

# Forward Plan

## January 2022 to May 2022

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### What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

### What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

### What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

### Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

### Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

SAC 3.8, St Aldate's Chambers, St Aldate's, Oxford OX1 1DS

[cabinetreports@oxford.gov.uk](mailto:cabinetreports@oxford.gov.uk)

### The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

## Oxford City Council Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Leader	Inclusive Growth, Economic Recovery and Partnerships
Tom Hayes, Deputy Leader	Green Transport & Zero Carbon Oxford
Ed Turner, Deputy Leader	Finance and Asset Management
Lubna Arshad	Parks and Waste Reduction
Shaista Aziz	Inclusive Communities
Diko Walcott	Affordable Housing, Housing Security and Housing the Homeless
Mary Clarkson	Culture, Leisure and Tourism
Alex Hollingsworth	Planning and Housing Delivery
Mike Rowley	Citizen Focused Services
Louise Upton	Safer, Healthier Oxford

Senior Officer	Job Title
Caroline Green	Chief Executive
Tom Bridgman	Executive Director (Development )
Stephen Gabriel	Executive Director – Communities and People
Helen Bishop	Head of Business Improvement
Susan Sale	Head of Law and Governance / Monitoring

	Officer
Ian Brooke	Head of Community Services
Stephen Clarke	Head of Housing Services
Adrian Arnold	Head of Planning Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Ian Wright	Head of Regulatory Services & Community Safety
Carolyn Plozynski	Head of Regeneration & Economy
Jane Winfield	Head of Corporate Property
Mish Tullar	Head of Corporate Strategy

## KEY DECISIONS DELEGATED TO CABINET MEMBERS

### Standing Item : Decisions on acquisitions and disposals within the Commercial Property Portfolio Investment Strategy

<b>ITEM 1: ID: I022798</b>	<b>Property Investment Portfolio Analysis and Strategy Report</b> Report status: Provisional: Decision reliant on another action or process
Cabinet resolved at its meeting on 19 December 2019 to note that the Leader will delegate the authority for decisions in relation to individual property transactions to the Cabinet Member for Finance and Asset Management.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Decision Taker</b>	Cabinet 19 Dec 2019  Deputy Leader - Finance and Asset Management Before 31 Mar 2024

<b>Cabinet Lead Member</b>	Deputy Leader - Finance and Asset Management
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Jane Winfield, Head of Corporate Property Tel: 01865 252551 jwinfield@oxford.gov.uk

## KEY DECISIONS DELEGATED TO OFFICERS

### Standing item: Decisions on property or development purchases over £500,000 for affordable housing

<b>ITEM 2: ID: I023209</b>	<b>Use of s106 and Retained Right to Buy Receipts to increase the provision of more affordable housing</b>  Report status: Provisional: Decision reliant on another action or process
Cabinet, at its meeting on 22 January 2020, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within the project approval granted at that meeting.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 22 Jan 2020  Chief Executive 31 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless  Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
<b>Lead Officer</b>	Head of Housing Services  Executive Director (Communities and People), Executive Director (Communities

	and People)
<b>Report Contact</b>	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

**Standing item: Land acquisition and Project Approvals for the development of homes in the HRA**

<b>ITEM 3: ID: I024856</b>	<b>Land acquisition and Project Approvals for the development of homes in the HRA</b>  Report status: Provisional: Decision reliant on another action or process
Cabinet, at its meeting on 09 September 2020, delegated authority to:	
<p>1. The Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into agreements for the purchase of land, and any other necessary agreements or contracts and/or spend within the identified budget, for the provision of additional affordable housing; and</p> <p>2. The Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within this project approval and budget envelope.</p>	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Decision Taker</b>	Cabinet 9 Sep 2020  Council 5 Oct 2020  Executive Director (Communities and People) 1 Mar 2021  Chief Executive Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless

	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
<b>Lead Officer</b>	Head of Housing Services
<b>Report Contact</b>	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

