

Appendix 3: Tenancy Strategy and Tenancy Policy Risk Register

| Title  | Risk description   | Opp/ threat | Cause   | Consequence  | Date Raised | Owner                    | Gross |   | Current |   | Residual |   | Comments  | Controls   |  |        |            |              |  |
|--|--|-------------|---|--|-------------|--------------------------|-------|---|---------|---|----------|---|---|--|--|--------|------------|--------------|--|
|  |  |             |   |  |             |                          | I     | P | I       | P | I        | P |   | Control description  | Due date   | Status | Progress % | Action Owner |  |
| CEB Report to approve the Draft Tenancy Strategy and Tenancy Policy 2018-23 for consultation | Failure to approve the draft Tenancy Strategy and Tenancy Policy 2018-23 will result in the strategy not being adopted in advance of the expiry of the existing Tenancy Strategy and Policy Statement 2013-18. The Localism Act 2011 requires the City Council to have a Tenancy Strategy in place.  | Threat      | CEB not approving the Draft Strategy at its meeting on 20 March 2018. | Upon expiry of the existing Tenancy Strategy in Summer 2018, there will be a failure to meet legislative requirements (Localism Act 2011) as the City Council will not have an adopted Tenancy Strategy in place.  | 07/12/17    | Head of Housing Services | 4     | 2 | 4       | 2 | 4        | 1 | The period of public consultation will allow for comments and changes to be made in advance of the strategy being presented for final approval by July 2018.            | The report is included on the City Council's CEB Forward Plan and reporting timetable. Papers for agenda items are published in advance of the meeting, therefor providing advance notice. The Public consultation period 21 March to 19 April will allow for further comments on the strategy before it is finalised and presented for adoption mid 2018.   | CEB meeting 20/3/18 and to Council after that.   |        |            |              | Strategy & Service Development Manager |
| CEB Report to approve the Draft Tenancy Strategy and Tenancy Policy 2018-23 for consultation | There is a possibility of government guidance for Flexible Fixed Term Tenancies being published/ received before or during the consultation process. This will require modifications to the strategy to accommodate the implementation of new legislation. This may delay the strategy being presented to CEB in March or to CEB by July 2018 (for approval of the final version) and presented to Council thereafter. | Threat      | Government bringing in new legislative guidance.                      | Delay in presenting a draft strategy for approval by CEB in March in order for consultation to go ahead as planned. OR a delay in presenting a final version to CEB by July 2018 and Council thereafter - all of which would impact on not having the new Tenancy Strategy in place by summer 2018 and not meeting legal requirements. | 07/12/17    | Head of Housing Services | 4     | 3 | 4       | 3 | 3        | 2 | The period of public consultation would be delayed. However CEB may wish to decide to continue with the strategy as an interim measure if legislation timeframe allows. | New legislation/guidance would need to be taken into consideration but as an interim measure, the City Council could issue a statement of intent to extend the period of the existing strategy whilst a new one is developed in line with new guidance. This would ensure that legislative requirements continue to be met in the short term and plans are in place to adopt a new strategy in the near future. Any consultation undertaken to the point of new guidance being issued will of course contribute towards developing a revised strategy. | Dependent upon when government guidance received |        |            |              | Strategy & Service Development Manager |

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