

# Forward Plan

November 2022 to February 2023

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## What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

## What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

## What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

## Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

## Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

SAC 3.8, St Aldate's Chambers, St Aldate's, Oxford OX1 1DS

[cabinetreports@oxford.gov.uk](mailto:cabinetreports@oxford.gov.uk)

### The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

## Oxford City Council Cabinet Members and Senior Officers

| Cabinet Member (councillors)         | Portfolio                              |
|--------------------------------------|--|
| Susan Brown, Leader                  | Inclusive Economy and Partnerships     |
| Ed Turner, Deputy Leader (Statutory) | Finance and Asset Management           |
| Chewe Munkonge, Deputy Leader        | Leisure and Parks                      |
| Shaista Aziz                         | Inclusive Communities and Culture      |
| Nigel Chapman                        | Citizen Focused Services               |
| Alex Hollingsworth                   | Planning and Housing Delivery          |
| Linda Smith                          | Housing                                |
| Imogen Thomas                        | Zero Carbon Oxford and Climate Justice |
| Louise Upton                         | Health and Transport                   |
| Diko Walcott                         | Safer Communities                      |

| Senior Officer  | Job Title                                   |
|-----------------|---|
| Caroline Green  | Chief Executive                             |
| Tom Bridgman    | Executive Director (Development)            |
| Stephen Gabriel | Executive Director (Communities and People) |
| Tom Hook        | Executive Director (Corporate Resources)    |
| Helen Bishop    | Head of Business Improvement                |

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| Susan Sale         | Head of Law and Governance / Monitoring Officer           |
| Ian Brooke         | Head of Community Services                                |
| Nerys Parry        | Head of Housing Services                                  |
| Andrew Murdoch     | Acting Head of Planning Services (Development Management) |
| Rachel Williams    | Acting Head of Planning Services (Planning Policy)        |
| Nigel Kennedy      | Head of Financial Services/Section 151 Officer            |
| Ian Wright         | Head of Regulatory Services & Community Safety            |
| Carolyn Ploszynski | Head of Regeneration & Economy                            |
| Jane Winfield      | Head of Corporate Property                                |
| Mish Tullar        | Head of Corporate Strategy                                |

### Standing Item: Decisions on acquisitions and disposals within the Commercial Property Portfolio Investment Strategy

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| <b>ITEM 1:<br/>ID: I022798</b>  | <b>Property Investment Portfolio Analysis and Strategy Report</b>   |
| Cabinet resolved at its meeting on 19 December 2019 to note that the Leader will delegate the authority for decisions in relation to individual property transactions to the Cabinet Member for Finance and Asset Management. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 19 Dec 2019<br><br>Deputy Leader - Finance and Asset Management Before 31 Mar 2024  |
| <b>Cabinet Lead Member</b>  | Deputy Leader - Finance and Asset Management  |
| <b>Lead Officer</b>   | Executive Director (Development)  |

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| <b>Report Contact</b> | Jane Winfield, Head of Corporate Property<br>Tel: 01865 252551 jwinfield@oxford.gov.uk |
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## KEY DECISIONS DELEGATED TO OFFICERS

### Standing item: Decisions on property or development purchases over £500,000 for affordable housing

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| <b>ITEM 2:<br/>ID: I023209</b>   | <b>Use of s106 and Retained Right to Buy Receipts to increase the provision of more affordable housing</b>  |
| Cabinet, at its meeting on 22 January 2020, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within the project approval granted at that meeting. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 22 Jan 2020<br><br>Chief Executive Before 31 Dec 2023   |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing  |
| <b>Lead Officer</b>  | Head of Housing Services<br><br>Executive Director (Communities and People), Executive Director (Communities and People)  |
| <b>Report Contact</b>  | Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead)<br>Tel: 01865 252636 dscholes@oxford.gov.uk   |

### Standing item: Land acquisition and Project Approvals for the development of homes in the HRA

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| <b>ITEM 3:<br/>ID: I024856</b> | <b>Land acquisition and Project Approvals for the development of homes in the HRA</b> |
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| <p>Cabinet, at its meeting on 09 September 2020, delegated authority to:</p> <ol style="list-style-type: none"> <li>1. The Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into agreements for the purchase of land, and any other necessary agreements or contracts and/or spend within the identified budget, for the provision of additional affordable housing; and</li> <li>2. The Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within this project approval and budget envelope.</li> </ol> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)   |
| <b>Decision Taker and date decision expected to be taken by</b>   | <p>Cabinet 9 Sep 2020</p> <p>Council 5 Oct 2020</p> <p>Executive Director (Communities and People) 1 Mar 2021</p> <p>Chief Executive Before 31 Dec 2023</p>   |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Housing  |
| <b>Lead Officer</b>   | Head of Housing Services  |
| <b>Report Contact</b>   | Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead)<br>Tel: 01865 252636 dscholes@oxford.gov.uk   |

## Standing Item: The Delivery Arrangements for Additional Affordable Housing

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| <b>ITEM 4:<br/>ID: I027810</b> | <b>The Delivery Arrangements for Additional Affordable Housing</b> |
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Delegated authority to the Assistant Chief Executive to approve the sale of sites as set out in the OCHL business plan to OCHL providing that such sales comply with the mechanism set out in paragraph 31 of the report to Cabinet on 29 May 2019 and s123 of the Local Government Act 1972, and are made on the basis that following development all affordable housing units at the sites would be purchased back by the Council through the Housing Revenue Account. Delegated authority to the Assistant Chief Executive in consultation with the Head of Finance and the Head of Law and Governance to approve and facilitate the agreed purchase by the Housing Revenue Account of all affordable housing units at the OHCL development sites. The sites include the following locations:

- Land at Elsfield Hall
- Former 2-16 Cumberlege Close
- Land at the Former Murco Petrol Filling Station on Between Towns Road
- Bracegirdle, Mortimer and Broadoak
- Edgecombe Road
- Harts Close
- Underhill Circus
- Warren Crescent
- Land at the Oval and Carole's Way, Rose Hill
- Former Lucy Faithfull House site at 8 Speedwell Street

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| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>                        | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b> | Executive Director (Communities and People) Before 31 Jan 2024  |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Planning and Housing Delivery  |
| <b>Lead Officer</b>   | Executive Director (Communities and People)   |
| <b>Report Contact</b>   | Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead)<br>Tel: 01865 252636 dscholes@oxford.gov.uk   |

