

FORWARD PLAN

October 2017 - July 2018

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KEY EXECUTIVE DECISIONS DELEGATED TO OFFICERS

ITEM 1: ID: I014800	HOMELESSNESS ACCOMMODATION PROPERTY INVESTMENT Report Status: Provisional
At its meeting on 9 March 2017, CEB delegated authority to the Chief Executive, having notified in advance the Board Members for Finance, Asset Management and Public Health, and Housing, to approve any property purchases over £500,000 for the Homeless Accommodation Property Investment project.	
ITEM 2: ID: I014979	ALLOCATION OF HOMELESSNESS PREVENTION FUNDS IN 2017/18 Report Status: Provisional
On 9 March 2017, the City Executive Board delegated authority to the Head of Housing and Property, in consultation with the Board Member for Housing and the Chief Finance Officer, the discretion to revise the intended programme of use associated with the 2017/18 Homelessness Prevention budget.	

REPORTS TO CEB AND COUNCIL

CEB 16 OCTOBER 2017

ITEM 14: ID: I017383	OFFER OF ADDITIONAL FUNDING TO OXFORD CITY HOUSING LIMITED Report Status: Provisional: Decision reliant on another action or process
The report seeks approval for the disposal receipts of two HRA properties (156 Walton St and 25 Albert Street) to be offered as grant funding to Oxford City Housing Limited to purchase larger properties to address overcrowding issues.	
ITEM 15: ID: I016722	REVIEW OF DISCRETIONARY HOUSING PAYMENT POLICY Report Status: Provisional: Decision reliant on another action or process
To propose changes to the Discretionary Housing Payment Policy	
ITEM 16: ID: I016723	REVIEW OF FINANCIAL INCLUSION STRATEGY 2017 Report Status: Confirmed
To update the Financial Inclusion Strategy 2014-2017	
ITEM 17: ID: I015521	ANNUAL MONITORING REPORT 2016-17 Report Status: Provisional: Decision needs further consideration or information

Monitors the performance of policies in Oxford's Local Plan and the implementation of the Local Development Scheme.

ITEM 18: ID: I015324	REVIEW OF COMMUNITY GRANTS PROGRAMME AND COMMISSIONED ADVICE STRATEGY 2018-2021. Report Status: Provisional: Awaiting further information, advice or input.
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This report is a merge of two proposed reports from the July Forward Plan: the Review of Community Grants Programme and progress on the Commissioned Advice Strategy 2018-2021.

To review and request approval for an approach to expand our 'offer' to the three year Community and Voluntary Sector grant programme from April 2018; and to update the Board on the progress made in developing a new Commissioned Advice Strategy during 2017/18

ITEM 19: ID: I016513	APPROVAL OF INCREASES IN PLANNING APPLICATION FEES AND RING FENCING OF ADDITIONAL INCOME GENERATED TO DEVELOPMENT MANAGEMENT SERVICE IMPROVEMENTS Report Status: Confirmed
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This report deals with the recent announcement that to planning application fees can be increased in line with new provisions from Government where the additional income raised is ring-fenced for investment in the Development Management (DM) function. The report seeks authority to increase fees and invest the income in the DM service

ITEM 20: ID: I011611	NORTH OXFORD VICTORIAN SUBURB CONSERVATION AREA APPRAISAL- FINAL Report Status: Provisional: Awaiting further information, advice or input
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To approve the North Oxford Victorian Suburb Conservation Area Appraisal following public consultation.

ITEM 21: ID: I017474	REQUEST TO FLY A FLAG ANNUALLY ON INTERNATIONAL WOMEN'S DAY - 8 MARCH Report Status: Confirmed for this meeting
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To consider the request made by Councillor Brandt to fly a flag annually on International Women's Day and for 2018 to fly the flag for the duration of the festival to mark the centenary of Women receiving the right to vote (Representation of the People Act 1918)

ITEM 22: ID: I017478	INSURANCE TENDER Report Status: Confirmed for this meeting
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Request for delegated authority to award Insurance Contract

ITEM 23: ID: I017408	DRAFT HOUSING ASSISTANCE AND DISABLED ADAPTATIONS POLICY 2018 Report Status: Provisional: Decision reliant on another action or process
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A report to request CEB approval to go out to public consultation on the draft Housing Assistance and Disabled Adaptations Policy 2018.

ITEM 24: ID: I017407	REGULATING THE PRIVATE RENTED SECTOR Report Status: Provisional: Decision reliant on another action or process
The Council is committed to improving the conditions and management of the private rented sector in Oxford and this report sets out the various options that are available to achieve this aim.	

