

# Forward Plan

March 2025

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## What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

## What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

## What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £750,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

## Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

## Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX

[cabinetreports@oxford.gov.uk](mailto:cabinetreports@oxford.gov.uk)

### The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

## Oxford City Council Cabinet Members and Senior Officers

| Cabinet Member (councillors)         | Portfolio                                      |
|--------------------------------------|--|
| Susan Brown, Leader                  | Partnership Working                            |
| Ed Turner, Deputy Leader (Statutory) | Finance and Asset Management                   |
| Lubna Arshad                         | A Safer Oxford                                 |
| Nigel Chapman                        | Citizen Focused Services and Council Companies |
| Alex Hollingsworth                   | Business, Culture and an Inclusive Economy     |
| Chewe Munkonge                       | A Healthy Oxford                               |
| Anna Railton                         | Zero Carbon Oxford                             |
| Linda Smith                          | Housing and Communities                        |
| Louise Upton                         | Planning                                       |

| Senior Officer | Job Title  |
|----------------|--|
| Caroline Green | Chief Executive  |
| Tom Bridgman   | Deputy Chief Executive – Place                               |
| Tom Hook       | Deputy Chief Executive – City and Citizens' Services         |
| Helen Bishop   | Director Communities and Citizens                            |
| Emma Jackman   | Director of Law, Governance, and Strategy/Monitoring Officer |

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| Nerys Parry        | Director - Housing                                |
| David Butler       | Director - Planning and Regulatory Services       |
| Nigel Kennedy      | Group Finance Director                            |
| Carolyn Ploszynski | Director – Economy, Regeneration & Sustainability |
| Jane Winfield      | Director – Property and Assets                    |
| Mish Tullar        | Director - Corporate Strategy (Interim)           |

## KEY DECISIONS DELEGATED TO OFFICERS

### Key Delegated Decisions to the Chief Executive

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| <b>ITEM 1:<br/>ID: I039388</b>   | <b>Purchase of three affordable rented houses at Tucker Road, Blackbird Leys</b>  |  |
| <p>The Chief Executive, in consultation with the Deputy Leader and Cabinet Member for Finance and Asset Management, and Cabinet Member for Housing and Communities; the Group Finance Director (Section 151 Officer); and the Director of Law, Governance and Strategy (Monitoring Officer) to purchase by the Housing Revenue Account (HRA) three affordable housing units from Oxford City Housing Limited (OCHL) within this project approval, at Tucker Road, Blackbird Leys.</p> <p>The cost of the contract is restricted as per section 12A of the Local Government Act 1972.</p> |   |  |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |  |
| <b>Item open to the public or exempt</b>   | Part exempt -   |  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Chief Executive Not before 10 Mar 2025  |  |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management  |  |
| <b>Lead Officer</b>  | Chief Executive   |  |
| <b>Report Contact</b>  | Nick Butcher, Affordable Housing Development Manager<br>nbutcher@oxford.gov.uk  |  |

## Key Delegated Decisions to the Deputy Chief Executive - Citizen and City Services

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| <b>ITEM 2:<br/>ID: I039494</b>   | <b>Purchase of block of 4 x 1 bedroom flats at 14 Toot Hill Butts, Headington, OX3 8LB for a purchase price of £735,000</b>   |
| Purchase of a block of 4 one-bedroom flats 14, 14B, 14C, 14D Toot Hill Butts including the freehold at a purchase price of £735,000. |   |
| <b>Key Decision</b>  | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | 25 Mar 2025<br><br>Deputy Chief Executive – City and Citizens’ Services Not before 31 Mar 2025  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing and Communities  |
| <b>Lead Officer</b>  | Deputy Chief Executive – City and Citizens’ Services  |
| <b>Report Contact</b>  | Andrew Dorrington, Affordable Housing Development Officer<br>adorrington@oxford.gov.uk  |

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| <b>ITEM 3:<br/>ID: I039493</b>  | <b>Request to award contract to the Interim Emergency Temporary Accommodation Framework</b> |
| <p>Oxford City Council have a statutory obligation to temporarily house residents of Oxford on a temporary basis to assist in the move to settled residential dwellings.</p> <p>The objective of this item on the forward plan is seeking approval to outline the tender process that has been conducted and seek approval to award contracts to the successful suppliers (to date) to Lot 1, Lot 2, Lot 3 and Lot 4 of the Interim Emergency Temporary Accommodation Framework for the period of 4 years. The total potential spend over the life of the contract up to £20,000,000</p> <p>The supplier information has been restricted from this report due to it being classified as commercially sensitive. This is in compliance with the Local Government Act 1972.</p> |   |