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| <b>ITEM 5:<br/>ID: I030257</b>  | <b>Affordable Housing Delivery Programme</b> |
| At its meeting on 13 April 2022, Cabinet resolved to:   |  |
| 1. <b>Delegate authority</b> to the Executive Director for Development, in consultation with the Executive Director for Communities and People; the Cabinet Member for Planning and Housing Delivery; the Head of Financial Services/ Section 151 Officer; and the Head of Law and Governance, to approve and facilitate the sale of the council owned site, to facilitate the OCHL development and the |  |

subsequent acquisition of affordable dwellings by the HRA, within this project approval for Mill Lane, Marston;

2. **Delegate authority** to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services/ Section 151 Officer; and the Head of Law and Governance, to enter into agreements and facilitate the agreed purchase by the HRA of all the affordable housing units from OCHL within this project approval, for Mill Lane, Marston and the extensions;
3. **Delegate authority** to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into funding and other necessary agreements for the purpose of delivery affordable housing through the Oxfordshire Housing and Growth Deal programme, within identified budgets, for the Gibbs Crescent scheme listed in the report;
4. **Delegate authority** to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into funding and other necessary agreements for the purpose of delivery of affordable housing with Homes England;
5. **Delegate authority** to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services/ Section 151 Officer; and the Head of Law and Governance, to enter into agreement and facilitate the agreed purchase by the HRA of the affordable housing units, from OCHL, referenced at paragraphs 16 to 20 of this report, at a cost that exceeds the usual financial parameters for the HRA in respect of the 5 properties listed in Table 3, within further information provided in the confidential Appendix 2, to ensure units remain at Social Rent, within overall budget envelopes for affordable housing buy-backs.

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| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>                        | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)   |
| <b>Decision Taker and date decision expected to be taken by</b> | Cabinet 13 Apr 2022<br>Council 18 Jul 2022<br>Executive Director (Communities and People) Before 30 Apr 2024  |

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|                            | Executive Director (Development) Before 30 Apr 2024   |
| <b>Cabinet Lead Member</b> | Cabinet Member for Planning and Housing Delivery, Cabinet Member for Housing  |
| <b>Lead Officer</b>        | Head of Housing Services  |
| <b>Report Contact</b>      | Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead)<br>Tel: 01865 252636 dscholes@oxford.gov.uk |

## Standing item: Next Steps Accommodation Programme (NSAP) Property Purchases

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| <b>ITEM 6:<br/>ID: I025819</b>  | <b>Project Approval and Allocation of Next Steps Accommodation Programme Funding for Affordable Housing Delivery &amp; Homelessness Prevention</b>  |
| Cabinet, at its meeting on 11 November 2020, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any agreements over £500,000 for affordable housing, within the project approval given at the meeting and budget envelope. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 11 Nov 2020<br><br>Council 30 Nov 2020<br><br>Chief Executive Before 31 Dec 2023  |
| <b>Cabinet Lead Member</b>  | Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Planning and Housing Delivery, Cabinet Member for Housing  |
| <b>Lead Officer</b>   | Head of Housing Services<br><br>Executive Director (Communities and People)   |



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| <b>Report Contact</b> | Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead)<br>Tel: 01865 252636 dscholes@oxford.gov.uk |
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### Standing item: Acquisition of affordable housing at Barton Park

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| <b>ITEM 7:<br/>ID: I029594</b>   | <b>Barton - Acquisition of Affordable Property</b>  |
| The City Executive Board, on 10 July 2013, resolved to grant delegated authority to the Executive Director, City Regeneration and Housing, in consultation with the Head of Finance, to authorise the Council's entry into the required legal documentation with Barton Oxford LLP to give effect to the acquisition of affordable (social rented) housing at Barton Park. |   |
| <b>Key Decision</b>  | Yes   |
| <b>Item open to the public or exempt</b>   | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <b>Decision Taker and date decision expected to be taken by</b>  | Executive Director (Communities and People) Before 30 Apr 2024  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing  |
| <b>Lead Officer</b>  | Executive Director (Communities and People)   |
| <b>Report Contact</b>  | Allison Dalton, Project Coordinator<br>adalton@oxford.gov.uk  |

### Key decisions delegated to the Executive Director (Communities and People)

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| <b>ITEM 8:<br/>ID: I028322</b>  | <b>Use of Retained Right to Buy Receipts to increase the provision of more affordable housing</b> |
| <p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing, using Retained Right to Buy Receipts, within this project approval.</p> <p>At its meeting on 10 November 2021 Cabinet also delegated authority to the Chief Executive, in consultation with the Cabinet Member for Finance and Asset</p> |   |

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| Management; the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to approve any property purchase or development delivery over £500,000 for affordable housing, within this project approval. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Executive Director (Communities and People) Before 31 Dec 2023<br><br>Chief Executive Before 31 Dec 2023  |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Housing  |
| <b>Lead Officer</b>  | Executive Director (Communities and People)   |
| <b>Report Contact</b>  | Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead)<br>Tel: 01865 252636 dscholes@oxford.gov.uk   |

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| <b>ITEM 9:<br/>ID: I032099</b>   | <b>Disposal of Council Dwelling Houses</b>   |
| Cabinet, on 15 June 2022, resolved to:   |  |
| <ol style="list-style-type: none"> <li>1. <b>Approve</b> the disposal of the freeholds of 39 Long Close, 163 Walton Street, 8 Cowley Road and 46 Stubbs Avenue;</li> <li>2. <b>Approve</b> the use of the resulting capital receipts into the General Fund for regeneration purposes; and</li> <li>3. <b>Delegate authority</b> to the Executive Director (Communities and People) in consultation with the Cabinet Member for Housing, to approve the terms of sale for each property.</li> </ol> |  |
| <b>Key Decision</b>  | Yes Acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>   | Part exempt -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 15 Jun 2022  |

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|                            | Executive Director (Communities and People) Before 31 Dec 2023                       |
| <b>Cabinet Lead Member</b> | Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Housing |
| <b>Lead Officer</b>        | Head of Housing Services   |
| <b>Report Contact</b>      | Bill Graves, Landlord Services Manager<br>bgraves@oxford.gov.uk                      |