## Standing Item: The Delivery Arrangements for Additional Affordable Housing

<b>ITEM 4: ID: I027810</b>	<b>The Delivery Arrangements for Additional Affordable Housing</b> Report status:
<p>Delegated authority to the Assistant Chief Executive to approve the sale of sites as set out in the OCHL business plan to OCHL providing that such sales comply with the mechanism set out in paragraph 31 of the report to Cabinet on 29 May 2019 and s123 of the Local Government Act 1972, and are made on the basis that following development all affordable housing units at the sites would be purchased back by the Council through the Housing Revenue Account. Delegated authority to the Assistant Chief Executive in consultation with the Head of Finance and the Head of Law and Governance to approve and facilitate the agreed purchase by the Housing Revenue Account of all affordable housing units at the OHCL development sites. The sites include the following locations:</p> <ul style="list-style-type: none"> <li>• Land at Elsfield Hall</li> <li>• Former 2-16 Cumberlege Close</li> <li>• Land at the Former Murco Petrol Filling Station on Between Towns Road</li> <li>• Bracegirdle, Mortimer and Broadoak</li> <li>• Edgecombe Road</li> <li>• Harts Close</li> <li>• Underhill Circus</li> <li>• Warren Crescent</li> <li>• Land at the Oval and Carole's Way, Rose Hill</li> <li>• Former Lucy Faithfull House site at 8 Speedwell Street</li> </ul>	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Communities and

	People) Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Planning and Housing Delivery
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

## Standing Item Programme approval and allocation for Public Sector Decarbonisation Funding

<b>ITEM 5: ID: I026424</b>	<b>Programme approval and allocation for Public Sector Decarbonisation Funding</b>  Report status: Confirmed for this meeting
Cabinet at its meeting on 16 June 2021 delegated authority to the Head of Corporate Strategy in consultation with the Cabinet Member for Zero Carbon Oxford to enter into a loan agreement with Low Carbon Hub on terms to be agreed by the Head of Financial Services/Section 151 Officer; and the Councils Monitoring Officer.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 10 Feb 2021  Executive Director (Development) Before 31 Mar 2021  Head of Corporate Strategy 6 May 2021  Head of Corporate Strategy 15 Sep 2021  Head of Corporate Strategy Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Deputy Leader - Green Transport and Zero Carbon Oxford

<b>Lead Officer</b>	Executive Director (Development)  Executive Director (Development)
<b>Report Contact</b>	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

## Standing item: Next Steps Accommodation Programme (NSAP) Property Purchases

<b>ITEM 6: ID: I025819</b>	<b>Project Approval and Allocation of Next Steps Accommodation Programme Funding for Affordable Housing Delivery &amp; Homelessness Prevention</b>  Report status: Confirmed for this meeting
Cabinet, at its meeting on 11 November, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any agreements over £500,000 for affordable housing, within the project approval given at the meeting and budget envelope.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 11 Nov 2020  Council 30 Nov 2020  Chief Executive Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Planning and Housing Delivery  Councillor Ed Turner, Councillor Diko Walcott
<b>Lead Officer</b>	Head of Housing Services



	Executive Director (Communities and People)
<b>Report Contact</b>	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk  Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

### Standing item: Acquisition of affordable housing at Barton Park

<b>ITEM 7: ID: I029594</b>	<b>Barton - Acquisition of Affordable Property</b> Report status:
Delivery of Council housing (social rent).	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Decision Taker</b>	Executive Director (Communities and People) Before 31 Mar 2023
<b>Cabinet Lead Member</b>	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Allison Dalton, Project Coordinator adalton@oxford.gov.uk

### Key decisions delegated to the Executive Director (Communities and People)

<b>ITEM 8: ID: I025977</b>	<b>Legionella Control Services</b> Report status: Confirmed for this meeting
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive	

Director of Housing, after consultation with the Monitoring Officer and the s151 Officer to award the Legionella control contract to the successful supplier(s) following a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Communities and People) Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Corporate Property
<b>Report Contact</b>	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

<b>ITEM 9: ID: I025978</b>	<b>Lift Maintenance and Repair</b> Report status: Confirmed for this meeting
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive Director of Housing, after consultation with the Monitoring Officer and the s151 Officer, to award the Lift Maintenance and Repair Services contract to the successful supplier(s) following completion of a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Communities and People) 31 Jan 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

