

## **Value and Performance Scrutiny Committee Scrutiny**

### **Work programme debate outcomes for 2012/2013**

#### **General Principles**

After consultation with councillors the committee has agreed its programme. Topics will be considered both inside and outside of “formal committee” meetings and each topic will be led by a small group of councillors.

The focus will be on more detailed Panel work rather than formal committee meetings. The “Select Committee” principles will continue to be developed by councillors for at least one of the available committee meetings. Co-option around themes and issues for debate will be considered to enhance the expertise and views of the committee.

A Finance and Performance Panel has been set to bring together and encourage focus and expertise within the member group.

The programme remains flexible and open to reorganisation by committee. A complete review will be undertaken by the Chair and Vice-Chair in January 2013

The information that follows shows the programme divided between:

- Standing Panels
- Short Term Panels
- Detailed Review Topics
- Inquiries to be conducted at committee meetings including “select committee” style topics.

Each item is supported by interested members of the committee with one of this number taking a lead role.

## Value and Performance Scrutiny Committee

### Work Programme 2012/2013

#### Standing Panels

Topic	Area(s) for focus	Progress	Nominated councillors
Finance and Performance Panel	<p>Corporate performance against target</p> <p>Service performance against target</p> <p>Budget spending and achievement of savings</p> <p>Medium Term Financial Strategy</p> <p>Treasury Management – strategy and delivery</p> <p>Business rate changes</p> <p>The Panel will become the budget Review Group</p>	<p>Agreed meeting dates:</p> <ul style="list-style-type: none"> <li>• 28th August at 6.00pm</li> <li>• 26th. November at 6.00pm</li> <li>• 31st. January at 6.00pm</li> </ul>	<p><b>No substitutions allowed.</b></p> <p>Cllrs. Mills, Rowley, Simmons and Kennedy.</p>

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#### Short Term Panels

Topic	Area(s) for focus	Progress	Nominated councillors
Investment in	To consider the City's investment in youth services:	Panel to meet to agree their focus within	<b>No substitutions</b>

Youth Services – focus and outcomes	<ul style="list-style-type: none"> <li>• Spending plans</li> <li>• Opportunities to increase investment through grants and partnership working</li> <li>• Targeted groups, areas and outcomes.</li> <li>• Measures and performance against these</li> </ul>	<p>the guide given by the committee.</p> <p><b>Panel report to CEB 12<sup>th</sup>. September on the programme start up proposals. Recommendations agreed.</b></p> <p><b>Panel need to meet to decide if they wish to take the scrutiny work further.</b></p>	<p><b>allowed.</b></p> <p>Cllrs. Mills, Rowley and Canning</p>
ω Recycling rates - ambition	<p>The Council’s ambition is to increase recycling rates to 52% by 2015/16. Is this ambitious enough. What would be needed to improve on this.</p>	<p>Look at rates and services in other urban authorities and decide if our ambition is the right one for a “great Council”.</p> <p><b>Panel to meet on the 23<sup>rd</sup>. November to consider proposed policy changes.</b></p>	<p><b>No substitutions allowed.</b></p> <p>Councillors Fry, Simmons and Jones.</p>

### Detailed Review Topic

Topic	Area(s) for focus	Progress	Nominated councillors
Budget Review	<p>To review the proposals and principles within the Medium Term Financial Strategy and budget for robustness and deliverability.</p>	<p>Review to begin in December.</p> <p>Officer and Board Member interview dates set as:</p>	<p><b>No substitutions allowed.</b></p> <p>All members of the</p>

		<ul style="list-style-type: none"> <li>• 9<sup>th</sup>. January 6.00pm</li> <li>• 14<sup>th</sup>. January 6.00pm</li> <li>• 15<sup>th</sup>. January 6.00pm</li> </ul> <p><b>Consultation budget will not be available until a special meeting of CEB on 19<sup>th</sup>. December CEB. The interview dates may have to be changed.</b></p>	Finance and Performance Panel plus Cllr. Fry.
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#### Committee Inquires

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Topic	Area(s) for focus	Progress	Nominated councillors
Transition to Universal Credit	<p>Transition begins in October 2013.</p> <p>How are we planning for this in particular:</p> <ul style="list-style-type: none"> <li>• Working assumptions and current plans.</li> <li>• Funding draw down and budgetary affects.</li> <li>• Customer Service provision – face to face inquiries and “sign posting”.</li> <li>• Partnerships with City Advice Agencies</li> </ul>	<p>September meeting initial discussion.</p> <p>Information on the effect on rent arrears and tenancy management requested for the <b>January</b> meeting.</p>	All committee