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| <b>ITEM 10:<br/>ID: I033049</b>   | <b>Award of a contract to ODS for the construction of Bullingdon Community Centre</b> |
| To award a contract to ODS for the construction of Bullingdon Community Centre. This follows a decision by Cabinet on 19 December 2019 to (i) grant project approval and (ii) delegate authority to award the contract to ODS to the Executive Director (Customer and Communities). This delegation is now within the remit of the Executive Director (Communities and People). |   |
| <b>Key Decision</b>   | Yes Award of a contract with a total contract value of £1,000,000 or greater          |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Executive Director (Communities and People) Not before 27 Oct 2022                    |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Inclusive Communities and Culture                                  |
| <b>Lead Officer</b>   | Executive Director (Communities and People)   |
| <b>Report Contact</b>   | Douglas Kerrigan, Interim Development Manager dkerrigan@oxford.gov.uk                 |

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| <b>ITEM 11:<br/>ID: I032972</b>   | <b>Award of Settled Oxfordshire Contract</b>  |
| To agree the award of a contract to Response to provide support to people who have recently experienced homelessness. Support will be provided in a mix of self-contained and HMO accommodation within the private rented sector. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |

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| <b>Item open to the public or exempt</b>                        | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b> | Executive Director (Communities and People) Not before 1 Nov 2022                                  |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Housing   |
| <b>Lead Officer</b>   | Executive Director (Communities and People)  |
| <b>Report Contact</b>   | Paul Wilding, Rough Sleeping & Single Homeless Manager Tel: 01865 252461<br>pwilding@oxford.gov.uk |

### Key decision delegated to the Executive Director (Corporate Resources)

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| <b>ITEM 12:<br/>ID: I028264</b>   | <b>Council Telephony Contracts Replacement</b>  |
| <p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director for Communities, in consultation with the Cabinet Member for Citizen Focused Services, the Head of Financial Services and Head of Law &amp; Governance, to conduct the procurement and award of new Telephony contracts for five years (3+2) using the [Crown Commercial Services Network Services 2 framework (RM3808 Lot 10)] (fixed line and mobile), and all other necessary or ancillary agreements with the successful bidder(s) in accordance with the strategy set out in the report.</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Executive Director (Corporate Resources)<br>Before 31 Mar 2023  |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Citizen Focused Services   |
| <b>Lead Officer</b>   | Executive Director (Communities and People)   |
| <b>Report Contact</b>   | Rocco Labellarte, Chief Technology and Information Officer  |

### Key decisions delegated to the Executive Director (Development)

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| <b>ITEM 13:<br/>ID: I030235</b>  | <b>Works to St Aldate's Chambers</b>  |
| <p>The Deputy Leader (Statutory) – Finance and Asset Management resolved on 9 March 2022 to:</p> <ol style="list-style-type: none"> <li><b>Delegate authority</b> to the Executive Director (Development) in consultation with the Cabinet Member for Finance and Asset Management, the Head of Law and Governance, and the Head of Financial Services, to enter into all appropriate contracts to implement the recommended changes to St Aldate’s Chambers and associated works to the Town Hall; and</li> <li><b>Delegate authority</b> to the Executive Director (Development) in consultation with the Head of Financial Services, the Head of Law and Governance and the Cabinet member for Finance &amp; Asset Management to enter into lease(s) agreement(s) for the letting of two floors within St Aldate’s Chambers.</li> </ol> |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)   |
| <b>Decision Taker and date decision expected to be taken by</b>  | Deputy Leader (Statutory) - Finance and Asset Management 9 Mar 2022<br><br>Executive Director (Development) Before 31 Mar 2023  |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>  | Executive Director (Development)  |
| <b>Report Contact</b>  | Lisa Smith, Regeneration Manager<br>LSmith@oxford.gov.uk  |

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| <b>ITEM 14:<br/>ID: I025338</b>   | <b>Implementation of the Housing Infrastructure Funding for Oxford North (Northern Gateway)</b> |
| <p>Cabinet, at its meeting on 09 September 2020, delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery, and the Head of Law and Governance, to:</p> <ol style="list-style-type: none"> <li><b>Finalise</b> the legal agreement with the developer Thomas White Oxford (“TWO”);</li> <li><b>Enter into</b> the legal agreement to secure the delivery of the Housing</li> </ol> |   |

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| <p>Infrastructure Funding (“HIF”) funded infrastructure at Oxford North;</p> <p>3. <b>Secure</b> the HIF funding and implementation of the HIF agreements, including the provision of funding to TWO; and</p> <p>4. <b>Agree</b> any changes necessary to the HIF agreement with Homes England to facilitate the securing of the HIF funding, the delivery of the infrastructure and the recouping of funding.</p> |  |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]  |
| <b>Item open to the public or exempt</b>   | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)<br>Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. |
| <b>Decision Taker and date decision expected to be taken by</b>  | Executive Director (Development) Before 31 Dec 2023  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Planning and Housing Delivery   |
| <b>Lead Officer</b>  | Executive Director (Development)   |
| <b>Report Contact</b>  | Jenny Barker, Regeneration Manager<br>JBarker@oxford.gov.uk  |

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| <b>ITEM 15:<br/>ID: I025694</b>  | <b>Housing Infrastructure Funding for Osney Mead Innovation Quarter</b> |
| <p>Cabinet, at its meeting on 20 January 2021 delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery and the Head of Law and Governance, to enter into contracts, following agreement of the Development Board and an appropriate procurement process, for the walking and cycling infrastructure works covered by the HIF Agreement with Homes England.</p> |   |
| <b>Key Decision</b>  | Not Key   |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Executive Director (Development) Before 31 Dec 2023                     |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Planning and Housing Delivery                        |
| <b>Lead Officer</b>  | Executive Director (Development)  |

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| <b>Report Contact</b> | Jenny Barker, Regeneration Manager<br>JBarker@oxford.gov.uk |
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| <b>ITEM 16:<br/>ID: I028118</b>   | <b>East Oxford Community Centre and Housing Development</b>   |
| <p>Cabinet, at its meeting on 10 November 2021, delegated to the Executive Director Development in consultation with Executive Director Communities and People, the S151 officer, Head of Law and Governance, Cabinet Members for Finance and Asset Management and Inclusive Communities the authority to award and enter into the construction contract for the Community Centre refurbishment and new build to Oxford Direct Services Ltd subject to the full tender submission being within the agreed budget and an independent quantity surveyor demonstrating that this is value for money and ensuring unlawful subsidy is avoided.</p> <p>At its meeting on 10 November 2021 Cabinet also delegated to the Executive Director Development in consultation with the Executive Director Communities and People, the S151 officer, Head of Law and Governance, Cabinet Members for Finance and Asset Management, Affordable Housing, Housing Security and Homelessness the authority to award and enter into the construction contract for the new build Housing scheme subject to the full tender submission being within the agreed budget and a legally compliant procurement process being followed.</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Executive Director (Development) Before 31 Dec 2023   |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Housing, Cabinet Member for Inclusive Communities and Culture  |
| <b>Lead Officer</b>   | Executive Director (Development)  |
| <b>Report Contact</b>   | Hagan Lewisman, Active Communities Manager Tel: 01865 252706<br>hlewisman@oxford.gov.uk   |