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| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>                        | Fully exempt - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.  |
| <b>Decision Taker and date decision expected to be taken by</b> | Deputy Chief Executive – City and Citizens' Services Not before 31 Mar 2025   |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Housing and Communities  |
| <b>Lead Officer</b>   | Deputy Chief Executive – City and Citizens' Services  |
| <b>Report Contact</b>   | Andrew Dorrington, Affordable Housing Development Officer<br>adorrington@oxford.gov.uk  |

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| <b>ITEM 4:<br/>ID: I039457</b>   | <b>Framework for the Installation of Renewable Technologies to Council Owned Properties - award of framework agreements</b>   |
| To agree the final structure of the Renewable Technologies Framework and award framework agreements for the “Installation of Renewable Technologies to Council Owned Properties” to successful suppliers across 6 lots for a term of 4 years. The value of the Framework is £0, but a £30M total spend is permissible on the Framework via call off contracts (through either direct award or mini competition). These call off contracts will not accumulate to more than the total spend of £30M on the framework. Each call off contract will be authorised separately (key or non-key decision is to be dependent on the value of the individual call off contract). |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Deputy Chief Executive – City and Citizens' Services Not before 31 Mar 2025   |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Zero Carbon Oxford   |
| <b>Lead Officer</b>  | Deputy Chief Executive – City and Citizens' Services  |
| <b>Report Contact</b>  | Juliet Nicholas, Energy and Sustainability Manager<br>jnicholas@oxford.gov.uk   |

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| <b>ITEM 5:<br/>ID: I032844</b>   | <b>Social Housing Decarbonisation Fund: Wave 2.1</b>  |
| For the Deputy Chief Executive - City & Citizen Services in consultation with the Group Finance Director (Section 151 Officer) to spend the HRA funds together with SHDF grant funding for the purposes of the proposed retrofit scheme, including entering into contracts with Oxford Direct Services for £2,000,000 and Vinci for £4,000,000 to deliver the works. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet, Council 16 Nov 2022<br><br>Executive Director (Communities and People) Before 31 Dec 2028  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing and Communities, Cabinet Member for Zero Carbon Oxford   |
| <b>Lead Officer</b>  | Head of Corporate Strategy  |
| <b>Report Contact</b>  | Mish Tullar, Head of Corporate Strategy<br>mtullar@oxford.gov.uk  |

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| <b>ITEM 6:<br/>ID: I037071</b>   | <b>Leisure Investment Programme</b>   |
| The Deputy Chief Executive - City & Citizen Services in consultation with the Cabinet Member for A Healthy Oxford; the Deputy Leader (Statutory) - Finance and Asset Management; the Group Finance Director (Section 151 Officer) and the Director of Law, Governance and Strategy (Monitoring Officer) to agree the terms of the legal agreement with Serco Leisure ("More Leisure) and for the £3.041m investment into Oxford's leisure centres, to be repaid by Serco Leisure with interest via the leisure management fee, to improve our leisure centres. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial |

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|   | Strategy [Constitution 15.14]  |
| <b>Item open to the public or exempt</b>                        | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b> | Cabinet, Council 10 Jul 2024<br><br>Executive Director (Communities and People) Before 31 Mar 2025 |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for A Healthy Oxford, Deputy Leader (Statutory) - Finance and Asset Management      |
| <b>Lead Officer</b>   | Executive Director (Communities and People), Group Finance Director                                |
| <b>Report Contact</b>   | Hagan Lewisman, Active Communities Manager Tel: 01865 252706<br>hlewisman@oxford.gov.uk            |

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| <b>ITEM 7:<br/>ID: I038488</b>  | <b>Enter into Development Agreement for 12 affordable homes at Goose Green, Wolvercote</b>  |
| <p>Deputy Chief Executive - Citizen and City Services in consultation with the Cabinet Member for Planning and Housing Delivery; the Cabinet Member for Housing; the Group Finance Director (Section 151 Officer) and the Director of Law, Governance and Strategy (Monitoring Officer) to enter into agreements and contracts with Oxford City Housing Development Limited to facilitate the purchase by the Council of 12 affordable homes (social rent and First homes) and any associated land at Goose Green, Wolvercote.</p> <p>The cost of the contract is restricted as per section 12A of the Local Government Act 1972.</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Executive Director (Communities and People) Not before 31 Jan 2025  |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Housing and Communities  |
| <b>Lead Officer</b>   | Executive Director (Communities and People)   |

