

## CITY EXECUTIVE BOARD

**Thursday 2 April 2015**

**COUNCILLORS PRESENT:** Councillors Price (Chair), Turner (Deputy Leader), Sinclair, Simm, Brown, Kennedy, Lygo, Rowley and Tanner.

**OTHER MEMBERS PRESENT:** Councillor Jean Fooks

**OTHER ATTENDEES:** Wayne Hawkins (Divisional Business Manager for Fusion-Lifestyle)

**OFFICERS PRESENT:** Peter Sloman (Chief Executive), Nigel Kennedy (Head of Finance), Ian Brooke (Head of Leisure, Parks and Communities), Lucy Cherry (Leisure and Performance Manager), Paul Wilding (Benefit Operations Manager), Sarah Harrison (Senior Planner), Lindsay Cane (Law and Governance) and Sarah Claridge (Committee Services Officer)

### **156. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Scott Seamons

### **157. DECLARATIONS OF INTEREST**

No declarations of interest were made.

### **158. PUBLIC QUESTIONS**

Full written questions with answers were distributed as a supplement before the meeting.

The City Executive Board noted the public questions.

### **159. SCRUTINY COMMITTEES REPORTS**

The following scrutiny committee report was discussed:

Item 7: Fusion Lifestyle Annual Service Plan 2015/16 (minute 160)

### **160. SCRUTINY COMMITTEE REPORT: FUSION LIFESTYLE ANNUAL SERVICE PLAN 2015/16**

The Scrutiny Officer submitted a report (previously circulated, now appended) which detailed recommendations from the Scrutiny Committee on the Fusion Lifestyle – Annual Service Plan 2015/16

The Scrutiny Officer presented the report. He ran through the recommendations.

Cllr Rowley, Board Member for Leisure Contract and Community Partnership Grants said that he would look into the possibility of the first two recommendations and agreed with recommendation 3. He felt that it would be possible to measure the carbon reduction target on a per user basis (recommendation 4)

Cllr Simm asked how disabled users were identified and monitored. The Divisional Business Manager for Fusion-Lifestyle explained that disabled users statistics used the number of customers that registered as disabled on their membership cards.

The City Executive Board resolved to AGREE

1. To investigation whether a more ambitious performance target is adopted for increasing the participation of users resident in the most deprived wards in our city (the existing proposal is for the target to increase from 110,000 visits in 2014/15 to 114,000 visits in 2015/16).
2. To investigation whether a more ambitious performance target is adopted for increasing the participation of disabled users (the existing proposal is for the target to increase from 15,000 visits in 2014/15 to 16,000 visits in 2015/16).
3. To continue to work with Fusion Lifestyle to remove barriers to participation for our target groups, for example by seeking to extend crèche provision to more Council leisure facilities.
4. That the utility consumption performance target is changed to a carbon reduction target, measured on a per user basis and total carbon emissions p.a. This could be in line with the City Council's corporate target of reducing carbon emissions by 5% per annum.

## **161. FUSION LIFESTYLE - ANNUAL SERVICE PLAN 2015/16**

The Head of Leisure, Parks and Communities submitted a report (previously circulated, now appended) which detailed Fusion Lifestyle's Annual Service Plan for the management of the Council's leisure facilities for 2015/16.

The Head of Leisure, Parks and Communities presented the report. He explained that the Board could expect to see another report which would present the end of year target results in June.

The Blackbird Leys facility is operating well, an independent audit had rated it a first class facility for disable users.

Cllr Rowley, Board Member for Leisure Contract and Community Partnership Grants explained that it was a testament to the Leisure Strategy that the Council was able to show flexibility and stretch targets. He congratulated all officers involved.

Cllr Tanner asked how Fusion was able to continue to make money. The Divisional Business Manager for Fusion-Lifestyle explained that it was combination of increased attendance, opening facilities for longer – for example

the Hinksey Outdoor Pool was due to open a month earlier than last year and a small increase in membership fees.

The City Executive Board resolved to ENDORSE Fusion Lifestyle's Annual Service Plan for 2015/16.

## **162. COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA**

Cllr Fooks addressed the Board on the following items:

Item 10: Appointments to Outside Bodies 2015/16 (minute 166)

Item 11 Grants Allocation to the South Oxford Adventure Playground (minute 167)

Her comments were addressed during the discussion of each item.

## **163. UNIVERSAL CREDIT DELIVERY PARTNERSHIP AGREEMENT**

The Head of Customer Services submitted a report (previously circulated, now appended) which requested approval of the Delivery Partnership Agreement with the Department of Work & Pensions for the provision of services required as a consequence of the roll out of Universal Credit.

Cllr Brown, Board Member for Customer Services and Social Inclusion presented the report. She explained that as an early adopter of Universal Credit, the Council would be able to recommend changes to influence how it is rolled out elsewhere.

