

## Appendix 2: Equalities Impact Assessment



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### Form to be used for the Full Equalities Impact Assessment

<b>Service Area:</b>	CS	<b>Section:</b>	CS	<b>Date of Initial assessment:</b>		<b>Key Person responsible for assessment:</b>	Ian Brooke	<b>Date assessment commenced:</b>	29.7.15
<b>Name of Policy to be assessed:</b>				Oxford's Community Centre Strategy 2016 to 2020					
None									
<b>1. In what area are there concerns</b>				<b>Race</b>		<b>Disability</b>		<b>Age</b>	
				None		None		None	

<b>that the policy could have a differential impact</b>	<b>Gender</b> None	<b>Religion or Belief</b> None	<b>Sexual Orientation</b> None
<b>Other strategic/ equalities considerations</b>	<b>Safeguarding/ Welfare of Children and vulnerable adults</b> None	<b>Mental Wellbeing/ Community Resilience</b> None	<b>Marriage &amp; Civil Partnership</b> None
<p><b>2. Background:</b></p> <p>Give the background information to the policy and the perceived problems with the policy which are the reason for the Impact Assessment.</p>	<p>Oxford City Council recognises the broad value of community centres and is committed to ensuring they are vibrant and inclusive places. The Council sees community centres not just as places to bring communities together, but also as assets that need to achieve the council's objectives of improving skills, reducing health inequalities and creating strong and active communities. This strategy shows how the Council will prioritise its resources to maximise the potential from its community centres. The strategy details our plans, analyses needs across the City in order to provide a framework to provide appropriate facilities to meet the needs of residents for the future.</p>		
<p><b>3. Methodology and Sources of Data:</b></p> <p>The methods used to collect data and what sources of data</p>	<p>A geographic and demographic analysis of community centres using a Geographic Information System has been completed in June 2015. This applied a 15 minute walk time catchment identified for each. The catchment is based on a judgement of how far Oxford residents can reasonably be expected to travel to access community centre provision. This has been overlain with ward boundaries, and the 2015 Index of Multiple Deprivation (IMD) ratings of each lower super output area (LSOA).</p>		
<p><b>4. Consultation</b></p> <p>This section should outline all the consultation that has taken place on</p>	<p><b>Plan for Public Involvement</b></p> <p>A brief was submitted to the Public Involvement Board in August detailing the proposed Consultation for the strategy.</p>		

<p>the EIA. It should include the following.</p> <ul style="list-style-type: none"> <li>• Why you carried out the consultation.</li> <li>• Details about how you went about it.</li> <li>• A summary of the replies you received from people you consulted.</li> <li>• An assessment of your proposed policy (or policy options) in the light of the responses you received.</li> <li>• A statement of what you plan to do next</li> </ul>	<p>At the start of the consultation we sent the strategy and a covering letter to key stakeholders:</p> <ul style="list-style-type: none"> <li>• All the Community Associations</li> <li>• Community Matters</li> <li>• Oxfordshire Community and Voluntary Action</li> <li>• Oxfordshire County Council (focused on social care)</li> <li>• The Parish Councils</li> <li>• All the Primary and Secondary Schools and the FE Colleges</li> <li>• The Clinical Commissioning Group</li> <li>• Health Partners</li> <li>• Other relevant community groups</li> </ul> <p>The consultation was for eight weeks and the draft strategy was available on the Council's website and for comment through the on-line consultation page. A press release and posts on the Council's social media sites coincided with the start of the consultation. We also publicised through local community newspapers and also through OCVA website.</p> <p>We also held focus groups sessions to positively engage with the following groups:</p> <ul style="list-style-type: none"> <li>• Older people</li> <li>• Health Services</li> <li>• Young People</li> <li>• Diverse groups</li> <li>• Federation of Community Associations</li> </ul>
<p><b>5. Assessment of Impact:</b></p>	<p>Officers consider that there is no adverse impact on safeguarding and / or the welfare of children and vulnerable adults with this strategy.</p>

<p>Provide details of the assessment of the policy on the six primary equality strands. There may have been other groups or individuals that you considered. Please also consider whether the policy, strategy or spending decisions could have an impact on safeguarding and / or the welfare of children and vulnerable adults</p>	<p>There is a full range of groups and individuals listed above who were involved in the consultation.</p>
<p><b>6. Consideration of Measures:</b></p> <p>This section should explain in detail all the consideration of alternative approaches/mitigation of adverse impact of the policy</p>	<p>Extensive consultation was undertaken to ensure any negative impacts were understood.</p>
<p><b>6a. Monitoring Arrangements:</b></p> <p>Outline systems which will be put in place to monitor for adverse impact in the future and this should include all relevant timetables. In addition it could include a summary and assessment of your monitoring, making clear whether you found any</p>	<p>The Strategy development has been overseen by a group which includes Councillors, Senior Officers, Representatives of the Federation of the Community Associations and the Chief Executive of OCVA. This group will oversee the monitoring arrangements for the development of the Strategy to ensure no adverse impact in the future.</p> <p>The monitoring arrangements included in the strategy are:</p> <ul style="list-style-type: none"> <li>• Usage of our community centres</li> <li>• Number of sessions in our community centres</li> <li>• Number of sessions targeting health improvement</li> </ul>

evidence of discrimination.		<ul style="list-style-type: none"> <li>• Number of sessions supporting targeting improving skills</li> <li>• Cost to the council</li> <li>• Social impact of our community centres</li> <li>• Revenue cost to the council of community centres</li> <li>• Number of volunteers in our community centres</li> <li>• Satisfaction levels</li> </ul> <p>There is very limited performance information on community centres so for most of the objectives the first year will be used to set baselines for the targets.</p>				
<b>7. 12. Date reported and signed off by City Executive Board:</b>						
<b>8. Conclusions:</b>  What are your conclusions drawn from the results in terms of the policy impact		The updates to the strategy as shown in appendix four				
<b>9. Are there implications for the Service Plans?</b>	YES	NO	<b>10. Date the Service Plans will be updated</b>	Jan-March 2016	<b>11. Date copy sent to Equalities Officer in HR &amp; Facilities</b>	April 2016

<b>13. Date reported to Scrutiny and Executive Board:</b>	N/A	N/A	<b>14. Date reported to City Executive Board:</b>	June 2016	<b>12. The date the report on EqlA will be published</b>	June 2016
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Signed (completing officer)      Ian Brooke – Head of Service

Signed (Lead Officer)              Ian Brooke – Head of Service

**Please list the team members and service areas that were involved in this process:**

Leisure & Performance Manager, Community Services