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| <b>Report Contact</b> | Nick Butcher, Affordable Housing Development Manager<br>nbutcher@oxford.gov.uk |
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| <b>ITEM 8:<br/>ID: I039223</b>   | <b>To Accept Grant Funding from Homes England</b>                          |
| Deputy Chief Executive - Citizen and City Services, in consultation with the Cabinet Member for Housing and Communities, Director of Law, Governance and Strategy and Group Finance Director to receive draw down funding from Homes England, for a total of up to £4,075,500. This funding will be used for the affordable homes at the Northfield Hostel Site. |  |
| <b>Key Decision</b>  | Yes  |
| <b>Item open to the public or exempt</b>   | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b>  | Deputy Chief Executive – City and Citizens’ Services Not before 3 Mar 2025 |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing and Communities                                 |
| <b>Lead Officer</b>  | Director of Economy, Regeneration & Sustainability                         |
| <b>Report Contact</b>  | Anneri Gatial, Regeneration and Economy<br>agatial@oxford.gov.uk           |

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| <b>ITEM 9:<br/>ID: I039385</b>  | <b>Enter into agreements to purchase, by the HRA, 80 affordable homes at Mill Lane, Marston from OCHL</b>   |
| The Deputy Chief Executive – City and Citizen Services, in consultation with the Cabinet Member for Housing and Communities; the Group Finance Director (Section 151 Officer); and the Director of Law, Governance and Strategy (Monitoring Officer) to enter into agreements and facilitate the agreed purchase by the HRA of all the affordable housing units from OCHL within this project approval, for Mill Lane, Marston. |   |
| The cost of the contract is restricted as per section 12A of the Local Government Act 1972.   |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Deputy Chief Executive – City and Citizens’ Services Not before 10 Mar 2025   |

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| <b>Cabinet Lead Member</b> | Cabinet Member for Housing and Communities                                     |
| <b>Lead Officer</b>        | Deputy Chief Executive – City and Citizens' Services                           |
| <b>Report Contact</b>      | Nick Butcher, Affordable Housing Development Manager<br>nbutcher@oxford.gov.uk |

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| <b>ITEM 10:<br/>ID: I039458</b>   | <b>Maltfield House - Contract award from open tender</b>  |
| Maltfield House tender. Subject to contract, the JCT Design & Build contract has been tendered. An officer decision to award of contract to the successful bidder will be agreed and published at a later date. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Deputy Chief Executive – City and Citizens' Services Not before 31 Mar 2025   |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Housing and Communities  |
| <b>Lead Officer</b>   | Deputy Chief Executive – City and Citizens' Services  |
| <b>Report Contact</b>   | Andrew Dorrington, Affordable Housing Development Officer<br>adorrington@oxford.gov.uk  |

### Key decisions delegated to the Deputy Chief Executive - Place

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| <b>ITEM 11:<br/>ID: I038845</b>  | <b>Disposal of the freehold of Northgate Hall, 18 St Michael's Street</b> |
| Authority delegated to the Deputy Chief Executive - Place in consultation with the Deputy Leader and Cabinet Member for Finance & Asset Management and the Director of Law, Governance and Strategy (Monitoring Officer) and Group Finance Director (Section 151 Officer) the agreement of the detailed terms for the sale and to enter into all necessary documentation to effect the disposal on the basis that the terms comply with s.123 of the Local Government Act 1973, where powers are not |   |

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| already delegated within the constitution.   |   |
| The decision is to dispose of the freehold of the property to the existing tenant, Oxford Presbyterian Church. The financial terms are confidential and the decision is anticipated to be taken by March 2025. |   |
| <b>Key Decision</b>  | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Deputy Chief Executive - Place Not before 31 Mar 2025   |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>  | Deputy Chief Executive - Place  |
| <b>Report Contact</b>  | Alex Miller, Transactions Manager<br>amiller@oxford.gov.uk  |