<b>ITEM 10: ID: I028322</b>	<b>Use of Retained Right to Buy Receipts to increase the provision of more affordable housing</b> Report status: Provisional: Decision reliant on another action or
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	process
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing, using Retained Right to Buy Receipts, within this project approval.</p> <p>At its meeting on 10 November 2021 Cabinet also delegated authority to the Chief Executive, in consultation with the Cabinet Member for Finance and Asset Management; the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to approve any property purchase or development delivery over £500,000 for affordable housing, within this project approval.</p>	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Communities and People) Before 31 Mar 2022
<b>Cabinet Lead Member</b>	
<b>Lead Officer</b>	
<b>Report Contact</b>	

<b>ITEM 11: ID: I028264</b>	<b>Council Telephony Contracts Replacement</b> Report status: Confirmed for this meeting
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director for Communities, in consultation with the Cabinet Member for Citizen Focused Services, the Head of Financial Services and Head of Law &amp; Governance, to conduct the procurement and award of new Telephony contracts for five years (3+2) using the [Crown Commercial Services Network Services 2 framework (RM3808 Lot 10)] (fixed line and mobile), and all other necessary or ancillary agreements with the successful bidder(s) in accordance with the strategy set out in the report.</p>	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]

<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Communities and People) Before 30 Jun 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Citizen Focused Services
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Rocco Labellarte, Chief Technology and Information Officer

### Key decisions delegated to the Executive Director (Development)

<b>ITEM 12: ID: I025338</b>	<b>Implementation of the Housing Infrastructure Funding for Oxford North (Northern Gateway)</b>  Report status: Provisional: Awaiting further information, advice or input.
<p>Cabinet, at its meeting on 09 September 2020, delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery, and the Head of Law and Governance, to:</p> <ul style="list-style-type: none"> <li>a) <b>Finalise</b> the legal agreement with the developer Thomas White Oxford (“TWO”);</li> <li>b) <b>Enter</b> into the legal agreement to secure the delivery of the Housing Infrastructure Funding (“HIF”) funded infrastructure at Oxford North;</li> <li>c) <b>Secure</b> the HIF funding and implementation of the HIF agreements, including the provision of funding to TWO; and</li> <li>d) <b>Agree</b> any changes necessary to the HIF agreement with Homes England to facilitate the securing of the HIF funding, the delivery of the infrastructure and the recouping of funding.</li> </ul>	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)  Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>Decision Taker</b>	Executive Director (Development) Before 31 Mar 2022

<b>Cabinet Lead Member</b>	Cabinet Member for Planning and Housing Delivery
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

<b>ITEM 13: ID: I025694</b>	<b>Housing Infrastructure Funding for Osney Mead Innovation Quarter</b>  Report status: Provisional: Decision reliant on another action or process
Cabinet, at its meeting on 20 January 2021 delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery and the Head of Law and Governance, to enter into contracts, following agreement of the Development Board and an appropriate procurement process, for the walking and cycling infrastructure works covered by the HIF Agreement with Homes England.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Development) Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Planning and Housing Delivery
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

<b>ITEM 14: ID: I028118</b>	<b>East Oxford Community Centre and Housing Development</b>  Report status: Confirmed for this meeting
<p>Cabinet, at its meeting on 10 November 2021, delegated to the Executive Director Development in consultation with Executive Director Communities and People, the S151 officer, Head of Law and Governance, Cabinet Members for Finance and Asset Management and Inclusive Communities the authority to award and enter into the construction contract for the Community Centre refurbishment and new build to Oxford Direct Services Ltd subject to the full tender submission being within the agreed budget and an independent quantity surveyor demonstrating that this is value for money and ensuring unlawful subsidy is avoided.</p> <p>At its meeting on 10 November 2021 Cabinet also delegated to the Executive Director Development in consultation with the Executive Director Communities</p>	

<p>and People, the S151 officer, Head of Law and Governance, Cabinet Members for Finance and Asset Management, Affordable Housing, Housing Security and Homelessness the authority to award and enter into the construction contract for the new build Housing scheme subject to the full tender submission being within the agreed budget and a legally compliant procurement process being followed.</p>	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Development) Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless, Cabinet Member for Inclusive Communities
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

<b>ITEM 15: ID: I025001</b>	<p><b>Local Growth Funded Workspace Projects</b></p> <p>Report status: Confirmed for this meeting</p>
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director Development, in consultation with the Head of Financial Services; the Head of Law and Governance; the Leader and Cabinet Member for Inclusive Growth, Economic Recovery and Partnerships; and the Cabinet Member for Finance and Asset Management, to agree and enter into a building contract and associated professional services for the redevelopment following the conclusion of a procurement exercise.</p>	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Development) Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Inclusive Growth, Economic Recovery, and Partnerships
<b>Lead Officer</b>	Executive Director (Development)

