

# Minutes of the Annual Meeting of the COUNCIL on Tuesday 15 May 2018

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## Members present:

Councillor Fooks (Lord Mayor)	Councillor Simm (Deputy Lord Mayor)
Councillor Altaf-Khan (Sheriff)	Councillor Cook (Lord Mayor)
Councillor Malik (Deputy Lord Mayor)	Councillor Simmons (Sheriff)
Councillor Arshad	Councillor Azad
Councillor Bely-Summers	Councillor Brown
Councillor Chapman	Councillor Clarkson
Councillor Corais	Councillor Curran
Councillor Djafari-Marbini	Councillor Donnelly
Councillor Gant	Councillor Goddard
Councillor Gotch	Councillor Haines
Councillor Harris	Councillor Hayes
Councillor Hollingsworth	Councillor Howlett
Councillor Humberstone	Councillor Kennedy
Councillor Lygo	Councillor McManners
Councillor Munkonge	Councillor Pressel
Councillor Rowley	Councillor Rush
Councillor Smith	Councillor Smith
Councillor Taylor	Councillor Tidball
Councillor Turner	

## Apologies:

Councillors Aziz, Fry, Goff, Tanner, Upton, Wilkinson and Wolff.

## 1. Election of Lord Mayor for the Council year 2018/19

Councillor Hollingsworth proposed and Councillor Turner seconded, and there being no other nominations, Council resolved that Councillor Cook be elected as Lord Mayor of Oxford for the Council Year 2018/19.

Councillor Cook took the Chair from Councillor Fooks and subsequently signed the Declaration of Acceptance of Office.

## **2. Election of Deputy Lord Mayor for the Council year 2018/19**

Councillor Clarkson proposed and Councillor Brown seconded, and there being no other nominations, Council resolved that Councillor Malik be elected as Deputy Lord Mayor of Oxford for the Council Year 2018/19.

Councillor Malik subsequently signed the Declaration of Acceptance of Office.

## **3. Election of Sheriff for the Council year 2018/19**

Councillor Chapman proposed and Councillor Humberstone seconded, and there being no other nominations, Council resolved that Councillor Simmons be elected as Sheriff of Oxford for the Council Year 2018/19.

Councillor Simmons subsequently signed the Declaration of Acceptance of Office.

## **4. Apologies for absence**

Councillors Aziz, Fry, Goff, Tanner, Upton, Wilkinson and Wolff sent apologies.

## **5. Declarations of interest**

There were no declarations at this point.

## **6. Announcements by the Lord Mayor or Head of Paid Service**

The Chief Executive reported that Councillor Lloyd-Shogbesan had resigned from the Labour Group and was sitting as an independent councillor, pending the outcome of a referral of a standards complaint to the Monitoring Officer.

The Lord Mayor announced news of the death of Margaret McCarthy, Labour City Councillor for Blackbird Leys in the 1970s.

He also announced the news of a serious car accident which had left the Chairman of the Freeman, Howard Crapper with serious injuries and had claimed the life of his wife Shirley.

Council stood for a minute's silence in remembrance of both.

The Lord Mayor welcomed the 12 newly elected councillors by name to the Council.

## **7. Election of Council Leader from May 2018 to May 2020**

Councillor Turner proposed and Councillor Simm seconded, and there being no other nominations, Council resolved that **Councillor Brown be elected as Leader of the Council** for a term of office ending on the day of the annual council meeting in 2020 (following all-out elections scheduled for May 2020).

## 8. Report of the Leader of Council

The Leader of the Council referred Council to the tabled paper setting out her appointments of the Deputy Leader and the membership of the City Executive Board with their portfolios and appointments to partnerships, as notified by the Leader of the Council to the Proper Officer on 14 and 15 May 2018.

