

Appendix 2: Risk Register

| Title         | Risk description  | Opp/ threat | Cause   | Consequence   | Date Raised | Owner                      | Gross |   | Current |   | Residual |   | Comments | Controls  |                            |        |  |                            |
|---------------|---|-------------|---|---|-------------|----------------------------|-------|---|---------|---|----------|---|----------|---|----------------------------|--------|--|----------------------------|
|               |   |             |   |   |             |                            | I     | P | I       | P | I        | P |          | Control description   | Due date                   | Status | Progress %                                       | Action Owner               |
| People        | The consultation project does not provide sufficient levels of engagement   | Threat      | Lack of interest, insufficient marketing, not targeting, lack of resources  | Unable to provide sufficient evidence to support decision making for final strategy                             | 29.7.15     | Head of Community Services | 2     | 1 | 2       | 2 | 1        | 2 | Low risk | Consultation period longer than usual 6 weeks as 8 weeks allocated. Consultation plan in place including targeting of specific groups   | Jan 16 end of consultation | Closed | Consultation will start once CEB report decision | Head of Community Services |
| Budget        | Strategy outlines priorities for future investment and also regarding leases which will enable Community Associations to more effectively secure external funding | Threat      | Negative feedback from consultation   | Strategy delayed and subsequent investment plans and lease meetings with Community Associations is also delayed | 29.7.15     | Head of Community Services | 3     | 2 | 2       | 1 | 2        | 1 | Low risk | Community Centres Strategy group established with reps from the Federation and also councillors from all parties and also OCVA. Consultation also will be widely publicised.  | Jan 17                     | Open   | 50%  | Head of Community Services |
| Buildings     | Current maintenance spend continues without clear prioritisation in relation to Strategy priorities   | Threat      | Failure to agree strategy in line with budget setting   | Continued programme of current investment which does not address key priorities for strategy                    | 29.7.15     | Head of Community Services | 2     | 1 | 2       | 1 | 2        | 1 | Low risk | Consultation planned effectively and final report programmed to go to CEB to be in line with budget setting for future years  | Jan 17                     | Open   | Will progress when strategy agreed               | Head of Community Services |
| Reputation    | Challenge from stakeholders and communities   | Threat      | Negative feedback from stakeholders and consultation  | Council Reputation  | 06.05.16    | Head of Community Services | 2     | 1 | 2       | 2 | 2        | 2 | Low risk | Focus Groups completed as part of the Consultation process. Key stakeholders including OCVCA, Oxford Federation of Community Centres representation on the Community Centres Strategy Group. New Officer in post with a | On-going                   | Open   | On-going   | Head of Community Services |
| Environmental | Efficient and Effective facilities and community buildings.   | Opportunity | Current and future projects within the centres will continue to place a high priority on ensuring low carbon technology is implemented. | Energy Efficiency & opportunity for financial savings. Improving Facilities and Sustainable Management          | 06.05.16    | Head of Community Services | 1     | 1 | 1       | 1 | 1        | 1 | Low risk | Engagement with OCC Environmental and Carbon colleagues.  | On-going                   | Open   | Will progress when strategy agreed               | Head of Community Services |

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