

To: City Executive Board
Date: 16 June 2016
Report of: Head of Law and Governance
Title of Report: Appointment to Outside Bodies 2016/17

Summary and recommendations	
Purpose of report:	To agree nominations to outside and other bodies for the 2016/17 Council Year.
Key decision:	No
Executive Board Member:	Councillor Bob Price, Executive Board Member for Corporate Strategy and Economic Development
Corporate Priority:	None
Policy Framework:	None
Recommendation(s): That the City Executive Board resolves to:	
<ol style="list-style-type: none"> 1. Approve appointments to outside bodies as shown in Appendix 1; 2. Note the revised guidance for appointees as detailed in Appendix 2; 3. Agree not to re-appoint to 150 (City of Oxford) Squadron Air Cadets, South East Reserve Forces & Cadets and Oxford Airport Consultative Committee; 4. Agree the principles for appointment to community centre associations and other outside bodies as set out at paragraph 16; and 5. Agree to re-appoint representatives to Mortimer Hall Management Committee. 	

Appendices	
Appendix 1	List of proposed appointments to outside bodies for 2016/17
Appendix 2	Guidance Note for Members appointed to outside bodies
Appendix 3	Council grants awarded to outside bodies 2016/17
Appendix 4	Risk Register

Introduction

1. The Council currently has representatives on 54 outside bodies and 11 charities. These can be seen at Appendix 1. The majority of representatives are current members of the City Council.
2. Most of Council's representatives sit on the committee of the body to which they have been appointed, with many acting in a non-voting advisory role or simply being invited to attend meetings. All the charity representatives are trustees of the respective charities.
3. On occasions a change in representation is required during the year. Such in-year appointments are delegated to the Leader of the Council in consultation with other group leaders.
4. Guidance to assist council representatives on outside bodies is provided upon appointment. This ensures that all appointees understand their role and responsibilities in representing the Council on the outside body. A copy of the guidance, revised in 2016, is attached at Appendix 2.

Feedback from Councillors 2015/16

5. All council representatives appointed to a body for 2015/16 were asked to comment on the organisations' contribution to the local community and the Council's Corporate Objectives and whether they felt it was valuable having Council representation on the body. 44 feedback forms were returned from Councillors.
6. All of the feedback forms were reviewed by the Leader of the Council and used to inform his recommendations on future appointments.

Feedback from Outside Bodies 2015/16

7. Each outside body or charity was invited to comment on the contribution made by the council representative, 27 returned the form.
8. Where any concerns were raised, for example non-attendance at meetings, these have been addressed by the Leader of the Council in his recommendations on future appointments.

Changes to representation on Outside Bodies 2016/17

9. Following consideration of the feedback from councillors, outside bodies and charities the Leader of the Council has proposed the following specific changes for 2016/17:

Outside Body	Decision
150 (City of Oxford) Squadron Air Cadets	Not to reappoint a representative as it no longer has a strong local connection
South East Forces and Cadets	Not to reappoint a representative as it no longer has a strong local connection
Oxford Airport Consultative Committee	No longer relevant
Mortimer Hall	To re-instate this to the list of outside bodies for a council representative

10. In addition the Leader of the Council has proposed that in future appointments to the following outside bodies should be made on the following basis:

Outside Body	Decision
Barton Community Association	Must be ward councillors
Bullingdon Community Association	
Donnington Community Association	
East Oxford Community Association	
Florence Park Community Association	
Headington Community Association	
Jericho St Barnabas Community Association Management Committee	
Littlemore Community Association	
North Oxford Association	
Northway Community Association	
Risinghurst Community Centre	
Rose Hill Community Association	
South Oxford Community Association	
West Oxford Community Association	
Alice Smith Trust and Sarah Nowell Educational Organisation	Must be a ward councillor for Blackbird Leys
Health and Wellbeing Partnership	Must be the relevant Portfolio Holder
Oxford and District Sports and Recreation Association for the Disabled (OXSRAD)	
Oxford HUB Advisory Board	
Oxford Sports Council Executive Committee	
Thames Valley Police and Crime Panel	

11. In 2016/17, the Council has agreed to award grants totalling £750,415 to 16 of the outside bodies to which we appoint representatives. In total the Council allocated £1,430,970 in grants in 2016-17. See Appendix 3 for details.

Legal and Financial issues

12. This report has no legal or financial implications for the Council.

Level of risk

13. A risk register is attached at Appendix 4.

Equalities impact

14. An Equalities Impact Assessment is not necessary for this report.

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Background Papers: None