<b><i>Executive Portfolio</i></b>	<b><i>Councillor</i></b>
<b>Leader – Economic Development and Partnerships</b>  Council representative on: <ul style="list-style-type: none"> <li>• Oxford Strategic Partnership (OSP)</li> <li>• Oxfordshire Partnership</li> <li>• Oxfordshire Growth Board</li> <li>• Oxfordshire Local Enterprise Partnership</li> <li>• OSP Economic Growth Steering Group</li> </ul>	Councillor Susan Brown
<b>Deputy Leader (Statutory) – Leisure and Housing</b>	Councillor Linda Smith
<b>Deputy Leader – Finance and Asset Management</b>	Councillor Ed Turner
<b>Customer Focused Services</b>	Councillor Nigel Chapman
<b>Culture and City Centre</b>	Councillor Mary Clarkson
<b>Safer, Greener, Environment</b>  Council representative on: <ul style="list-style-type: none"> <li>• Oxford Safer Communities Partnership</li> <li>• Safer Oxfordshire Partnership</li> <li>• Oxford Environment Partnership</li> <li>• Thames Valley Police and Crime Panel</li> <li>• Low Carbon Oxford</li> </ul>	Councillor Tom Hayes
<b>Planning and Transport</b>	Councillor Alex Hollingsworth
<b>Housing</b>	Councillor Mike Rowley
<b>Supporting Local Communities</b>  Council representative on: <ul style="list-style-type: none"> <li>• Stronger Communities Steering Group</li> <li>• Community Impact Zone</li> </ul>	Councillor Marie Tidball
<b>Healthy Oxford</b>  Council representative on: <ul style="list-style-type: none"> <li>• Health and Wellbeing Board</li> <li>• Health Improvement Board</li> </ul>	Councillor Louise Upton

The Leader of the Council did not confirm the following appointments. These appointments can be notified by the Leader of the Council to the Proper Officer at any time and then notified to Council:

- Council representatives on the three Oxfordshire Growth Board sub-groups.
- Shareholders for Oxford City Housing Ltd, Oxford West End Development, or Oxford Direct Services Ltd.

The Leader of the Council did not notify any amendments to the Executive Scheme of Delegation as set out in the Constitution.

## **9. Appointment to Council Committees 2018/19**

Council had before it the report of the Head of Law and Governance setting out the appointments to committees, the political balance calculations, and the nominations by each group to committee places.

In light of the Chief Executive's announcement, a paper was tabled setting out the new political balance (with seat allocations unchanged) and changes in the proposed memberships from those published:

- General Purposes Licensing Committee - a vacancy in the Labour nominations
- East Area Planning Committee - a vacancy in the Labour nominations
- Scrutiny Committee - remove Dan Iley-Williamson and add David Henwood, and a vacancy in the Labour nominations

Councillor Gant reported a change to his group's nomination to the Audit and Governance Committee, replacing Councillor Roz Smith with himself.

### **Council resolved to:**

1. **Approve** the committee structure for non-executive and regulatory decision making and the Scrutiny function, as defined within the Council's constitution and set out in Appendix 1 to the report: Committee structure;
2. **Approve** the methods, calculations and conventions used in determining political representation on committees as outlined in the report and set out in Appendix 2: Political proportionalities on all non-executive and regulatory committees (other than those to be appointed on an ad hoc basis) 2018-19 (with changes as tabled at the meeting and published with the minutes)
3. **Approve** the appointment of nominated members to non-executive and regulatory committees in accordance with the requirements of political proportionality and the nominations made by political groups, as set out below;
4. **Agree** that all members of Council will form the pool of members able to observe on appeals and some grievances panels;
5. **Appoint** the Chair of the Scrutiny Committee and two other non-executive member representatives to the Oxfordshire Growth Board Scrutiny Panel (nominations to be confirmed at a future Full Council meeting);

6. **Appoint** one non-executive member to the Joint Oxfordshire Health Overview and Scrutiny Committee (the nominated member is included in below);
7. **Authorise** the Head of Law and Governance to make any changes to the constitution as a consequence of these decisions.

### Committee appointments

<b>Committee</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>
Oxfordshire Joint Health Overview and Scrutiny Committee	1. Susanna Pressel		
Licensing and Gambling Acts Committee	1. Rae Humberstone 2. James Fry 3. Colin Cook 4. Nigel Chapman 5. Mark Lygo 6. Sian Taylor 7. Christine Simm 8. John Tanner 9. Joe McManners 10. Richard Howlett 11. Chewe Munkonge	1. Mike Gotch 2. Tom Landell Mills 3. Angie Goff	1. Craig Simmons
General Purposes Licensing Committee	1. Mary Clarkson 2. Richard Howlett 3. Rae Humberstone 4. Colin Cook 5. Christine Simm 6. Sian Taylor 7. Mark Lygo 8. vacancy	1. Mike Gotch 2. Tom Landell Mills	
Appointments Committee	1. Susan Brown 2. Linda Smith 3. Ed Turner 4. Pat Kennedy	1. Andrew Gant	
Audit and Governance Committee	1. James Fry 2. Martyn Rush 3. Chewe Munkonge 4. John Tanner 5. Tiago Corais	1. Andrew Gant	1. Dick Wolff

