

Growth Board 1st February 2018
Agenda item Growth Board Work Programme
Contact: Paul Staines; Growth Board Programme Manager
E- mail Pstaines@Oxford.gov.uk

31

Oxfordshire Growth Board Work Programme

1st January to 30th June 2018

Executive Work Programme and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Agenda Item 9

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the appropriate decision maker at least 28 clear days before such decisions are to be taken. This Work Programme sets out the executive decisions (including key decisions) which are intended to be taken by the Oxfordshire Growth Board. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The document also provides guidance as to the key matters not requiring a decision that the Growth Board will consider.

The Work Programme also sets out where, if at all, it is anticipated that part of a meeting will be held in private. This is where confidential or exempt information (as defined in the constitution of the lead authority) is likely to be made known. Notice is hereby given that it may be necessary for part of a meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Work Programme will be updated and rolled forward on a quarterly basis. As this takes place, the Work Programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed. A likely date of consideration or decision is shown, but it is possible that these may be rescheduled to a later meeting.

For further information on the Growth Board Work Programme, please contact:

Paul Staines
Growth Board Partnership Programme Manager
Based at:
Oxford City Council
St Aldates Chambers
St Aldates
Oxford
OX1 1BX
E mail: Pstaines@Oxford.gov.uk

Growth Board – Voting Members

Chairman and Leader of Oxford City Council	Councillor Bob Price
Vice chairman and Leader of South Oxfordshire District Council	Councillor John Cotton
Leader of Cherwell District Council	Councillor Barry Wood
Leader of Oxfordshire County Council	Councillor Ian Hudspeth
Leader of Vale of White Horse District Council	Councillor Matthew Barber
Leader of West Oxfordshire District Council	Councillor James Mills

33

Growth Board – Non voting members

Chairman of OXLEP	Jeremy Long
Vice Chairman and Skills Board Representative	Adrian Lockwood
Universities representative	Professor Alistair Fitt
OXLEP Business representative- Bicester	Phil Shadbolt
OXLEP Business representative-Oxford City	Richard Venables
OXLEP Business representative- Science Vale	Andrew Harrison
Homes and Communities Agency Representative	Kevin Bourner
Environment Agency Representative	Veronica James
Oxfordshire Clinical Commissioning Group Representative	

Dates of Growth Board meetings 1-1-18 until 30-6-18

Date	Time	Venue
1st February 2018	2-4 pm	Oxford Town Hall
27th March	2-4 pm	Oxford Town Hall
11th June	2-4 pm	Oxford Town Hall

DRAFT

Issue to be Considered	Decision required	Key Decision (Yes/No)	Item likely to be considered in private (Yes/No)	Contact Officer	Documents to be Submitted to Growth Board EOG	Date of report Sign off by CEO
------------------------	-------------------	-----------------------	--	-----------------	---	--------------------------------

Key Decisions and matters to be considered

1 st February 2018						
City Deal Programme Report- Dec 2017	No		No	Nigel Tipple	15 th January 2018	22 nd January 2018
Growth Fund Programme Report- Dec 2017	No		No	Nigel Tipple	15 th January 2018	22 nd January 2018
Approval of Oxfordshire Housing and Growth Deal- Delivery Programme and Assurance Framework	Yes	No	No	Caroline Green	15 th January 2018	22 nd January 2018
Strategic Transport Forum: Progress Report	No		No	Sue Halliwell	15 th January 2018	22 nd January 2018
Cambridge – Milton Keynes – Oxford Corridor progress report	No		No	Caroline Green	15 th January 2018	22 nd January 2018

Issue to be Considered	Decision required	Key Decision (Yes/No)	Item likely to be considered in private (Yes/No)	Contact Officer	Documents to be Submitted to Growth Board EOG	Date of report Sign off by CEO
------------------------	-------------------	-----------------------	--	-----------------	---	--------------------------------

27th March 2018						
Oxfordshire Joint Statutory Spatial Plan(JSSP)- progress report	No		No	Giles Hughes	12 th March 2018	TBC
Approval of the Detailed Oxfordshire Housing and Growth Deal Delivery Plan for Affordable housing	Yes	No	No	Caroline Green	12th March 2018	TBC
Approval of the Oxfordshire Housing and Growth Deal detailed Infrastructure Delivery Programme (IDP)	Yes	No	No	Sue Halliwell	12th March 2018	TBC
Review of Growth Board ToR	Yes	No	No	Caroline Green	12th March 2018	TBC
Cambridge – Milton Keynes – Oxford Corridor progress report	No		No	Caroline Green	12th March 2018	TBC

Issue to be Considered	Decision required	Key Decision (Yes/No)	Item likely to be considered in private (Yes/No)	Contact Officer	Documents to be Submitted to Growth Board EOG	Date of report Sign off by CEO
Energy Strategy Progress Report	No		No	OxLEP	12 th March 2018	TBC
Industrial Strategy Progress Report	No		No	OxLEP	12 th March 2018	TBC
Strategic Transport Forum: Progress Report	No		No	Sue Halliwell	12 th March 2018	TBC

11th June 2018						
Detailed Housing and Growth Deal Delivery Plan- quarterly reporting including risk register	No		No	Caroline Green	21 st May 2018	TBC
Housing and Growth Deal detailed IDP- quarterly reporting	No		No	Caroline Green	21 st May 2018	TBC
Detailed Housing and Growth Deal Affordable Housing (AH) Delivery Plan- quarterly reporting	No		No	Caroline Green	21 st May 2018	TBC
Adoption of the Oxfordshire Joint Statutory Spatial Plan (JSSP) Statement of Common Ground	Yes	No	No	Giles Hughes	12 th March 2018	TBC

Issue to be Considered	Decision required	Key Decision (Yes/No)	Item likely to be considered in private (Yes/No)	Contact Officer	Documents to be Submitted to Growth Board EOG	Date of report Sign off by CEO
Oxfordshire Joint Statutory Spatial Plan (JSSP)- quarterly progress report	No		No	Giles Hughes	21 st May 2018	TBC
Oxfordshire Growth Deal Programme Report – March 2017	No		No	OxLEP	21 st May 2018	TBC
Oxfordshire City Deal Programme report – March 2017	No		No	OxLEP	21 st May 2018	TBC
Approval of the establishment of Oxfordshire JSSP Project Board	No		No	Giles Hughes	21 st May 2018	TBC
Strategic Transport Forum: Progress Report	No		No	Sue Halliwell	21 st May 2018	TBC
Cambridge – Milton Keynes – Oxford Corridor progress report	No		No	Caroline Green	21 st May 2018	TBC
Approval of Housing and Growth Deal Memorandum of Understanding	No		No	Caroline Green	21 st May 2018	TBC
Future decisions and matters for consideration: Dates TBC						
Endorsement of Oxfordshire Housing and Growth Deal detailed IDP- years 2-5	No		No	Sue Halliwell	TBC	TBC

Issue to be Considered	Decision required	Key Decision (Yes/No)	Item likely to be considered in private (Yes/No)	Contact Officer	Documents to be Submitted to Growth Board EOG	Date of report Sign off by CEO
Approval of draft Industrial Strategy	No		No	OxLEP	TBC	TBC
Proposals to increase Health Engagement	No		No	TBC	TBC	TBC
Endorsement of Draft Joint Strategic Spatial Plan for formal consultation	Yes	No	No	TBC	TBC	TBC
Endorsement of Draft Joint Strategic Spatial Plan for adoption by local planning authorities	Yes	No	No	TBC	TBC	TBC
Innovative approaches to housing delivery presentation/discussion	No		No	TBC	TBC	TBC

This page is intentionally left blank