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| <b>ITEM 12:<br/>ID: I038234</b>  | <b>Housing Infrastructure Funding for Osney Mead - revised implementation arrangements</b>  |
| For the Deputy Chief Executive - Place, in consultation with the Deputy Leader (Statutory) – Finance and Asset Management, the Group Finance Director (Section 151 Officer) and the Director of Law, Governance and Strategy (Monitoring Officer) to finalise the drafting of agreements and enter into ancillary grant agreements with the Environment Agency, to enable the transfer of £4,350,000 of the Housing Infrastructure Funding |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 16 Nov 2022<br><br>Deputy Chief Executive - Place Before 31 Dec 2025  |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>  | Deputy Chief Executive - Place<br><br>Director of Economy, Regeneration &   |

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|                       | Sustainability  |
| <b>Report Contact</b> | Jenny Barker, Regeneration Manager<br>jbarker@oxford.gov.uk |

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| <b>ITEM 13:<br/>ID: I032500</b>  | <b>Appointment of a contractor for the Oxpens River Bridge</b>   |
| The decision enables work to progress on the design, programme and cost for the delivery of the Oxpens River Bridge. The PCSA covers work necessary in advance of entering into a delivery contract. |  |
| <b>Key Decision</b>  | Yes  |
| <b>Item open to the public or exempt</b>   | Part exempt -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 16 Nov 2022<br><br>Deputy Chief Executive - Place Before 31 Dec 2028<br><br>Executive Director (Communities and People) Before 31 Dec 2028 |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Planning  |
| <b>Lead Officer</b>  | Deputy Chief Executive - Place   |
| <b>Report Contact</b>  | Steve Weitzel, Regeneration Manager<br>sweitzel@oxford.gov.uk  |

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| <b>ITEM 14:<br/>ID: I038484</b>   | <b>Contract for Select Licensing Property Inspections</b> |
| <p>For the Deputy Chief Executive - Place, in consultation with the Group Finance Director (Section 151 Officer) and the Director of Law, Governance and Strategy (Monitoring Officer) to enter into a contract with Buckingham Futures, for £790,500 for 1 year (with an option to extend for up to three years in total) as part the Selective Licensing scheme.</p> <p>This will deliver up to 1,300 property licensing Housing Health and Safety Rating System (HHSRS) inspections per annum for 12 months with an option to extend up to 2 additional 12 months periods based on performance and at the Council's entire discretion. If extended to give three years total, the expected total inspections to be</p> |   |

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| around 3,900. These inspections will be lower risk properties allowing the council to focus resources on enforcement of the scheme. |  |
| <b>Key Decision</b>   | Yes  |
| <b>Item open to the public or exempt</b>  | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Deputy Chief Executive - Place Not before 17 Mar 2025                          |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Planning  |
| <b>Lead Officer</b>   | Deputy Chief Executive - Place   |
| <b>Report Contact</b>   | David Butler, Director of Planning & Regulatory Services dbutler@oxford.gov.uk |

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| <b>ITEM 15:<br/>ID: I038699</b>  | <b>Disposal of Land - Foxwell Drive</b>   |
| At the Cabinet meeting on 16 October 2024 approval was given to delegate authority to Deputy Chief Executive – Place, in consultation with the Director of Law, Governance and Strategy (Monitoring Officer), Group Finance Director (Section 151 Officer) and the Deputy Leader (statutory) to enter into an Option Agreement based on the approved Heads of Terms with Ruskin College which permit Ruskin College to purchase a section of land on Foxwell Drive in the event Ruskin College secure a planning consent for the land known as Ruskin Field. |   |
| <b>Key Decision</b>  | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Deputy Chief Executive - Place Not before 31 Mar 2025   |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>  | Deputy Chief Executive - Place  |
| <b>Report Contact</b>  | Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk   |

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| <b>ITEM 16:<br/>ID: I039395</b>  | <b>Sale of land to OCHL to facilitate development of 80 affordable homes at Mill Lane, Marston</b> |
| The Deputy Chief Executive – Place, in consultation with the Deputy Chief Executive – City and Citizen Services; the Cabinet Member for Planning, the Group Finance Director (Section 151 Officer), the Director of Law, Governance and Strategy (Monitoring Officer) to approve and facilitate the sale of the council owned site, to |  |

facilitate the Oxford City Housing Limited (OCHL) development and the subsequent acquisition of affordable dwellings by the Housing Revenue Account (HRA), within this project approval for Mill Lane, Marston.