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| <b>ITEM 17:<br/>ID: I025001</b>  | <b>Local Growth Funded Workspace Projects</b> |
| <p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director Development, in consultation with the Head of Financial Services; the Head of Law and Governance; the Leader and Cabinet Member for Inclusive Growth, Economic Recovery and Partnerships; and the Cabinet Member for Finance and</p> |   |

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| Asset Management, to agree and enter into a building contract and associated professional services for the redevelopment following the conclusion of a procurement exercise. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Executive Director (Development) Before 30 Jun 2023   |
| <b>Cabinet Lead Member</b>   | Leader - Inclusive Economy and Partnerships   |
| <b>Lead Officer</b>  | Executive Director (Development)  |
| <b>Report Contact</b>  | Andrew Humpherson, Regeneration Manager<br>Ahumpherson@oxford.gov.uk  |

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| <b>ITEM 18:<br/>ID: I027568</b>   | <b>Development of land at South Oxford Science Village (Land South of Grenoble Road)</b>  |
| Cabinet, at its meeting on 9 February 2022, resolved to:<br><br><b>Delegate</b> to the Director for Development, in consultation with the Cabinet Members for Finance and Asset Management and Planning and Housing Delivery, the Head of Law and Governance and the Head of Financial Services, the decision, following the receipt of advice, whether to pursue an option or conditional contract, the final drafting of any such option or contract, the granting of any such option or contract, or the entering into agreement on any such option or contract which commits the Council's land, within the SOSV allocation, to be available to be drawn down by the LLP when the land is needed for development. This will include ensuring the requirements of S123 of the Local Government Act 1972 are met and that any disposal is for the best consideration that can reasonably be obtained or otherwise in compliance with the requirements of section 123. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Executive Director (Development) Before 31 Dec 2023   |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Planning and Housing   |



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|                       | Delivery, Deputy Leader (Statutory) - Finance and Asset Management |
| <b>Lead Officer</b>   | Executive Director (Development)                                   |
| <b>Report Contact</b> | Jenny Barker, Regeneration Manager<br>JBarker@oxford.gov.uk        |

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| <b>ITEM 19:<br/>ID: I032055</b>   | <b>Oxford Flood Alleviation Scheme (Amended Land Disposal)</b>  |
| <p>The City Executive Board, on 18 September 2018, resolved to grant delegated authority to the Executive Director – Sustainable City, in consultation with the Heads of Finance and Law and Governance, to enter into appropriate legal agreements with the Environment Agency to give effect to the matters outlined in the report relating to the disposal of land for the purposes of the Oxford Flood Alleviation Scheme.</p> <p>This matter now falls within the remit of the Executive Director (Development).</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Executive Director (Development) Before 30 Jun 2023   |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Planning and Housing Delivery  |
| <b>Lead Officer</b>   | Executive Director (Development)  |
| <b>Report Contact</b>   | Richard Waple, Interim Lead Officer OPAS<br>rwaple@oxford.gov.uk  |

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| <b>ITEM 20:<br/>ID: I030320</b>   | <b>Public Realm and Landscape Works to City Centre Land</b>   |
| <p>Cabinet, on 15 June 2022, resolved to delegate authority to the Executive Director (Development) in consultation with the Council's Section 151 Officer, the Head of Law and Governance and the Deputy Leader (Statutory) – Finance and Asset Management to agree the final works details, budget changes, and submission of any planning application for the public realm improvement on Council owned land in the City Centre.</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |

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| <b>Item open to the public or exempt</b>                        | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <b>Decision Taker and date decision expected to be taken by</b> | Council, Cabinet 15 Jun 2022<br><br>Executive Director (Development) Before 31 Dec 2023   |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>   | Head of Regeneration and Economy  |
| <b>Report Contact</b>   | Carri Unwin, Regeneration Manager<br>Cunwin@oxford.gov.uk   |

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| <b>ITEM 21:<br/>ID: I031687</b>   | <b>Lease at 59 - 69 George Street, Oxford</b>   |
| Cabinet, on 10 August 2022, resolved to:  |   |
| <ol style="list-style-type: none"> <li>1) <b>Approve</b> the outline terms negotiated in relation to the re-gear of the head lease at 59 – 69 George Street as set out in the report; and</li> <li>2) <b>Delegate authority</b> to the Executive Director (Development) in consultation with the Head of Financial Services / S151 Officer, the Head of Law and Governance and the Deputy Leader (Statutory) – Finance and Asset Management to approve the final form of documents and enter into the transaction.</li> </ol> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 10 Aug 2022<br><br>Executive Director (Development) Before 31 Jan 2023  |
| <b>Cabinet Lead Member</b>  | Deputy Leader (Statutory) - Finance and Asset Management  |

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| <b>Lead Officer</b>   | Executive Director (Development)                           |
| <b>Report Contact</b> | Alex Miller, Transactions Manager<br>amiller@oxford.gov.uk |

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| <b>ITEM 22:<br/>ID: I032563</b>  | <b>Lease of council office accommodation at St Aldate's Chambers</b>   |
| Cabinet, on 14 September 2022, resolved to:  |  |
| <ol style="list-style-type: none"> <li>1. <b>Approve</b> a reallocation from the capital programme to the Future Workplace programme of a budgeted £1m to support the works required to vacate St Aldate's Chambers and relocate staff office accommodation to the Town Hall;</li> <li>2. <b>Delegate authority</b> to the Executive Director (Development) in consultation with the Head of Law and Governance, the Head of Financial Services / S151 Officer and the Deputy Leader (Statutory) – Finance and Asset Management to enter into appropriate contracts to implement required changes to St Aldate's Chambers or the Town Hall; and</li> <li>4. <b>Delegate authority</b> to the Executive Director (Development) in consultation with the Head of Financial Services / S151 Officer, the Head of Law and Governance, and the Deputy Leader (Statutory) – Finance and Asset Management to enter into lease(s) to let the whole of St Aldate's Chambers in line with the strategy set out in the confidential Appendix 1 or on other terms which fulfil the requirements of S123 of the Local Government Act 1972.</li> </ol> |  |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]          |
| <b>Item open to the public or exempt</b>   | Part exempt -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 14 Sep 2022<br><br>Executive Director (Development) Before 31 Mar 2023   |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Citizen Focused Services<br><br>Cabinet Member for Citizen Focused Services, Deputy Leader (Statutory) - Finance and Asset Management |
| <b>Lead Officer</b>  | Executive Director (Corporate Resources)<br><br>Executive Director (Development)   |

