Halliwell | TBC | n/a* |
| Growth Board response to national Planning Policy Framework consultation | No | | No | Caroline Green | TBC | 13 th April |

*intended as verbal updates at the meeting

| Issue to be Considered | Decision required | Key Decision (Yes/No) | Item likely to be considered in private (Yes/No) | Contact Officer | Documents to be Submitted to Growth Board EOG | Date of report Sign off by CEO |
|------------------------|-------------------|-----------------------|--|-----------------|---|--------------------------------|
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| 11th June 2018 | | | | | | |
|---|----|--|----|----------------|---------------------------|-----|
| Detailed Housing and Growth Deal Delivery Plan- quarterly reporting including risk register | No | | No | Caroline Green | 21 st May 2018 | TBC |
| Housing and Growth Deal detailed IDP- quarterly reporting | No | | No | Caroline Green | 21 st May 2018 | TBC |
| Detailed Housing and Growth Deal Affordable Housing (AH) Delivery Plan- quarterly reporting | No | | No | Caroline Green | 21 st May 2018 | TBC |
| Oxfordshire Joint Statutory Spatial Plan (JSSP)- quarterly progress report | No | | No | Giles Hughes | 21 st May 2018 | TBC |

| Issue to be Considered | Decision required | Key Decision (Yes/No) | Item likely to be considered in private (Yes/No) | Contact Officer | Documents to be Submitted to Growth Board EOG | Date of report Sign off by CEO |
|---|-------------------|-----------------------|--|-----------------|---|--------------------------------|
| Oxfordshire Growth Deal Programme Report – March 2017 | No | | No | OxLEP | 21 st May 2018 | TBC |
| Oxfordshire City Deal Programme report – March 2017 | No | | No | OxLEP | 21 st May 2018 | TBC |
| Approval of the establishment of Oxfordshire JSSP Project Board | No | | No | Giles Hughes | 21 st May 2018 | TBC |
| Strategic Transport Forum: Progress Report | No | | No | Sue Halliwell | 21 st May 2018 | TBC |
| Cambridge – Milton Keynes – Oxford Corridor progress report | No | | No | Caroline Green | 21 st May 2018 | TBC |
| Approval of Housing and Growth Deal Memorandum of Understanding | No | | No | Caroline Green | 21 st May 2018 | TBC |
| Future decisions and matters for consideration: Dates TBC | | | | | | |
| Endorsement of Oxfordshire Housing and Growth Deal detailed IDP-years 2-5 | No | | No | Sue Halliwell | TBC | TBC |
| Approval of draft Industrial Strategy | No | | No | OxLEP | TBC | TBC |
| Proposals to increase Health Engagement | No | | No | TBC | TBC | TBC |

| Issue to be Considered | Decision required | Key Decision (Yes/No) | Item likely to be considered in private (Yes/No) | Contact Officer | Documents to be Submitted to Growth Board EOG | Date of report Sign off by CEO |
|---|--------------------------|------------------------------|---|------------------------|--|---------------------------------------|
| Endorsement of Draft Joint Strategic Spatial Plan for formal consultation | Yes | No | No | TBC | TBC | TBC |
| Endorsement of Draft Joint Strategic Spatial Plan for adoption by local planning authorities | Yes | No | No | TBC | TBC | TBC |
| Innovative approaches to housing delivery presentation/ discussion | No | | No | TBC | TBC | TBC |

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