The cost of the contract is restricted as per section 12A of the Local Government Act 1972.

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| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>                        | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b> | Deputy Chief Executive - Place Not before 10 Mar 2025 |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Planning                           |
| <b>Lead Officer</b>   | Director of Planning and Regulatory Services          |
| <b>Report Contact</b>   | Deputy Chief Executive - Place                        |

### Key Decisions Delegated to the Group Finance Director

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| <b>ITEM 17:<br/>ID: I038627</b>   | <b>Fleet Procurement of RCV's and Toploaders</b>  |
| <p>The Group Finance Director, in consultation with the Director of Law, Governance and Strategy, to approve the following as part of the Council's approved fleet budget and replacement program:</p> <p>The procurement of 6 Dennis Eagle Refuse Collection Vehicles (4 Domestic Waste Refuse Collection Vehicles (RCV's) and 2 Trade waste RCV's) via the Halton Housing/Link Group Fleet Procurement Framework at a cost of up to £1,506,626</p> <p>The procurement of 2 DAF Terberg Split body Toploaders via the Halton Housing/Link Group Fleet Procurement Framework at a cost up to £450,000</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Group Finance Director Before 28 Feb 2025   |
| <b>Cabinet Lead Member</b>  | Councillor Nigel Chapman  |
| <b>Lead Officer</b>   | Group Finance Director  |
| <b>Report Contact</b>   | Annette Osborne, Procurement Manager<br>aosborne@oxford.gov.uk  |

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| <b>ITEM 18:<br/>ID: I039428</b>  | <b>Oxwed LLP Funding Arrangements</b>   |
| To agree to enact the delegated authority from 5 February Cabinet to put in place a follow-on loan agreement for existing and future loans to Oxwed LLP. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Group Finance Director Not before 17 Mar 2025   |
| <b>Cabinet Lead Member</b>   | Leader - Partnership Working  |
| <b>Lead Officer</b>  | Group Finance Director  |
| <b>Report Contact</b>  | Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk  |

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| <b>ITEM 19:<br/>ID: I039539</b>   | <b>Oxfordshire Business Rates Distribution Agreement 2025/26</b>                |
| To agree to enter into the Oxfordshire Business Rates Distribution Agreement for 2025/26 the Council to receive up to £1million - £1.5 million. |   |
| <b>Key Decision</b>   | Yes   |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Group Finance Director Not before 31 Mar 2025                                   |
| <b>Cabinet Lead Member</b>  | Councillor Ed Turner  |
| <b>Lead Officer</b>   | Group Finance Director  |
| <b>Report Contact</b>   | Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk |

### Key Decisions delegated to the Director of Housing

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| <b>ITEM 20:<br/>ID: I034330</b>  | <b>Resettlement Commitments for New Refugee Families</b> |
| The Director of Housing in consultation with the Group Finance Director (Section 151 Officer), the Director of Law, Governance and Strategy (Monitoring Officer) and the |  |

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| Cabinet Member for Housing, to enter into a contract with Asylum Welcome, with the contract payment of £1.3 million for the provision of person-centred support. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 12 Jul 2023<br><br>Director of Housing Before 31 Dec 2025   |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing and Communities<br><br>Cabinet Member for Housing and Communities  |
| <b>Lead Officer</b>  | Executive Director (Communities and People)<br><br>Director of Housing  |
| <b>Report Contact</b>  | Alan Chandler, Senior Refugee and Migrant Officer achandler@oxford.gov.uk   |

## Key Decisions delegated to the Director of Regeneration, Economy and Sustainability

|   |   |
|---|---|
| <b>ITEM 21:<br/>ID: I038814</b>   | <b>Funding Agreement for the transfer of the HIF funding for Osney Mead to the Environment Agency for OFAS</b>  |
| <p>Entering into a funding agreement with the Environment Agency to claim, and when received, to transfer up to £4.35m of HIF funding to the EA to support the delivery of the Oxford Flood Alleviation Scheme.</p> <p>Delegated by Cabinet on 19 September 2023 to the Director of Regeneration, Economy and Sustainability, in consultation with the Deputy Leader (Statutory) – Finance and Asset Management, the Group Finance Director (Section 151 Officer) and the Director of Law, Governance and Strategy (Monitoring Officer) to finalise the drafting of agreements and enter into ancillary grant agreements with Oxfordshire County Council and the Environment Agency and take any other steps necessary to enable or facilitate the claiming of the HIF funding.</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial |

|   |   |
|---|---|
|   | Strategy [Constitution 15.14]   |
| <b>Item open to the public or exempt</b>                        | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b> | Director of Economy, Regeneration & Sustainability Before 31 Mar 2025 |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader (Statutory) - Finance and Asset Management              |
| <b>Lead Officer</b>   | Director of Economy, Regeneration & Sustainability                    |
| <b>Report Contact</b>   | Jenny Barker, Regeneration Manager<br>jbarker@oxford.gov.uk           |

## Cabinet Member for Planning - Delegated Single Cabinet Member Decisions

|   |   |
|---|---|
| <b>ITEM 22:<br/>ID: I038644</b>   | <b>Deed of Termination of Funding Agreement for Northern Gateway</b>  |
| Decision Delegated to Cabinet Member for Business, Culture and an Inclusive Community to enter into the Deed of Termination with Homes England, bringing the grant funding agreement for Housing Infrastructure Funding (HIF), for the delivery of infrastructure at Oxford North/Northern Gateway, to an end. To repay funding claimed and held by the Council to Homes England, a total of £1,157,504.80. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet Member for Planning Not before 20 Dec 2025  |
| <b>Cabinet Lead Member</b>  | Councillor Louise Upton   |
| <b>Lead Officer</b>   | Deputy Chief Executive - Place  |
| <b>Report Contact</b>   | Jenny Barker, Regeneration Manager<br>jbarker@oxford.gov.uk   |

## Delegated Decision for Leader of the Council

|   |   |
|---|---|
| <b>ITEM 23:<br/>ID: I038899</b>                                 | <b>Declaration of Dividend from OCH(D) of £3m</b>   |
| To declare as shareholder a dividend of £3m from OCH(D)         |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>                        | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b> | Leader - Partnership Working Not before 3 Mar 2025  |
| <b>Cabinet Lead Member</b>                                      | Leader - Partnership Working  |
| <b>Lead Officer</b>   | Group Finance Director  |
| <b>Report Contact</b>   | Helen Horne, Managing Director Oxford City Housing hhorne@oxford.gov.uk   |

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| <b>ITEM 1: F<br/>FIELD_ITEM_N<br/>UMBER ID:<br/>FIELD_ISSUE<br/>_ID</b> | <b>FIELD_TITLE</b>   |
| FIELD_SUMMARY   |  |
| <b>Key Decision</b>   | FIELD_KEY FIELD_REASON_KEY                                 |
| <b>Item open to the public or exempt</b>                                | FIELD_LIKELY_EXEMPTION_CLASS -<br>FIELD_LIKELY_REASON_TEXT |
| <b>Decision Taker and date decision expected to be taken by</b>         | FIELD_DMTITLEDATE  |
| <b>Cabinet Lead Member</b>  | FIELD_LEAD_MEMBER  |
| <b>Lead Officer</b>   | FIELD_LEAD_DIRECTOR  |
| <b>Report Contact</b>   | FIELD_OFFICER_TITLETELEMAIL                                |

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| <b>FIELD_I<br/>TEM_N<br/>UMBER<br/>ID:<br/>FIELD_I<br/>SSUE_I<br/>D<br/>ITEM 2:</b> | <b>FIELD_TITLE</b>   |
| FIELD_SUMMARY   |  |
| <b>Key Decision</b>   | FIELD_KEY FIELD_REASON_KEY                                 |
| <b>Item open to the public or exempt</b>  | FIELD_LIKELY_EXEMPTION_CLASS -<br>FIELD_LIKELY_REASON_TEXT |
| <b>Preceded by consultation</b>   | FIELD_CONSULTATION   |
| <b>Decision Taker and date decision<br/>expected to be taken by</b>                 | FIELD_DMTITLEDATE  |
| <b>Cabinet Lead Member</b>  | FIELD_LEAD_MEMBER  |
| <b>Lead Officer</b>   | FIELD_LEAD_DIRECTOR  |
| <b>Report Contact</b>   | FIELD_OFFICER_TITLETELEMAIL                                |

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