Council Tax Benefit scheme development	<p>What will our local scheme look like.          Who are the winners and losers.          What effects will this have on our budgets and what are the administration costs likely to be.          What are our neighbours proposals.</p>	<p>September meeting initial discussion.</p> <p><b>Financial modelling for exemptions and information from other authorities on the agenda for the November the November meeting.</b></p>	All committee
Covered Market – economic health and development	<p>Select committee debate. To consider the “economic health” of the covered market and in particular the effects of rents on the diversity of traders.</p>	<p>Select committee scheduled for January meeting.</p> <p><b>Panel briefing paper on the agenda for the November meeting.</b></p>	Cllrs. Fookes and Van Nooijen to prepare and lead select committee debate.
HMO registration progress. Effects of the scheme on the supply of rented accommodation	<p>Progress on the implementation of the licensing scheme.          Committee are particularly interested in:</p> <ul style="list-style-type: none"> <li>• Any effects on the availability or cost of rented accommodation.</li> <li>• Improvements within the privately rented stock.</li> </ul>	<p><b>Report available for the November meeting.</b></p>	All committee
City Council’s procurement process and their effects locally	<p>To consider the Council’s Procurement Strategy and its outcomes for spending with local companies.</p>	<p>September meeting initial discussion.</p> <p><b>Report available for the November meeting.</b></p>	All committee
Work force	<p>How representative is our work force across the equality strands and as a match to the local population.</p>	<p>Scheduled for the November meeting.</p>	All committee

	<p>How do we train and promote employees across the equality strands.</p> <p>The committee is particularly interested in the current position, areas for improvement and plans to produce better outcomes.</p>		
Complaints monitoring report	Called from the Forward Plan by the Chair for pre-scrutiny	Scheduled for the January meeting.	All committee
Parking in Parking Areas Adjacent to Parks	<p>Call in of decision at 12<sup>th</sup>. September CEB</p> <p>Reasons given for call in:</p> <ul style="list-style-type: none"> <li>• The impact on neighbouring areas</li> <li>• The balance between revenue from charges and penalties</li> <li>• Whether there are other factors in play which might be distorting the comparison of user numbers</li> </ul>	<p>Additional meeting 5<sup>th</sup>. November.</p> <p><b>Call in not supported but related recommendation to CEB on the 5<sup>th</sup>. December.</b></p>	All committee

## Value and Performance Scrutiny Committee Agenda Schedules

In addition to the items listed below each committee will have 3 standing items:

1. The work programme.
2. Report back on recommendations made.
3. Update by lead members on the work of their panels and reviews.

Dates	Slots and Items
19 <sup>th</sup> . September 2012	1. Local Council Tax Benefit Scheme development.  2. Transition to Universal Credit.  3. Procurement policies and practices and the effects on the local economy.  <b>Meeting full</b>
5 <sup>th</sup> . November 2012	1. Parking in parking areas adjacent to parks – call in
27 <sup>th</sup> . November 2012	1. HMO registration and effects  2. Procurement Strategy.  3. Covered Market Briefing Paper.  4. Financial Modelling for Council Tax exemptions including what other authorities are doing.  <b>Meeting full</b>
28 <sup>th</sup> . January 2012	1. Finance and Performance Panel Budget Review Report.  2. Covered Market – Select Committee debate.  3. Progress on Direct Payment pilot project <ul style="list-style-type: none"> <li>• Effect on rent arrears and tenancy management</li> <li>• Support and Debt Advice</li> </ul> 4. Workforce data and representation.  5. Pre-Scrutiny of the Complaints Monitoring Report  <b>Meeting full</b>
3 <sup>rd</sup> . April 2012	1. Panel Report – Investment in Youth Services  2. Recycling ambitions 3. Vacant slot

## Finance and Performance Panel Agenda Schedules

<b>Dates</b>	<b>Slots and Items</b>
28 <sup>th</sup> . August 2012	<ol style="list-style-type: none"> <li>1. Qtr. 1 Performance against Service Targets.</li> <li>2. Qtr. 1 Performance against Corporate Targets.</li> <li>3. Qtr. 1 Treasury Management Performance.</li> <li>4. Qtr. 1 Spending and savings</li> <li>5. Business Rate Changes – likely budgetary effects</li> </ol>
26 <sup>th</sup> . November 2012	<ol style="list-style-type: none"> <li>1. Combined Qtr. 2 Performance, Risk and spending report.</li> <li>2. Qtr. 2 Treasury Management Performance.</li> <li>3. Corporate Measures 2013/2014</li> <li>4. Budget Review Planning</li> </ol>
31 <sup>st</sup> January 2013	<ol style="list-style-type: none"> <li>1. Combined Qtr. 3 Performance, Risk and spending report..</li> <li>2. Qtr. 3 Treasury Management Performance.</li> <li>3. Draft Treasury Management Strategy 13/14.</li> <li>4. Final CEB budget proposals – consultation result.</li> </ol>