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| <b>Report Contact</b> | Isaac Durno, Senior Programme Manager<br>idurno@oxford.gov.uk<br><br>Jane Winfield, Head of Corporate Property<br>Tel: 01865 252551 jwinfield@oxford.gov.uk |
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| <b>ITEM 23:<br/>ID: I032564</b>  | <b>UK Shared Prosperity Fund (UKSF) Investment Plan</b>   |
| Cabinet, on 19 October 2022, resolved to:  |   |
| <ol style="list-style-type: none"> <li><b>Delegate authority</b> to the Executive Director (Development) to take the necessary decisions and actions to oversee the UKSPF investment plan, including implementing and administering the scheme and the resulting projects in accordance with the requirements and priorities of the prospectus and fund;</li> <li><b>Delegate authority</b> to the Executive Director (Development) to enter into a contract with central government to deliver the UKSPF and to make non-material changes to the investment plan in consultation with the Head of Financial Services / S151 Officer, the Cabinet Member for Inclusive Economy and Partnerships, and the Cabinet Member for Zero Carbon Oxford and Climate Justice.</li> </ol> |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet, Council 19 Oct 2022  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Zero Carbon Oxford and Climate Justice, Leader - Inclusive Economy and Partnerships  |
| <b>Lead Officer</b>  | Executive Director (Development)  |
| <b>Report Contact</b>  | Matthew Peachey, Economic Development Manager Tel: 01865 252021<br>mpeachey@oxford.gov.uk   |

### Key decision delegated to the Head of Financial Services

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| <b>ITEM 24:<br/>ID: I030283</b>                        | <b>Insurance Tender</b> |
| Cabinet, at its meeting on 13 April 2022, resolved to: |                         |

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| <b>Delegate authority</b> to the Head of Financial Services in consultation with the Head of Law and Governance to award a contract for the provision of insurance services to Oxford City Council and group companies from 1 January 2023 for a period of 3 years with an option to extend for up to 2 years (1+1) following a compliant procurement exercise. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 13 Apr 2022<br><br>Head of Financial Services Before 31 Jan 2023  |
| <b>Cabinet Lead Member</b>  | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>   | Head of Financial Services  |
| <b>Report Contact</b>   | Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk   |

### Key decision delegated to the Head of Corporate Strategy

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| <b>ITEM 25:<br/>ID: I032015</b>   | <b>Local Electric Vehicle Infrastructure Grant and Project</b>  |
| Cabinet, on 15 June 2022, resolved to:  |   |
| 2. <b>Delegate authority</b> to the Head of Corporate Strategy, in consultation with the Cabinet Member for Health and Transport, the Cabinet Member for Zero Carbon Oxford and Climate Justice, the Head of Financial Services / Section 151 Officer, and the Council's Monitoring Officer, to enter into funding, partnership, contracts and other necessary agreements for the purpose of delivering the scheme, including expenditure as necessary of remaining GULO funding held by the Council. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 15 Jun 2022   |

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|                            | Head of Corporate Strategy Before 31 Mar 2023                                      |
| <b>Cabinet Lead Member</b> | Cabinet Member for Zero Carbon Oxford and Climate Justice                          |
| <b>Lead Officer</b>        | Executive Director (Development)   |
| <b>Report Contact</b>      | Sarah Hassenpflug, Sustainable City Projects Officer<br>Shassenpflug@oxford.gov.uk |

### Key decision delegated to the Head of Regulatory Services and Community Safety

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| <b>ITEM 26:<br/>ID: I032877</b>  | <b>Extension of Funding Agreement with Oxfordshire County Council relating to provision of the Home Improvement Agency (HIA) service</b>  |
| To consider renewal of the existing three year funding agreement with Oxfordshire County Council for the provision of the Home Improvement Agency service from 1 <sup>st</sup> April 2022 to 31 <sup>st</sup> March 2025 with an option of a two year extension. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Head of Regulatory Services & Community Safety Not before 22 Oct 2022   |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing  |
| <b>Lead Officer</b>  | Head of Regulatory Services & Community Safety  |
| <b>Report Contact</b>  | Ian Wright, Head of Regulatory Services and Community Safety iwright@oxford.gov.uk  |

## REPORTS TO CABINET AND COUNCIL

### Cabinet 16 November 2022

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| <b>ITEM 27:<br/>ID: I032844</b> | <b>Social Housing Decarbonisation Fund: Wave 2.1</b> |
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| To seek Cabinet approval for the Council to submit a bid into Round 2.1 of the Government's Social Housing Decarbonisation Fund which, if successful, will provide funding support for retrofitting in excess of 100 council homes. Under the terms of the bidding round match funding will be required by the Council of at least 50% of the total cost, which will be met by earmarked reserves in the HRA. Delegation will be sought from Cabinet to finalise the bid prior to its submission in November 2022. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Council, Cabinet 16 Nov 2022  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Housing, Cabinet Member for Zero Carbon Oxford and Climate Justice   |
| <b>Lead Officer</b>  | Head of Corporate Strategy  |
| <b>Report Contact</b>  | Mish Tullar, Head of Corporate Strategy<br>MTullar@oxford.gov.uk  |

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| <b>ITEM 28:<br/>ID: I032242</b>  | <b>Procurement Strategy 2022-2025</b>  |
| To approve the Corporate Procurement Strategy 2022-2025, which will replace the current strategy due to end in September 2022. |  |
| <b>Key Decision</b>  | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 16 Nov 2022  |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management   |
| <b>Lead Officer</b>  | Head of Financial Services   |
| <b>Report Contact</b>  | Annette Osborne, Procurement Manager<br>aosborne@oxford.gov.uk   |

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| <b>ITEM 29:<br/>ID: I032453</b> | <b>Gloucester Green Market Re-tender</b> |
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| Contract re-tender using a compliant procurement process.       |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>                        | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b> | Cabinet 16 Nov 2022   |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>   | Executive Director (Development)  |
| <b>Report Contact</b>   | Elaine Philip, Markets Manager Tel: 01865 252358 ephilip@oxford.gov.uk  |

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| <b>ITEM 30:<br/>ID: I032534</b>   | <b>West End and Osney Mead SPD</b>   |
| To inform Cabinet of the key issues raised during the public consultation on the Supplementary Planning Document and changes proposed in response, and to seek adoption of the West End and Osney Mead SPD and Spatial Framework. |  |
| <b>Key Decision</b>   | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 16 Nov 2022  |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Planning and Housing Delivery   |
| <b>Lead Officer</b>   | Executive Director (Development)   |
| <b>Report Contact</b>   | Tom Morris, Principal Planner<br>tmorris@oxford.gov.uk   |

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| <b>ITEM 31:<br/>ID: I032500</b>   | <b>Appointment of a contractor for the Oxpens River Bridge</b>  |
| To seek Cabinet approval to appoint a contractor for the Oxpens River Bridge. |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial |



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|   | Strategy [Constitution 15.14]                                 |
| <b>Item open to the public or exempt</b>                        | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b> | Cabinet 16 Nov 2022   |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Planning and Housing Delivery              |
| <b>Lead Officer</b>   | Executive Director (Development)                              |
| <b>Report Contact</b>   | Steve Weitzel, Regeneration Manager<br>sweitzel@oxford.gov.uk |

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| <b>ITEM 32:<br/>ID: I032809</b>  | <b>Gasworks Pipe Bridge Refurbishment Project</b>                            |
| To consider options for the refurbishment of the Gasworks Pipe Bridge spanning the river Thames between Friars Wharf and Baltic Wharf, which has been closed to the public due to structural issues. |  |
| <b>Key Decision</b>  | Yes Award of a contract with a total contract value of £1,000,000 or greater |
| <b>Item open to the public or exempt</b>   | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 16 Nov 2022  |
| <b>Cabinet Lead Member</b>   | Councillor Ed Turner   |
| <b>Lead Officer</b>  | Head of Corporate Property, Executive Director (Development)                 |
| <b>Report Contact</b>  | James Axford, Senior Engineer<br>jaxford@oxford.gov.uk                       |

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| <b>ITEM 33:<br/>ID: I032816</b>  | <b>Housing Infrastructure Funding for Osney Mead – revised implementation arrangements</b>   |
| To provide an update on the use of the Housing Infrastructure Funding (HIF) which has been secured for Osney Mead. The report will set out revised implementation arrangements following an earlier report to Cabinet on 20th January 2021. The revised arrangements include working with Oxfordshire County Council to complete enabling works for the Kennington Bridge, which will form part of the wider Oxford Flood Alleviation Scheme (OFAS) being delivered by the Environment Agency. These works will in turn facilitate the development of housing at Osney Mead by the University of Oxford. |  |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the |

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|   | context of the Medium Term Financial Strategy [Constitution 15.14]   |
| <b>Item open to the public or exempt</b>                        | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b> | Cabinet 16 Nov 2022  |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Planning and Housing Delivery                     |
| <b>Lead Officer</b>   | Executive Director (Development)                                     |
| <b>Report Contact</b>   | Elaine Swapp, Principal Regeneration Officer<br>eswapp@oxford.gov.uk |

## Council 28 November 2022

Reports from Cabinet:

- UK Shared Prosperity Fund Investment Plan
- Social Housing Decarbonisation Fund

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| <b>ITEM 34:<br/>ID: I033015</b>   | <b>Council and Committee meetings programme for May 2023 to May 2025</b>                          |
| To agree the programme of Council and Committee meetings for the municipal years 2023/24 and 2024/25. |   |
| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>                                       | Council 28 Nov 2022   |
| <b>Cabinet Lead Member</b>  | Leader - Inclusive Economy and Partnerships   |
| <b>Lead Officer</b>   | Head of Law and Governance  |
| <b>Report Contact</b>   | Alice Courtney, Committee and Member Services Manager (Interim Acting)<br>acourtney@oxford.gov.uk |

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| <b>ITEM 35:<br/>ID: I033019</b>                      | <b>Outside organisation report: Health and Wellbeing Board and Health Improvement Board</b> |
| To consider an update report on these organisations. |   |
| <b>Key Decision</b>                                  | Not Key   |
| <b>Item open to the public or exempt</b>             | Open -  |

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| <b>Decision Taker and date decision expected to be taken by</b> | Council 28 Nov 2022  |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Health and Transport  |
| <b>Lead Officer</b>   | Head of Corporate Strategy   |
| <b>Report Contact</b>   | Daniella Granito, Policy and Partnerships Manager; Safeguarding co-ordinator<br>dgranito@oxford.gov.uk |

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| <b>ITEM 36:<br/>ID: I033032</b>   | <b>Decisions taken under Part 9.3(b) of the Constitution</b>                                      |
| To receive a report of decision(s) taken by the Chief Executive (Head of Paid Service) under Part 9.3(b) of the Constitution. |   |
| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Council 28 Nov 2022   |
| <b>Cabinet Lead Member</b>  | Leader - Inclusive Economy and Partnerships   |
| <b>Lead Officer</b>   | Head of Law and Governance  |
| <b>Report Contact</b>   | Alice Courtney, Committee and Member Services Manager (Interim Acting)<br>acourtney@oxford.gov.uk |

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| <b>ITEM 37:<br/>ID: I033017</b>                                  | <b>Scrutiny Update Report</b>                           |
| To receive an update on the activities of the Scrutiny function. |   |
| <b>Key Decision</b>  | Not Key   |
| <b>Item open to the public or exempt</b>                         | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Council 28 Nov 2022                                     |
| <b>Cabinet Lead Member</b>                                       | Councillor Dr Christopher Smowton                       |
| <b>Lead Officer</b>  | Head of Law and Governance                              |
| <b>Report Contact</b>  | Richard Doney, Scrutiny Officer<br>rdoney@oxford.gov.uk |

## **Cabinet 14 December 2022**

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| <b>ITEM 38:</b> | <b>Grant Allocations to Community &amp; Voluntary Organisations</b> |
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| <b>ID: I027041</b>   | <b>2023/24</b>  |
| A report to make decisions on the allocation of grants to the community and voluntary organisations for 2023/2024. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 14 Dec 2022   |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Inclusive Communities and Culture  |
| <b>Lead Officer</b>  | Executive Director (Communities and People)   |
| <b>Report Contact</b>  | Ian Brooke, Head of Community Services<br>Tel: 01865 252705 ibrooke@oxford.gov.uk   |