Cllr Price asked what the outstanding issues were in rolling out the programme.

The Revenue and Benefits Programme Manager explained that since the writing of the report, all the outstanding implementation issues with the Department for Work and Pensions (DWP) and other partners had been resolved. The Council is in a position to sign off on the project next week.

The City Executive Board resolved to AUTHORISE the Executive Director for Organisational Development and Corporate Services to enter into these arrangements provided that she is satisfied that the full terms of the agreement are acceptable and properly reflect the principles set out in the report.

## **164. HERITAGE PLAN FRAMEWORK**

The Head of City Development submitted a report (previously circulated, now appended) which sought endorsement of the Heritage Plan Framework.

The Senior Planner presented the report.

The City Executive Board resolved to ENDORSE the Heritage Plan Framework.

## **165. NOMINATIONS FOR THE OXFORD HERITAGE ASSET REGISTER IN THE EAST AND WEST OXFORD PILOT AREAS**

The Head of City Development submitted a report (previously circulated, now appended) which details the registration of heritage assets identified through the character assessments and to consider the recommendation to make the process of identification, assessment and registration more efficient.

The Senior Planner presented the report, she explained that the owner of 49 Marston Street had not received notification of the consultation but had subsequently presented evidence to counter the heritage value of the property. She would like the property; Jingle Cottage, 49 Marston Street to be withdrawn from the list and referred back to the panel for reconsideration.

Cllr Price, Board Member for Corporate Strategy, Economic Development and Planning explained that the pilot schemes had enabled the Council to develop the best way to identify and assess the significance of heritage assets in the city.

The City Executive Board resolved to:

1. AGREE the 69 Heritage Assets (with the exclusion of Jingle Cottage, 49 Marston Street) recommended for inclusion on the heritage assets register by the Review Panels for each ward.
2. NOTE the two character studies will be material considerations in determining relevant planning applications against saved Policies HE.6 & HE.8 of the Adopted Local Plan 2001-2016 and Core Strategy Policy CS.18 (or any subsequent replacement policy).

## **166. APPOINTMENT TO OUTSIDE BODIES 2015/16**

The Head of Law and Governance submitted a report (previously circulated, now appended) which agreed nominations to outside and other bodies for the 2015/2016 Council Year.

The Committee Services Officer presented the report, she explained that the Oxfordshire Partnership does still exist and does still want a council representative. The current Council representative is Cllr Bob Price. Cllr Price agreed to continue as Council's representative.

Cllr Turner mentioned that he had been attending the Oxfordshire Health Improvement Partnership Board and sought formal nomination to continue as Council's representative. The Board agreed.

Cllr Fooks spoke about the good work John Thompson had been doing with the Forest of Oxford Steering Group. The Board felt there was scope for the group to be involved in the Bio-diversity Strategy (if they so wished).

The vacancy on the Donnington Doorsteps body was offered to the Liberal Democrats who will confirm their nominee after their group meeting.

The City Executive Board resolved to:

1. NOT re-appoint to the Mortimer Hall Management Committee, Forest of Oxford and the Susan Kidd Charity
2. REDUCE the number of representatives on the Alice Smith Trust and Sarah Nowell Educational Foundation to one.
3. APPROVE appointments to outside bodies as shown in the amended Appendix 3 (attached).
4. AGREE that any appointments which need to be made during the course of the Council year 2015/16 shall be made by the Leader of the Council in consultation with other Group Leaders.
- 5 NOTE that guidance for representatives on Outside Bodies will be provided by the Head of Law and Governance.

#### **167. GRANT ALLOCATION TO SOUTH OXFORD ADVENTURE PLAYGROUND**

The Head of Leisure, Parks and Communities submitted a report (previously circulated now appended) which sought an increase of £2,500 to the 2015/2016 community and voluntary organisations (CVOs) grant programme.

Cllr Rowley, Board Member for Leisure Contract and Community Partnership Grants presented the report. He apologised to the Grants officer for the need for the second report.

Cllr Fooks queried why the proposed grant increase had not been mentioned in the previous minutes. The Chief Executive explained that the minutes were a comprehensive record not a verbatim record of the meeting.

The Chief Executive explained that he had asked for an internal review of the grants process to take place, the findings will be reported to the Board in due course.

The City Executive Board resolved to APPROVE an additional allocation of £2,500 to the CVO's grant programme to increase the grant awarded to South Oxford Adventure Playground.

#### **168. MINUTES**

The Board resolved to APPROVE the minutes of the meeting held on 12 March 2015 as a true and accurate record.

#### **169. DATE OF FUTURE MEETINGS**

The Board noted that the next meeting would be held on 27 April at 9am.

**The meeting started at 5.00 pm and ended at 5.45 pm**

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