Disciplinary Committee for Chief Executive, Heads of Service and Directors	<ol style="list-style-type: none"> <li>1. Susan Brown</li> <li>2. Linda Smith</li> <li>3. Ed Turner</li> </ol>	<ol style="list-style-type: none"> <li>1. Angie Goff</li> </ol>	
East Area Planning Committee	<ol style="list-style-type: none"> <li>1. Sian Taylor</li> <li>2. David Henwood</li> <li>3. Shaista Aziz</li> <li>4. Mary Clarkson</li> <li>5. Nigel Chapman</li> <li>6. John Tanner</li> <li>7. vacancy</li> </ol>	<ol style="list-style-type: none"> <li>1. Roz Smith</li> <li>2. Ruth Wilkinson</li> </ol>	
West Area Planning Committee	<ol style="list-style-type: none"> <li>1. Colin Cook</li> <li>2. Tiago Corais</li> <li>3. Lubna Arshad</li> <li>4. Alex Hollingsworth</li> <li>5. Louise Upton</li> <li>6. Nadine Bely-Summers</li> <li>7. Dan Iley-Williamson</li> </ol>	<ol style="list-style-type: none"> <li>1. Paul Harris</li> <li>2. Mike Gotch</li> </ol>	
Planning Review Committee	<ol style="list-style-type: none"> <li>1. James Fry</li> <li>2. Chewe Munkonge</li> <li>3. Jamila Azad</li> <li>4. Saj Malik</li> <li>5. Linda Smith</li> <li>6. Hosnieh Djafari-Marbini</li> <li>7. Joe McManners</li> </ol>	<ol style="list-style-type: none"> <li>1. Steve Goddard</li> <li>2. Mohammed Altaf-Khan</li> </ol>	
Scrutiny Committee	<ol style="list-style-type: none"> <li>1. David Henwood</li> <li>2. Alex Donnelly</li> <li>3. Lubna Arshad</li> <li>4. James Fry</li> <li>5. Nadine Bely-Summers</li> <li>6. Hosnieh Djafari-Marbini</li> <li>7. Pat Kennedy</li> <li>8. Christine Simm</li> <li>9. vacancy</li> </ol>	<ol style="list-style-type: none"> <li>1. Andrew Gant</li> <li>2. Mohammed Altaf-Khan</li> </ol>	<ol style="list-style-type: none"> <li>1. Craig Simmons</li> </ol>
Standards Committee	<ol style="list-style-type: none"> <li>1. Shaista Aziz</li> <li>2. Sian Taylor</li> <li>3. James Fry</li> <li>4. Susanna Pressel</li> <li>5. Joe McManners</li> </ol>	<ol style="list-style-type: none"> <li>1. Mike Gotch</li> </ol>	<ol style="list-style-type: none"> <li>1. Dick Wolff</li> </ol>

## **10. Conferring of title of Honorary Aldermen and Honorary Alderwomen of Oxford City Council**

On being proposed and seconded,

### **Council resolved to**

convene a special meeting to be held at a later date to confer the title of Honorary Alderman or Honorary Alderwoman on Bob Price, Jean Fooks and Gill Sanders, in recognition of their eminent services to the city as former members of Oxford City Council.

## **11. Loan Guarantee to Oxford Harlequins RFC**

Councillor McManners stated that he coached mini-rugby for the Harlequins but this did not amount to a significant interest so he remained in the room.

Council considered the decision of the City Executive Board at its meeting on Tuesday 15 May at 3.00pm, and on being proposed and seconded:

### **Council resolved to:**

provide a loan guarantee to the Rugby Football Union in respect of a loan of up to £100k to Oxford Harlequins Rugby Football Club for funding improvements to changing room facilities at Horspath Athletic Grounds, on terms agreed in advance by both the Council's Head of Financial Services and the Executive Director for Sustainable City.

**The meeting started at 4.00 pm and ended at 4.25 pm**

**Chair .....**

**Date: Monday 23 July 2018**

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