

UID	Open \ Closed	Topic	Project	RISK	Likelihood	Impact	Total	Assumptions	Issue	Decision	Outcome \ Mitigation	Person	Time \Date	Notes
2	Closed	BDUK Checkpoint B0 risk of failure	Concession	1	2	3	5				Engage MML and make every effort to produce sufficient document by 25/03/2014. Risk mitigated successfully	G Barker APeppas	14/03/2012	
12	Closed	Establish Communication Plan	Concession						1		Insert in PID	G Barker	13/02/2014	
19		Create Project PID	Concession						1		Create Project PID	G Barker	25/02/2014	
28	Closed	Concession Scheme may not attract bidders	Concession	1	1	3	4	1			Checked with MML consultant and they believe Oxford is a prime target for many quality bidders, as long as Project is run to the existing timeframe. Supplier information day 13/06/2014.	G Barker	20/03/2014	Update when Supplier info Day due. Replaced with Risk ~53
36	Closed	City Internal Project Board approve Concession Project cost expenditure to be taken from the £300K set aside for the programme.	Concession							1	In minutes of IPB meeting 24/04/2014.		21/05/2014	
39	Open	Risk that proposed Procurement process and documentation is not compliant	Concession	1	2	3	5				Seek independent legal review with Bristows at additional cost. Procurement take ownership of Procurement documentation and process.	Procurement Lead	04/07/2014	Reviewed by C Wood, now taken up by S Lewies
40	Closed	Risk that altered and reset Concession Timeline may now run beyond BDUK Super Connected Cities Programme - Therefore fall outside of the Scheme and branding opportunity	Concession	1	3	1	4				Endeavour to include "initial deployment" requirement within procurement. TBC if possible.	C Wood \ M Snaith	07/07/2014	
43	Closed	Risk that 10% cost recovery will not be sufficient to cover project operating costs due to reduced level of grant claim possible	Concession	1	4	4	8			1	Current market intel suggests that a "golden hello" payment should be sufficient to cover the Project costs for both City and County Councils	G Barker \ M Snaith	06/06/2014	Replaced by Risk # 55
53	Open	Close off with MML and contract direct with Anapper	Concession							1	Board meeting 15/11/2016 David Edwards	D Edwards	15/11/2016 16:00	

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53	Open	Market may have moved on resulting in Zero bids	Concession	1	2	4	6				Consultant advice is that Market is still interested in Oxford (autumn 2016) even through Soft Market testing completed in early 2015 was positive. Market predicted to move beyond Concession model in 2017 - 2018	G Barker	03/10/2016	
54	Open	The County Council may withdraw at any stage	Concession	1	2	4	6				Ensure MOU includes a legally binding clause and seek second signature post June 2015 signature.	G Barker	27/10/2016	Second MOU with County Oct 2016
55	Open	Project Budget may be exceeded due to Project overrun	Concession	1	3	4	7			1	Project Board request Project Manager to monitor and advise Board if this is going to happen in advance	G Barker		
56	Open	Assumption that County will proceed with Project as potential of income and received verbal view this is the most likely outcome	Concession				0		1		Ensure MOU includes a legally binding clause and seek second signature post June 2015 signature.	G Barker	01/11/2016	
57	Open	Decision not to use Harrow framework. OCC would need to back-off contractual obligations with the County which would put the Project back and incur more time and cost to work up	Concession							1	Email to GB form Caroline Wood 27 May 2016 13:27	Procurement Lead	27/05/2016	
58	Open	Decision by PM and Consultant not to include price index and NPV and Discount figures as this is too complex and confusing for bidders and the team based on the relatively small amount of money involved in the contract.	Concession							1	Verify decision with Project Board in January 2017	G Barker		

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59	Open	Assumed that no one in the Project Team has any relationship or other contact with a Company that could bid for the Wireless Concession	Concession	1				1			GB to check with the Project Team and record in this log	G Barker		
60	Closed	Exemption for RNS as directed by David Edwards	Concession							1	D Edwards and Programme Board 14/11/16 directed PM to use RNS in place of Mott MacDonald as MML wanted to close the Project down, the sub contractor could be retained to provide consistency and the cost was lower. Sought addition second quote form MML.	M Stevenson	17/01/2017	
61	Closed	Risk of Conflict of interest regarding contracts	Concession	1						1	PM checked formally with all Project Team reagrding Conflict of interest and recieved written reassurance that no team members do have a Col.	G Barker		
62	Closed	Decision that the contract will be open for other districts to be able to draw down from	Concession							1	David Edwards email 05/04/2016, confirms that he is happy for other districts to have access but this is to be at no additional cost to the City Council	O Collins		
63	Open	Permits for access and work	Concession	2	1	4	7				Within ITT it sates that the Concessionaire be required to procure all relevant permits at their own cost, with both the City & County Council providing appropriate assistance where possible. Councils assistancehas been approved through a Tri Party Agreement, which has been agreed.	O Collins		
64	Open	Non Guaranteed revenue may yield no return	Concession	2	2	4	8				During evaluation a confidenec factor was applied to any un guaranteed income. The supplier has also won numerous contracts with local authorities and through the project consulatne has not expressed concern that payment to the Council will not be made.	J Unia		
				26				6		18	23			

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