<b>Report Contact</b>	Andrew Humpherson, Regeneration Manager Ahumpherson@oxford.gov.uk
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<b>ITEM 16: ID: I028143</b>	<b>Proposal to remove and sell car parking decking from Oxpens car park</b> Report status:
Cabinet, at its meeting on 26 January 2022, resolved to:	
<ol style="list-style-type: none"> <li><b>Grant</b> project approval for the removal of the car park decking located at Oxpens car park and sold for recoverable steel rather than stored for potential reuse; and</li> <li><b>Delegate</b> to the Director of Development in consultation with the Cabinet Member for Planning and Housing Delivery and the Head of Law and Governance and Head of Financial Services the authority to procure, and enter into all appropriate contracts to implement the recommended option.</li> </ol>	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Executive Director (Development) Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Planning and Housing Delivery
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Executive Director (Development)

### Key decision delegated to the Head of Financial Services

<b>ITEM 17: ID: I028301</b>	<b>Loan to Low Carbon Hub in relation to Ray Valley Solar Farm</b> Report status: Confirmed for this meeting
Cabinet, at its meeting on 10 November 2021, delegated authority to the Head of Financial Services/Section 151 Officer in consultation with the Head of Law & Governance and the Cabinet Member for Finance and Asset Management to enter into a loan agreement with Low Carbon Hub to undertake the necessary due diligence and approve the terms of the loan facility agreement and, thereafter, enter into any associated legal agreements that are necessary to give effect to the recommendations within this report.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]

<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Head of Financial Services Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

## Key decision delegated to the Head of Corporate Strategy

<b>ITEM 18: ID: I027016</b>	<b>Salix decarbonisation grant funding</b> Report status:
Cabinet at its meeting on 16 June 2021 delegated authority to the Head of Corporate Strategy in consultation with the Cabinet Member for Zero Carbon Oxford to enter into a loan agreement with Low Carbon Hub on terms to be agreed by the Head of Financial Services/Section 151 Officer; and the Councils Monitoring Officer.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Head of Corporate Strategy Before 31 Mar 2022
<b>Cabinet Lead Member</b>	Deputy Leader - Green Transport and Zero Carbon Oxford
<b>Lead Officer</b>	Head of Corporate Strategy
<b>Report Contact</b>	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

## REPORTS TO CABINET AND COUNCIL

### Council 31 January 2022

<b>ITEM 19: ID: I027013</b>	<b>Integrated Performance Report for Q2</b> Report status:
A report to Members on Finance, Risk & Performance as at 30 September 2021.	
<b>Key Decision</b>	Not Key



<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 15 Dec 2021 Council 31 Jan 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 20: ID: I028300</b>	<b>Strategic Grants Review</b> Report status:
The report seeks Cabinet agreement to changes to the grants and commissioning programme. The review is part of the council's transformation programme.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 15 Dec 2021 Council 31 Jan 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Inclusive Communities
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

## Cabinet 09 February 2022

<b>ITEM 21: ID: I027568</b>	<b>Development of land at South Oxford Science Village (Land South of Grenoble Road)</b> Report status: Provisional: Awaiting further information, advice or
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	input.
Following the report to Cabinet on 13 October 2021 concerning delivery of land that is part of the South Oxford Science Village and options for the delivery of development at the site, a further report to agree the delivery vehicle for the project.	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Decision Taker</b>	Cabinet 9 Feb 2022  Executive Director (Development) Before 31 May 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

<b>ITEM 22: ID: I027114</b>	<b>Budget 2022/23</b> Report status:
To propose a Medium Term Financial Strategy and the 2022/23 Budget following consultation.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 9 Feb 2022  Council 16 Feb 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services

<b>Report Contact</b>	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk
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<b>ITEM 23: ID: I027039</b>	<b>Treasury Management Strategy 2022/23</b> Report status:
A report to present the Council's Treasury Management Strategy for 2022/23.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 9 Feb 2022 Council 16 Feb 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

<b>ITEM 24: ID: I027040</b>	<b>Capital Strategy 2022/23</b> Report status:
A report to present the Capital Strategy for 2022/23 approval.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 9 Feb 2022 Council 16 Feb 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