ITEM 25: ID: I017516	OXFORD STATION SPD Report Status: Provisional: Decision reliant on another action or process
The SPD has been out to public consultation the report to CEB will include a summary of the responses received together with the proposed changes to the SPD and a covering report	

ITEM 26: ID: I017502	CHILDREN & YOUNG PERSON STRATEGY 2018-2023 Report Status: Confirmed for this meeting
This report requests CEB to agree the Children & Young Person Strategy for public consultation	

ITEM 27: ID: I017588	LUCY FAITHFULL HOUSE Report Status: Confirmed for this meeting
The report seeks approval for the demolition of Lucy Faithfull House, the transfer of the site to the Council's housing company and making available the necessary loan finance for the development of the site to proceed.	

CEB 21 NOVEMBER 2017

ITEM 28: ID: I013443	MUSEUM OF OXFORD HIDDEN HISTORIES REDEVELOPMENT PROJECT Report Status: Provisional: Awaiting further information, advice or input
To update Members on the Museum of Oxford Hidden Histories Redevelopment Project; <ul style="list-style-type: none"> ○ To update Member on the Museum of Oxford Hidden Histories Redevelopment Project ○ To request approval to the revised project budget. 	

ITEM 29: ID: I017158	IMPACT OF THE HOMELESSNESS REDUCTION ACT 2017 Report Status: Provisional: Awaiting further information, advice or input.
To set out the implications of the new Homelessness Reduction Act 2017 and any changes required to current service delivery or any potential impact on the Council's Medium Term Financial Plan.	

ITEM 30: ID: I016124	DIRECT SERVICES TRADING COMPANY - PROGRESS REPORT Report Status: Provisional: Decision needs further consideration or information
<p>Scheduled update to the business case for the creation of Oxford Direct Services local authority trading company. To consider the following:</p> <ul style="list-style-type: none"> • A date (“the Transfer Date”), on which all service delivery currently carried out by the Council’s Direct Services will be transferred to the two new LATCo companies. : • In regard to the Teckal Company, the terms of the Council’s entry into an appropriate agreement with the company (“the Service Contract”) under which the Teckal Company would undertake from the Transfer Date all relevant Council statutory functions and related work, as currently undertaken by Direct Services; • The arrangements to transfer all Direct Services staff engaged in service delivery immediately prior to the Transfer Date to the Teckal Company, such transfer being subject to the TUPE regulations; • The arrangements to ensure that all transferring staff will continue to have access to the Local Government Pension Scheme; • The terms of the contract between the two LATCo companies and the Council (“the Support Contract”) under which the Council would provide support services to both companies; • The terms under which the Council would enter into leases or licences with the two LATCO companies covering their occupation of relevant Council premises and use of Council resources; • The arrangements made to transfer to the Trading Company of all contracts with third parties in existence on the Transfer Date • The terms of the Shareholder’s Agreement to be made between the companies and the Council (acting though its Shareholder Group) • The provisions of an initial Business Plan (or Plans) for the Companies. • An aspiration that the project’s aim is to go live on 01 November 2017. 	

ITEM 31: ID: I015275	EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME Report Status: Provisional : Decision needs further consideration or information
<p>To present an improvement scheme for the East Oxford Community Centre following public consultation.</p>	

CEB 20 DECEMBER 2017

ITEM 32: ID: I015522	BUDGET 2018/2019 Report Status: Confirmed
<p>A new Budget for the period 2018/2019.</p> <ul style="list-style-type: none"> · The pre-consultation draft report will be submitted to CEB in December 2017. The post-consultation draft report will be submitted to CEB in February 2018 · The Budget will be submitted to Council for adoption in February 2018. 	
ITEM 33: ID: I015525	TREASURY MANAGEMENT PERFORMANCE: ANNUAL REPORT AND PERFORMANCE 2017/18 Report Status: Confirmed
<p>The Treasury Management Performance Report 2017/18 is submitted twice a year:</p> <ul style="list-style-type: none"> · December 2017 – the position at the 30 September 2017 (Half Year) · September 2018 – the position at 31 March 2018 (Full Year) 	
ITEM 34: ID: I015952	UPDATE OF THE CORPORATE PLAN 2018 Report Status: Provisional: Awaiting further information, advice or input.
<p>Update report on the Corporate Plan</p>	
ITEM 35: ID: I015325	REVIEW OF HOME CHOICE PILOT Report Status: Provisional: Awaiting further information, advice or input.
<p>To update CEB on the 1st year's operation of the Home Choice Pilot.</p>	
ITEM 36: ID: I016584	OXFORD CITY COUNCIL'S TENANCY STRATEGY & POLICY STATEMENT 2018 Report Status: Provisional: Awaiting further information, advice or input.
<p>To request CEB approval to go out to public consultation on the draft Tenancy Strategy</p>	
ITEM 37: ID: I016720	COUNCIL TAX REDUCTION SCHEME FOR 2018/19 Report Status: Confirmed
<p>CEB Dec 2017: To recommend that Full Council adopt a new Council Tax Reduction Scheme from 2018/19</p>	
<p>Council Jan 2017: To adopt a new Council Tax Reduction Scheme from 2018/19</p>	

