

**Appendix 3: Risk Register**

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Gross		Current		Residual		Comments	Controls					
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner	
Decline in income	Not spending BCF funds	Threat	Not amending the existing policy to reflect needs	Required funding levels not achieved so that external funding may be reduced.	05/09/17	BB								Keep BCF and County Council informed on progress. Implement new policy.					
	Not spending BCF funds	Threat	Funding reduced	Oxford City still has a statutory duty to approve DFG and may have to review budget provision for funding DFG works.	05/09/17	BB								Implement new policy. Review budget provision for DFG works					
	Not spending BCF funds	Threat	Funding reduced	Oxford City will have to reduce discretionary help we offer to vulnerable residents	05/09/17	BB								Implement new policy. Amend website and publicity top reflect no discretionary help available					
Waiting Lists	Capacity of contractors to undertake additional works	Threat	Lack of suitably qualified contractors	Waiting lists and back-up of workload.	05/09/17	BB								Work with procurement to recruit more suitably qualified contractors.					

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