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| <b>ITEM 39:<br/>ID: I033065</b>  | <b>Cowley Branch Line Project</b>                           |
| To seek approval for the local funding arrangement for the next phase of work on the Cowley Branch Line project, including ring-fencing future CIL contributions, which would deliver a full business case and supporting public realm feasibility for a transformational transport development project in Oxford. |   |
| <b>Key Decision</b>  | Yes   |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 14 Dec 2022   |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Health and Transport                     |
| <b>Lead Officer</b>  | Head of Regeneration and Economy                            |
| <b>Report Contact</b>  | Ted Maxwell, Regeneration Manager<br>tmaxwell@oxford.gov.uk |

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| <b>ITEM 40:<br/>ID: I032624</b>   | <b>Thriving Communities Strategy</b> |
| The report will: -<br>• Provide context of the work and city-wide conversations to help shape and inform a new Thriving Communities Strategy; and |                                      |

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| <ul style="list-style-type: none"> <li>• Make recommendation on adopting a Thriving Communities Strategy, so that Oxford's diverse communities and organisations can be better equipped, supported and enabled to tackle inequality and ensure everyone is able to play a full part in the life of our city.</li> </ul> |   |
| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 14 Dec 2022   |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Leisure and Parks,<br>Cabinet Member for Inclusive Communities and Culture |
| <b>Lead Officer</b>   | Executive Director (Communities and People)   |
| <b>Report Contact</b>   | Ian Brooke, Head of Community Services<br>Tel: 01865 252705 ibrooke@oxford.gov.uk             |

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| <b>ITEM 41:<br/>ID: I032750</b>  | <b>Budget 2023/24</b>   |
| To propose a Medium Term Financial Strategy and the 2023/24 Budget for consultation. |   |
| <b>Key Decision</b>  | Yes   |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>                      | Cabinet 14 Dec 2022   |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management                              |
| <b>Lead Officer</b>  | Head of Financial Services  |
| <b>Report Contact</b>  | Nigel Kennedy, Head of Financial Services<br>Tel: 01865 252708 nkennedy@oxford.gov.uk |

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| <b>ITEM 42:<br/>ID: I032751</b>   | <b>Workplace Equalities and Action Plan</b> |
| To present and seek approval for the publication of the Workforce Equality Report 2022, which includes the Gender Pay Gap report, Ethnicity Pay Gap report and Disability Pay Gap report. |   |
| <b>Key Decision</b>   | Not Key                                     |
| <b>Item open to the public or exempt</b>  | Open -                                      |
| <b>Decision Taker and date decision</b>   | Cabinet 14 Dec 2022                         |

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| <b>expected to be taken by</b> |   |
| <b>Cabinet Lead Member</b>     | Cabinet Member for Citizen Focused Services   |
| <b>Lead Officer</b>            | Head of Business Improvement  |
| <b>Report Contact</b>          | Helen Bishop, Head of Business Improvement Tel: 01865 252233<br>hbishop@oxford.gov.uk |

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| <b>ITEM 43:<br/>ID: I032752</b>   | <b>Integrated Performance Report Q2 2022/23</b>                                       |
| To update Cabinet on finance, risk and corporate performance matters as at 30 September 2022. |   |
| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>                               | Cabinet 14 Dec 2022   |
| <b>Cabinet Lead Member</b>  | Deputy Leader (Statutory) - Finance and Asset Management                              |
| <b>Lead Officer</b>   | Head of Financial Services  |
| <b>Report Contact</b>   | Nigel Kennedy, Head of Financial Services<br>Tel: 01865 252708 nkennedy@oxford.gov.uk |

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| <b>ITEM 44:<br/>ID: I032754</b>   | <b>Treasury Management Mid-Year Report</b>                                      |
| To report on the performance of the Treasury Management function for the six months to 30 September 2022. |   |
| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 14 Dec 2022   |
| <b>Cabinet Lead Member</b>  | Deputy Leader (Statutory) - Finance and Asset Management                        |
| <b>Lead Officer</b>   | Head of Financial Services  |
| <b>Report Contact</b>   | Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk |

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| <b>ITEM 45:</b> | <b>Authority Monitoring Report and Infrastructure Funding</b> |
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| <b>ID: I032826</b>   | <b>Statement 2021</b>  |
| <p>The Authority Monitoring Report (AMR, April 2021 – March 2022) reviews the effectiveness of planning policies and helps to ensure that progress is being made towards achieving the objectives set out in the Local Plan.</p> <p>The Infrastructure Funding Statement (IFS) is a factual report which summarises the amount of developer contributions obtained, allocated, and spent in the previous financial year (April 2021 – March 2022).</p> |  |
| <b>Key Decision</b>  | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 14 Dec 2022  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Planning and Housing Delivery   |
| <b>Lead Officer</b>  | Head of Planning Services  |
| <b>Report Contact</b>  | Christian Cameron, Data Analyst and Reporting Officer ccameron@oxford.gov.uk,<br>Lan Nguyen, Data Analyst<br>Inguyen@oxford.gov.uk         |

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| <b>ITEM 46:<br/>ID: I033044</b>   | <b>Additional Loan Finance to Oxford West End Developments (OxWED LLP)</b>  |
| <p>To seek agreement to recommend to Council an in-year budget increase to allow the City Council to provide additional borrowing to Oxford West End Developments (OxWED LLP) to undertake work necessary to procure a development partner, and begin enabling works, for Phase 1 of the Oxpens site.</p> |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>  | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b>   | Cabinet 14 Dec 2022   |
| <b>Cabinet Lead Member</b>  | Deputy Leader (Statutory) - Finance and Asset Management  |

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| <b>Lead Officer</b>   | Executive Director (Development)                                       |
| <b>Report Contact</b> | Tom Bridgman, Executive Director (Development) tbridgman@oxford.gov.uk |

## Cabinet - 25 January 2023

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| <b>ITEM 47:<br/>ID: I032755</b>  | <b>Oxfordshire Food Strategy Action Plan</b>  |
| Following approval of the Oxfordshire Food Strategy at the Cabinet meeting on 15 June 2022, to approve the associated action plan to meet the ambitions of the Strategy. |   |
| <b>Key Decision</b>  | Not Key   |
| <b>Item open to the public or exempt</b>   | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 25 Jan 2023   |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Inclusive Communities and Culture, Cabinet Member for Health and Transport |
| <b>Lead Officer</b>  | Head of Community Services  |
| <b>Report Contact</b>  | Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk          |