## Council 16 February 2022

### Reports from Cabinet

- Budget 2022/23
- Treasury Management Strategy 2022/23
- Capital Strategy 2022/23

<b>ITEM 25: ID: I028168</b>	<b>Statement of Licensing Policy (Licensing Act 2003)</b> Report status:
To approve the Statement of Licensing Policy required by the Licensing Act 2003 following public consultation	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Licensing and Gambling Acts Committee 7 Feb 2022  Council 16 Feb 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Culture, Leisure and Tourism
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Anna Dumitru, General Licensing Team Leader adumitru@oxford.gov.uk

<b>ITEM 26: ID: I028170</b>	<b>Taxi Licensing Policy (Hackney and Private Hire vehicles and drivers)</b> Report status:
To approve the revised policy after consultation.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	General Purposes Licensing Committee 7 Feb 2022  Council 16 Feb 2022
<b>Cabinet Lead Member</b>	Deputy Leader - Green Transport and Zero Carbon Oxford
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Anna Dumitru, General Licensing Team Leader adumitru@oxford.gov.uk

<b>ITEM 27: ID: I027032</b>	<b>Council Tax Reduction Scheme for 2022/23</b> Report status:
A report to seek approval for the Council's Council Tax Reduction Scheme 2022/23 following consultation.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 26 Jan 2022 Council 16 Feb 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Inclusive Communities
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Tanya Bandekar, Service Manager Revenue & Benefits Tel: 01865 252281 tbandekar@oxford.gov.uk

## Council 28 February 2022 (provisional)

## Cabinet 16 March 2022

<b>ITEM 28: ID: I027042</b>	<b>Allocation of Homeless Prevention Funds 22/23</b> Report status:
A report to approve the allocation of homelessness prevention funds for 2022/23 and delegate authority for entering into a lease on Floyds Row.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
<b>Lead Officer</b>	Head of Housing Services
<b>Report Contact</b>	Paul Wilding, System Change Manager - Homelessness Prevention Tel: 01865

	252461 pwilding@oxford.gov.uk
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<b>ITEM 29: ID: I029716</b>	<b>Oxfordshire Plan 2050: Summary of responses from Regulation 18 Part 2 Consultation and next steps</b> Report status:
To update Cabinet on latest position in relation to the Oxon Plan 2050 and to seek any agreements needed at that point.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Inclusive Growth, Economic Recovery, and Partnerships
<b>Lead Officer</b>	Head of Planning Services
<b>Report Contact</b>	Rachel Williams, Principal Planner rwilliams@oxford.gov.uk

<b>ITEM 30: ID: I027055</b>	<b>Annual Update of the Council Business Plan</b> Report status:
A report to present the annual update of the Council's Business Plan.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Economic Development and Partnerships
<b>Lead Officer</b>	Head of Corporate Strategy
<b>Report Contact</b>	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

<b>ITEM 31: ID: I029717</b>	<b>Oxfordshire Recovery and Renewal Framework</b> Report status:
To seek Oxford City Council approval for the development of a system wide framework and a shared approach and priorities for recovery and renewal from the COVID-19 period. This is being put forward for adoption by all Oxfordshire Councils and other statutory partners to reinforce the strong operational collaboration extended and established through the pandemic. The framework seeks to connect sector and organisational specific recovery planning, linking existing plans and strategies. It focuses in particular on shared economic recovery that leads to shared prosperity, better health and wellbeing and stronger communities - underpinned by	

measures to tackle climate change and address inequalities.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022 Council 21 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Inclusive Growth, Economic Recovery, and Partnerships
<b>Lead Officer</b>	Head of Corporate Strategy
<b>Report Contact</b>	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