CEB: 23 JANUARY 2018

ITEM 38: ID: I015539	CITY CENTRE STRATEGY Report Status: Provisional: Decision needs further consideration or information
To approve the City Centre Strategy which aims to <ul style="list-style-type: none">• create and promote a strong investment proposition by informing the future role and direction of the city centre• facilitate ongoing dialogue with those involved in the management and future of the city centre• provide a framework for collaboration and action• assist in the allocation of resources and prioritise actions	

ITEM 39: ID: I011613	DESIGN SUPPLEMENTARY PLANNING DOCUMENT - DRAFT Report Status: Provisional: Decision reliant on another action or process
The Design SPD will set out planning guidance for the design of new buildings in Oxford considering particularly local context. This meeting will be to approve the draft for public consultation.	

ITEM 40: ID: I015077	SUSTAINABILITY STRATEGY 2017 Report Status: CEB: Provisional: Decision needs further consideration or information Council: Provisional: Decision needs further consideration or information
The report will provide the revised Oxford Sustainability Strategy, which will set out the vision for Oxford's sustainable future and steps we are required to take to deliver it. The report will recommend approval of the draft strategy for public consultation.	

COUNCIL: 29 JANUARY 2018

to include any reports from CEB

CEB: 13 FEBRUARY 2018

ITEM 41: ID: I016225	TREASURY MANAGEMENT STRATEGY 2018/19 Report Status: Confirmed
To present the Council's Treasury Management Strategy for 2018/19 together with the Prudential Indicators for 2019/19 to 2020/21.	

ITEM 42: ID: I016226	CAPITAL STRATEGY 2018/19 Report Status: Provisional
To consider the Capital Strategy 2018/19	

ITEM 43: ID: I016228	GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2018/19 Report Status: Confirmed
This report is for the City Executive Board to make decisions on the allocation of grants to the community and voluntary organisations for 2018/2019.	

BUDGET COUNCIL: 19 FEBRUARY 2018

to include any reports from CEB

CEB: 20 MARCH 2018

ITEM 44: ID: I017125	ALLOCATION OF HOMELESSNESS PREVENTION FUNDS IN 2018/19 Report Status: Confirmed
To agree the allocation of the homelessness prevention funds with the purpose of meeting the objectives of the homelessness strategy. Funding is recommended to services/projects working to prevent and/or tackle homelessness and rough sleeping.	
Annual report listing the spend in 2017-2018 and proposals for 2018-2019 for approval.	

ITEM 45: ID: I016330	MUSEUM OF OXFORD HIDDEN HISTORIES PROJECT Report Status: Provisional: Awaiting further information, advice or input
To seek project approval for the Museum of Oxford Hidden Histories Project	

CEB: 17 APRIL 2018

ITEM 46: ID: I016994	LOCAL LAND CHARGES - INCREASE IN FEES Report Status: Confirmed
To amend the Council's Local Land Charges fees in the schedule of fees and charges so they match the increased Oxfordshire County Council's fees.	

COUNCIL : 23 APRIL 2018

to include any reports from CEB

ANNUAL COUNCIL: 15 MAY 2018

ITEM 47: ID: I016990	APPOINTMENT TO COUNCIL COMMITTEES 2018/19 Report Status: Confirmed
To appoint to Council Committees for the 2018/19 Council year.	

CEB: 22 MAY 2018

ITEM 48: ID: I016991	FUSION LIFESTYLE'S 2018/19 ANNUAL SERVICE PLAN Report Status: Confirmed
To endorse Fusion Lifestyle's 2018/19 Annual Service Plan for the continuous development, management and operation of leisure services in Oxford	

CEB: 19 JUNE 2018

ITEM 49: ID: I014947	DRAFT LOCAL PLAN Report Status: Provisional: Awaiting further information, advice or input.
To present the draft Local Plan following public consultation on the preferred option.	

ITEM 50: ID: I017365	APPOINTMENT TO OUTSIDE BODIES 2018/19 Report Status: Provisional: Decision reliant on another action or process
To review and appoint council representatives to Outside bodies for 2018/19	

ITEM 51: ID: I014681	MONITORING GRANTS ALLOCATED TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2017/18 Report Status: Provisional
To monitor the reported achievements resulting from Community and Voluntary Grant allocations for 2017/18	

CEB: 17 JULY 2018

ITEM 52: ID: I017364	COUNCIL TAX REDUCTION SCHEME FOR 2019/20 Report Status:
To review the Council Tax Reduction Scheme	