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| <b>ITEM 48:<br/>ID: I032290</b>  | <b>Joint Venture LLP for South Oxford Science Village</b>  |
| The report will update and seek approval for the proposed Joint Venture LLP and options arrangements for land allocated for development known as South Oxford Science Village. |  |
| <b>Key Decision</b>  | Yes Acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>   | Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)  |
| <b>Decision Taker and date decision expected to be taken by</b>  | Cabinet 25 Jan 2023  |
| <b>Cabinet Lead Member</b>   | Cabinet Member for Planning and Housing  |



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|                       | Delivery, Deputy Leader (Statutory) - Finance and Asset Management |
| <b>Lead Officer</b>   | Executive Director (Development)                                   |
| <b>Report Contact</b> | Jenny Barker, Regeneration Manager<br>JBarker@oxford.gov.uk        |

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| <b>ITEM 49:<br/>ID: I030318</b>   | <b>Council Tax Reduction Scheme for 2023/24</b>           |
| To note the outcome of a consultation on the proposed Council Tax Reduction Scheme and recommend to Council a local Council Tax Reduction Scheme for 2023/24. |   |
| <b>Key Decision</b>   | Yes   |
| <b>Item open to the public or exempt</b>  | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>   | Council, Cabinet 25 Jan 2023                              |
| <b>Cabinet Lead Member</b>  | Cabinet Member for Inclusive Communities and Culture      |
| <b>Lead Officer</b>   | Executive Director (Communities and People)               |
| <b>Report Contact</b>   | Laura Bessell, Benefits Manager<br>lbessell@oxford.gov.uk |

## Council - 30 January 2023

Reports from Cabinet:

- Council Tax Reduction Scheme 2023/24
- OxWED Additional Loan Finance
- Cowley Branch Line Project – Funding for Full Business Case

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| <b>ITEM 50:<br/>ID: I032950</b>                                 | <b>Flexible Working / Hybrid Working Policy</b> |
| To seek approval for a flexible / hybrid working policy.        |   |
| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>                        | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b> | Council 30 Jan 2023                             |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Citizen Focused Services     |
| <b>Lead Officer</b>   | Executive Director (Corporate Resources)        |

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| <b>Report Contact</b> | Justin Thorne, HR & Payroll Manager Tel:<br>01865252848 jthorne@oxford.gov.uk |
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| <b>ITEM 51:<br/>ID: I032949</b>                                 | <b>Disciplinary Policy</b>  |
| To seek approval for a revised Disciplinary Policy.             |   |
| <b>Key Decision</b>   | Not Key   |
| <b>Item open to the public or exempt</b>                        | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b> | Council 30 Jan 2023   |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Citizen Focused Services                                   |
| <b>Lead Officer</b>   | Executive Director (Corporate Resources)                                      |
| <b>Report Contact</b>   | Justin Thorne, HR & Payroll Manager Tel:<br>01865252848 jthorne@oxford.gov.uk |

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| <b>ITEM 52:<br/>ID: I033033</b>  | <b>Outside organisation report: Oxford Strategic Partnership</b> |
| To receive an update report on the work of the Oxford Strategic Partnership. |  |
| <b>Key Decision</b>  | Not Key  |
| <b>Item open to the public or exempt</b>                                     | Open -   |
| <b>Decision Taker and date decision expected to be taken by</b>              | Council 30 Jan 2023  |
| <b>Cabinet Lead Member</b>   | Leader - Inclusive Economy and Partnerships                      |
| <b>Lead Officer</b>  | Head of Corporate Strategy                                       |
| <b>Report Contact</b>  | Mish Tullar, Head of Corporate Strategy<br>MTullar@oxford.gov.uk |

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|--|------------------------|
| <b>ID:<br/>I033070<br/>ITEM 1:</b>       | <b>Scrutiny Update</b> |
|  |                        |
| <b>Key Decision</b>                      | No                     |
| <b>Item open to the public or exempt</b> | Open -                 |
| <b>Preceded by consultation</b>          |                        |
| <b>Decision Taker and date decision</b>  | Council 30 Jan 2023    |

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| <b>expected to be taken by</b> |   |
| <b>Cabinet Lead Member</b>     | Councillor Dr Christopher Smowton                       |
| <b>Lead Officer</b>            | Head of Law and Governance                              |
| <b>Report Contact</b>          | Richard Doney, Scrutiny Officer<br>rdoney@oxford.gov.uk |

## Cabinet - 8 February 2023

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| <b>ITEM 54:<br/>ID: I033067</b>  | <b>Medium Term Financial Strategy 2024/25 to 2026/27 and 2023/24 Budget</b>   |
| To propose a Medium Term Financial Strategy and the 2023/24 Budget following consultation. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>   | Part exempt -   |
| <b>Decision Taker and date decision expected to be taken by</b>                            | Council, Cabinet 8 Feb 2023   |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>  | Head of Housing Services  |
| <b>Report Contact</b>  | Nigel Kennedy, Head of Financial Services<br>Tel: 01865 252708 nkennedy@oxford.gov.uk   |

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| <b>ITEM 55:<br/>ID: I033068</b>                                 | <b>Capital Strategy 2023/24 to 2026/27</b>  |
| To seek approval for the Capital Strategy for 2023/24.          |   |
| <b>Key Decision</b>   | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>                        | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b> | Cabinet, Council 8 Feb 2023   |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader (Statutory) - Finance and   |

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|-----------------------|---|
|                       | Asset Management  |
| <b>Lead Officer</b>   | Head of Financial Services  |
| <b>Report Contact</b> | Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk |

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| <b>ITEM 56:<br/>ID: I033069</b>  | <b>Treasury Management Strategy</b>   |
| To seek approval for the Council's Treasury Management Strategy for 2023/24. |   |
| <b>Key Decision</b>  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14] |
| <b>Item open to the public or exempt</b>                                     | Open -  |
| <b>Decision Taker and date decision expected to be taken by</b>              | Council, Cabinet 8 Feb 2023   |
| <b>Cabinet Lead Member</b>   | Deputy Leader (Statutory) - Finance and Asset Management  |
| <b>Lead Officer</b>  | Head of Financial Services  |
| <b>Report Contact</b>  | Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk   |

## Council - 16 February 2023

Reports from Cabinet:

- Medium Term Financial Strategy 2024/25 to 2026/27 and 2023/24 Budget
- Capital Strategy 2023/24 – 2026/27
- Treasury Management Strategy 2023/24