<b>ITEM 32: ID: I027100</b>	<b>Food Strategy</b> Report status: Provisional: Decision reliant on another action or process
<p>Development of a Countywide Food strategy, working with key partners such as Good Food Oxford, Oxfordshire County Council, Oxfordshire District Council and the Community Food system within the City.</p> <p>That addresses the causes of food poverty as part of our wider anti-poverty work. This should include the following:</p> <p>Taking into account:</p> <ul style="list-style-type: none"> <li>o The National Food Strategy;</li> <li>o The considerable work undertaken by this Council to address inequality and to tackle food poverty during the pandemic;</li> <li>o Being a signatory to the Oxford Good Food Charter;</li> <li>o The excellent work of Oxford's voluntary sector to tackle food poverty;</li> <li>o Recommendations on achieving a self-sustaining community food system and Council's role in supporting this.</li> </ul> <ul style="list-style-type: none"> <li>• Bringing together the views and knowledge of our food network partners to better understand the current root causes of food poverty, and a shared action plan to implement meaningful solutions.</li> <li>• Tackling child food poverty by campaigning to address holiday hunger, increasing take up of free school meals and access to food larders for families with children.</li> <li>• Continuing to use relationships with supermarkets to divert surplus food to those in need and minimise waste to help eliminate Oxford's contribution to climate change by 2040 or sooner, in line with the Zero Carbon Oxford Charter and recommendations of the Citizens' Assembly on Climate Change.</li> </ul>	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area

	comprising two or more wards [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Inclusive Communities
<b>Lead Officer</b>	Head of Community Services
<b>Report Contact</b>	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

<b>ITEM 33: ID: I029589</b>	<b>Update of Housing Assistance and Disabled Adaptation Policy 2022</b> Report status:
To seek agreement to necessary changes to the Housing Assistance and Disabled Adaptation Policy.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
<b>Lead Officer</b>	Head of Regulatory Services & Community Safety
<b>Report Contact</b>	Becky Walker, Home Improvement Agency Team Manager bwalker@oxford.gov.uk

<b>ITEM 34: ID: I029559</b>	<b>Equalities Diversity Inclusion Strategy</b> Report status: Provisional: Decision reliant on another action or process
Cabinet will be asked to agree the new EDI strategy that has been developed following in-depth discussions with the community	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Inclusive Communities
<b>Lead Officer</b>	Executive Director (Communities and



	People)
<b>Report Contact</b>	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

<b>ITEM 35: ID: I027014</b>	<b>Integrated Performance Report for Q3</b> Report status:
A report to Members on Finance, Risk & Performance as at 31 December 2021.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 36: ID: I029981</b>	<b>Transgender flag on International Trans Day of Visibility (March 31st)</b> Report status:
Council on 29 November 2021 resolved to request that the Cabinet agrees to fly the transgender flag on International Trans Day of Visibility (March 31st), in addition to Trans Day of Remembrance (November 20th).	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Inclusive Growth, Economic Recovery, and Partnerships
<b>Lead Officer</b>	Head of Law and Governance
<b>Report Contact</b>	Andrew Brown, Committee and Member Services Manager Tel: 01865 252230 abrown2@oxford.gov.uk

<b>ID: I030027 ITEM 1:</b>	<b>Growth Deal funding for Bridge between Oxpens and Osney Mead</b> Report Status:

<b>Key Decision</b>	Yes QUOTE Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Planning and Housing Delivery
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

<b>ITEM 38: ID: I030103</b>	<b>Oxford's Economic Strategy and City Centre Action Plan</b> Report status: Provisional: Decision reliant on another action or process
Following public consultations on Oxford's Economic Strategy and City Centre Action Plan, Members will be asked to review the consultation reports, agree recommended changes to both documents, and delegate authority to sign off the reports once required changes are made.	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Inclusive Growth, Economic Recovery, and Partnerships
<b>Lead Officer</b>	Executive Director (Development)
<b>Report Contact</b>	Matthew Peachey, Economic Development Manager Tel: 01865 252021 mpeachey@oxford.gov.uk

<b>ITEM 39: ID: I030102</b>	<b>16/17 Turl Street, Oxford</b> Report status: Provisional: Awaiting further information, advice or input.
Letting of vacant commercial property on long term lease	
<b>Key Decision</b>	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater

	[Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 16 Mar 2022
<b>Cabinet Lead Member</b>	Deputy Leader (Statutory) - Finance and Asset Management
<b>Lead Officer</b>	Head of Corporate Property
<b>Report Contact</b>	Alex Miller, Transactions Manager amiller@oxford.gov.uk

## Council 21 March 2022

<b>ITEM 40: ID: I029513</b>	<b>Pay Policy Statement 2022</b> Report status:
To approve the annual Pay Policy Statement.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Council 21 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Citizen Focused Services
<b>Lead Officer</b>	Head of Business Improvement
<b>Report Contact</b>	Angela Bowman, HR Policy Advisor abowman@oxford.gov.uk

<b>ITEM 41: ID: I027573</b>	<b>Partnership report: Future Oxfordshire Partnership</b> Report status:
Report to update Council on the work of the Future Oxfordshire Partnership (formally the Oxfordshire Growth Board).	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Council 21 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Inclusive Growth, Economic Recovery, and Partnerships
<b>Lead Officer</b>	Chief Executive
<b>Report Contact</b>	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

<b>ITEM 42: ID: I027576</b>	<b>Partnership report: Children's Trust Board</b> Report status:
Report to update Council on the work of the Children's Trust Board.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Council 21 Mar 2022
<b>Cabinet Lead Member</b>	Cabinet Member for a Safer, Healthier Oxford
<b>Lead Officer</b>	Head of Corporate Strategy
<b>Report Contact</b>	Daniella Granito, Policy and Partnerships Manager; Safeguarding co-ordinator dgranito@oxford.gov.uk

<b>ITEM 43: ID: I028299</b>	<b>Constitution Review 2021/22</b> Report status:
To consider proposed amendments to the Constitution following an annual review led by the Head of Law and Governance overseen by a cross-party group of elected members.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Council 21 Mar 2022
<b>Cabinet Lead Member</b>	Leader - Inclusive Growth, Economic Recovery, and Partnerships
<b>Lead Officer</b>	Head of Law and Governance
<b>Report Contact</b>	Andrew Brown, Committee and Member Services Manager Tel: 01865 252230 abrown2@oxford.gov.uk

## Cabinet 13 April 2022

## Cabinet 15 June 2022

<b>ITEM 44: ID: I029560</b>	<b>Draft Oxford Playing Pitches Strategy 2021-2036</b> Report status: Provisional: Decision reliant on another action or process
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This is the Draft City strategy to support and encourage participation in sport and physical activity, through a robust fit for purpose framework that promotes accessible affordable and sustainable playing pitch and outdoor space provision to meet both the current and future local needs.	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 15 Jun 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Culture, Leisure and Tourism
<b>Lead Officer</b>	Head of Community Services
<b>Report Contact</b>	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

<b>ITEM 45: ID: I029952</b>	<b>Designation of neighbourhood planning area and neighbourhood planning forum - Hinksey Park</b>  Report status: Provisional: Decision reliant on another action or process
Cabinet is asked to consider proposals for a new neighbourhood planning forum and the designation of a neighbourhood planning area. These applications have been received from a new local group seeking the status of a neighbourhood planning forum, who wish to engage with the planning processing affecting their area, with the potential of developing a neighbourhood plan in the future. The proposed area for designation is Hinksey Park, following the current ward boundaries.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 15 Jun 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Planning and Housing Delivery
<b>Lead Officer</b>	Head of Planning Services
<b>Report Contact</b>	Arome Agamah, Senior Planner Aagamah@oxford.gov.uk

<b>ITEM 46: ID: I027056</b>	<b>Oxford City Council Safeguarding Report 2020/21</b>  Report status:
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To report on the progress made on the Oxford City Council's Safeguarding Action Plan 2020/21.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 15 Jun 2022
<b>Cabinet Lead Member</b>	Cabinet Member for a Safer, Healthier Oxford
<b>Lead Officer</b>	Head of Corporate Strategy
<b>Report Contact</b>	Daniella Granito, Policy and Partnerships Manager; Safeguarding co-ordinator dgranito@oxford.gov.uk

## Cabinet 13 July 2022

## Council 18 July 2022

## Cabinet 10 August 2022

## Cabinet 14 September 2022

<b>ITEM 47: ID: I027041</b>	<b>Grant Allocations to Community &amp; Voluntary Organisations 2022/23</b>  Report status:
A report to make decisions on the allocation of grants to the community and voluntary organisations for 2022/2023.	
<b>Key Decision</b>	Yes
<b>Item open to the public or exempt</b>	Open -
<b>Decision Taker</b>	Cabinet 14 Sep 2022
<b>Cabinet Lead Member</b>	Cabinet Member for Inclusive Communities
<b>Lead Officer</b>	Executive Director (Communities and People)
<b>Report Contact</b>	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk