

Forward Plan

December 2021 to April 2022

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What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

SAC 3.8, St Aldate's Chambers, St Aldate's, Oxford OX1 1DS

cabinetreports@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Council Leader	Economic Development and Partnerships
Tom Hayes, Deputy Leader	Green Transport & Zero Carbon Oxford
Ed Turner, Deputy Leader	Finance and Asset Management
Lubna Arshad	Parks and Waste Reduction
Shaista Aziz	Inclusive Communities
Diko Blackings	Affordable Housing, Housing Security and Housing the Homeless
Mary Clarkson	Culture Leisure and Tourism
Alex Hollingsworth	Planning and Housing Delivery
Mike Rowley	Customer Focused Services
Louise Upton	Safer, Healthy Oxford

Senior Officer	Job Title
Caroline Green	Chief Executive
Tom Bridgman	Executive Director (Development)
Stephen Gabriel	Executive Director – Communities and People
Helen Bishop	Head of Business Improvement
Susan Sale	Head of Law and Governance / Monitoring Officer

Ian Brooke	Head of Community Services
Stephen Clarke	Head of Housing Services
Adrian Arnold	Head of Planning Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Ian Wright	Head of Regulatory Services & Community Safety
Carolyn Plozynski	Head of Regeneration & Economy
Jane Winfield	Head of Corporate Property
Mish Tullar	Head of Corporate Strategy

KEY DECISIONS DELEGATED TO CABINET MEMBERS

Standing Item : Decisions on acquisitions and disposals within the Commercial Property Portfolio Investment Strategy

ITEM 1: ID: I022798	Property Investment Portfolio Analysis and Strategy Report Report status: Provisional: Decision reliant on another action or process
Cabinet resolved at its meeting on 19 December 2019 to note that the Leader will delegate the authority for decisions in relation to individual property transactions to the Cabinet Member for Finance and Asset Management.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker	Cabinet 19 Dec 2019 Deputy Leader - Finance and Asset Management Before 31 Mar 2024
Cabinet Lead Member	Deputy Leader - Finance and Asset Management

Lead Officer	Executive Director (Development)
Report Contact	Jane Winfield, Head of Corporate Property Tel: 01865 252551 jwinfield@oxford.gov.uk

KEY DECISIONS DELEGATED TO OFFICERS

Standing item: Decisions on property or development purchases over £500,000 for affordable housing

ITEM 2: ID: I023209	Use of s106 and Retained Right to Buy Receipts to increase the provision of more affordable housing Report status: Provisional: Decision reliant on another action or process
Cabinet, at its meeting on 22 January 2020, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within the project approval granted at that meeting.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Cabinet 22 Jan 2020 Chief Executive 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services Executive Director (Communities and People), Executive Director (Communities and People)

Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk
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Standing item: Land acquisition and Project Approvals for the development of homes in the HRA

ITEM 3: ID: I024856	Land acquisition and Project Approvals for the development of homes in the HRA Report status: Provisional: Decision reliant on another action or process
Cabinet, at its meeting on 09 September 2020, delegated authority to:	
<p>1. The Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into agreements for the purchase of land, and any other necessary agreements or contracts and/or spend within the identified budget, for the provision of additional affordable housing; and</p> <p>2. The Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within this project approval and budget envelope.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker	Cabinet 9 Sep 2020 Council 5 Oct 2020 Executive Director (Communities and People) 1 Mar 2021 Chief Executive Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless

	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

Standing Item: The Delivery Arrangements for Additional Affordable Housing

ITEM 4: ID: I027810	The Delivery Arrangements for Additional Affordable Housing Report status:
<p>Delegated authority to the Assistant Chief Executive to approve the sale of sites as set out in the OCHL business plan to OCHL providing that such sales comply with the mechanism set out in paragraph 31 of the report to Cabinet on 29 May 2019 and s123 of the Local Government Act 1972, and are made on the basis that following development all affordable housing units at the sites would be purchased back by the Council through the Housing Revenue Account. Delegated authority to the Assistant Chief Executive in consultation with the Head of Finance and the Head of Law and Governance to approve and facilitate the agreed purchase by the Housing Revenue Account of all affordable housing units at the OHCL development sites. The sites include the following locations:</p> <ul style="list-style-type: none"> • Land at Elsfield Hall • Former 2-16 Cumberlege Close • Land at the Former Murco Petrol Filling Station on Between Towns Road • Bracegirdle, Mortimer and Broadoak • Edgecombe Road • Harts Close • Underhill Circus • Warren Crescent • Land at the Oval and Carole's Way, Rose Hill • Former Lucy Faithfull House site at 8 Speedwell Street 	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Communities and People) Before 31 Mar 2022

Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Communities and People)
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

Standing Item Programme approval and allocation for Public Sector Decarbonisation Funding

ITEM 5: ID: I026424	Programme approval and allocation for Public Sector Decarbonisation Funding Report status: Confirmed for this meeting
Cabinet at its meeting on 16 June 2021 delegated authority to the Head of Corporate Strategy in consultation with the Cabinet Member for Zero Carbon Oxford to enter into a loan agreement with Low Carbon Hub on terms to be agreed by the Head of Financial Services/Section 151 Officer; and the Councils Monitoring Officer.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Cabinet 10 Feb 2021 Executive Director (Development) Before 31 Mar 2021 Head of Corporate Strategy 6 May 2021 Head of Corporate Strategy 15 Sep 2021 Head of Corporate Strategy Before 31 Mar 2022
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford

Lead Officer	Executive Director (Development) Executive Director (Development)
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

Standing item: Next Steps Accommodation Programme (NSAP) Property Purchases

ITEM 6: ID: I025819	Project Approval and Allocation of Next Steps Accommodation Programme Funding for Affordable Housing Delivery & Homelessness Prevention Report status: Confirmed for this meeting
Cabinet, at its meeting on 11 November, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any agreements over £500,000 for affordable housing, within the project approval given at the meeting and budget envelope.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Cabinet 11 Nov 2020 Council 30 Nov 2020 Chief Executive 28 Jan 2022
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery Councillor Diko Blackings, Councillor Ed Turner
Lead Officer	Head of Housing Services

	Executive Director (Communities and People)
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

Standing item: Acquisition of affordable housing at Barton Park

ITEM 7: ID: I029594	Barton - Acquisition of Affordable Property Report status:
Delivery of Council housing (social rent).	
Key Decision	Yes
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker	Executive Director (Communities and People) Before 31 Mar 2023
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Executive Director (Communities and People)
Report Contact	Allison Dalton, Project Coordinator adalton@oxford.gov.uk

Key decisions delegated to the Executive Director (Communities and People)

ITEM 8: ID: I025977	Legionella Control Services Report status: Confirmed for this meeting
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive	

Director of Housing, after consultation with the Monitoring Officer and the s151 Officer to award the Legionella control contract to the successful supplier(s) following a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Communities and People) Before 31 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Corporate Property
Report Contact	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

ITEM 9: ID: I025978	Lift Maintenance and Repair Report status: Confirmed for this meeting
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive Director of Housing, after consultation with the Monitoring Officer and the s151 Officer to award the Lift Maintenance and Repair Services contract to the successful supplier(s) following completion of a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Communities and People) Before 31 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Communities and People)
Report Contact	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

ITEM 10: ID: I026998	Furnished Tenancy Scheme Report status: Confirmed for this meeting
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<p>The Council operates a Furnished Tenancy Scheme (FTS) whereby new tenants who have not previously held a social housing tenancy are offered the opportunity to hold a furnished tenancy.</p> <p>The purpose of the scheme is to provide new tenants with the best possible opportunity to succeed in their tenancy by removing many of the immediate financial demands that providing furniture for a first home can bring, thus reducing the risk of high levels of indebtedness.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Communities and People) Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Carolyn Devenney, Senior Furnished Tenancy Officer cdevenney@oxford.gov.uk

ITEM 11: ID: I028322	<p>Use of Retained Right to Buy Receipts to increase the provision of more affordable housing</p> <p>Report status: Provisional: Decision reliant on another action or process</p>
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing, using Retained Right to Buy Receipts, within this project approval.</p> <p>At its meeting on 10 November 2021 Cabinet also delegated authority to the Chief Executive, in consultation with the Cabinet Member for Finance and Asset Management; the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to approve any property purchase or development delivery over £500,000 for affordable housing, within this project approval.</p>	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]

Item open to the public or exempt	Open -
Decision Taker	Executive Director (Communities and People) Before 31 Mar 2022
Cabinet Lead Member	
Lead Officer	
Report Contact	

ITEM 12: ID: I028264	Council Telephony Contracts Replacement Report status: Confirmed for this meeting
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director for Communities, in consultation with the Cabinet Member for Citizen Focused Services, the Head of Financial Services and Head of Law & Governance, to conduct the procurement and award of new Telephony contracts for five years (3+2) using the [Crown Commercial Services Network Services 2 framework (RM3808 Lot 10)] (fixed line and mobile), and all other necessary or ancillary agreements with the successful bidder(s) in accordance with the strategy set out in the report.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Communities and People) Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Citizen Focused Services
Lead Officer	Executive Director (Communities and People)
Report Contact	Rocco Labellarte, Chief Technology and Information Officer

Key decisions delegated to the Executive Director (Development)

ITEM 13: ID: I025338	Implementation of the Housing Infrastructure Funding for Oxford North (Northern Gateway) Report status: Provisional: Awaiting further information, advice or input.
<p>Cabinet, at its meeting on 09 September 2020, delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and</p>	

Housing Delivery, and the Head of Law and Governance, to:	
<p>a) Finalise the legal agreement with the developer Thomas White Oxford (“TWO”);</p> <p>b) Enter into the legal agreement to secure the delivery of the Housing Infrastructure Funding (“HIF”) funded infrastructure at Oxford North;</p> <p>c) Secure the HIF funding and implementation of the HIF agreements, including the provision of funding to TWO; and</p> <p>d) Agree any changes necessary to the HIF agreement with Homes England to facilitate the securing of the HIF funding, the delivery of the infrastructure and the recouping of funding.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
Decision Taker	Executive Director (Development) Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

ITEM 14: ID: I025694	Housing Infrastructure Funding for Osney Mead Innovation Quarter Report status: Provisional: Decision reliant on another action or process
Cabinet, at its meeting on 20 January 2021 delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery and the Head of Law and Governance, to enter into contracts, following agreement of the Development Board and an appropriate procurement process, for the walking and cycling infrastructure works covered by the HIF Agreement with Homes England.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Development) Before 31

	Mar 2022
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

ITEM 15: ID: I028118	East Oxford Community Centre and Housing Development Report status: Confirmed for this meeting
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Cabinet, at its meeting on 10 November 2021, delegated to the Executive Director Development in consultation with Executive Director Communities and People, the S151 officer, Head of Law and Governance, Cabinet Members for Finance and Asset Management and Inclusive Communities the authority to award and enter into the construction contract for the Community Centre refurbishment and new build to Oxford Direct Services Ltd subject to the full tender submission being within the agreed budget and an independent quantity surveyor demonstrating that this is value for money and ensuring unlawful subsidy is avoided.

At its meeting on 10 November 2021 Cabinet also delegated to the Executive Director Development in consultation with the Executive Director Communities and People, the S151 officer, Head of Law and Governance, Cabinet Members for Finance and Asset Management, Affordable Housing, Housing Security and Homelessness the authority to award and enter into the construction contract for the new build Housing scheme subject to the full tender submission being within the agreed budget and a legally compliant procurement process being followed.

Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Development) Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless, Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Development)
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

ITEM 16: ID: I025001	Local Growth Funded Workspace Projects Report status: Confirmed for this meeting
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director Development, in consultation with the Head of Financial Services; the Head of Law and Governance; the Leader and Cabinet Member for Inclusive Growth, Economic Recovery and Partnerships; and the Cabinet Member for Finance and Asset Management, to agree and enter into a building contract and associated professional services for the redevelopment following the conclusion of a procurement exercise.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Executive Director (Development) Before 31 Mar 2022
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Executive Director (Development)
Report Contact	Andrew Humpherson, Regeneration Manager Ahumpherson@oxford.gov.uk

Key decision delegated to the Head of Financial Services

ITEM 17: ID: I028301	Loan to Low Carbon Hub in relation to Ray Valley Solar Farm Report status: Confirmed for this meeting
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Head of Financial Services/Section 151 Officer in consultation with the Head of Law & Governance and the Cabinet Member for Finance and Asset Management to enter into a loan agreement with Low Carbon Hub to undertake the necessary due diligence and approve the terms of the loan facility agreement and, thereafter, enter into any associated legal agreements that are necessary to give effect to the recommendations within this report.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]

Item open to the public or exempt	Open -
Decision Taker	Head of Financial Services Before 31 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

Key decision delegated to the Head of Corporate Strategy

ITEM 18: ID: I027016	Salix decarbonisation grant funding Report status:
Cabinet at its meeting on 16 June 2021 delegated authority to the Head of Corporate Strategy in consultation with the Cabinet Member for Zero Carbon Oxford to enter into a loan agreement with Low Carbon Hub on terms to be agreed by the Head of Financial Services/Section 151 Officer; and the Councils Monitoring Officer.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Head of Corporate Strategy Before 31 Mar 2022
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

REPORTS TO CABINET AND COUNCIL

Cabinet 26 January 2022

ITEM 19: ID: I027032	Council Tax Reduction Scheme for 2022/23 Report status:
A report to seek approval for the Council's Council Tax Reduction Scheme 2022/23 following consultation.	

Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 26 Jan 2022 Council 16 Feb 2022
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Tanya Bandekar, Service Manager Revenue & Benefits Tel: 01865 252281 tbandekar@oxford.gov.uk

ITEM 20: ID: I028143	Proposal to remove and sell car parking decking from Oxpens car park Report status:
Cabinet is asked to agree that the Oxpens car park decking should be removed and sold.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 26 Jan 2022 Executive Director (Development) Before 31 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Lisa Smith, Regeneration Manager LSmith@oxford.gov.uk

ITEM 21: ID: I029957	Disposal of Land at Hinksey Park Report status: Provisional: Decision reliant on another action or process
An area of land measuring 4m x 4m is required for the installation of a new	

substation to service the decarbonisation plant at Hinksey Outdoor Pool.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Cabinet 26 Jan 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Parks and Waste Reduction
Lead Officer	Head of Corporate Property
Report Contact	Emma Gubbins, Senior Estates Surveyor egubbins@oxford.gov.uk

ITEM 22: ID: I029632	Council owned land in the City centre Report status:
To procure a development partner and agree the terms on which a City Centre site is marketed.	
Key Decision	Yes
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker	Cabinet 26 Jan 2022 Executive Director (Development) Before 31 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Carri Unwin, Regeneration Manager Cunwin@oxford.gov.uk

Council 31 January 2022

Reports from Cabinet

- Council Tax Reduction Scheme for 2022/23
- Asset Management Strategy
- Oxford City Council's Net Zero Target & Green Gas Purchasing

- Strategic Grants Review

ITEM 23: ID: I027013	Integrated Performance Report for Q2 Report status:
A report to Members on Finance, Risk & Performance as at 30 September 2021.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Cabinet 15 Dec 2021 Council 31 Jan 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 24: ID: I028300	Strategic Grants Review Report status:
The report seeks Cabinet agreement to changes to the grants and commissioning programme. The review is part of the council's transformation programme.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 15 Dec 2021 Council 31 Jan 2022
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 25: ID: I028299	Constitution Review 2021/22 Report status:
To consider proposed amendments to the Constitution following an annual review led by the Head of Law and Governance overseen by a cross-party group of elected members.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Council 31 Jan 2022
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Head of Law and Governance
Report Contact	Andrew Brown, Committee and Member Services Manager Tel: 01865 252230 abrown2@oxford.gov.uk

ITEM 26: ID: I027576	Partnership report: Children's Trust Board Report status:
Report to update Council on the work of the Children's Trust Board.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Council 31 Jan 2022
Cabinet Lead Member	Cabinet Member for a Safer, Healthier Oxford
Lead Officer	Head of Corporate Strategy
Report Contact	Daniella Granito, Policy and Partnerships Manager; Safeguarding co-ordinator dgranito@oxford.gov.uk

Cabinet 09 February 2022

ITEM 27: ID: I027568	Development of land at South Oxford Science Village (Land South of Grenoble Road) Report status: Provisional: Awaiting further information, advice or input.
Following the report to Cabinet on 13 October 2021 concerning delivery of land that is part of the South Oxford Science Village and options for the delivery of	

development at the site, a further report to agree the delivery vehicle for the project.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker	Cabinet 9 Feb 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

ITEM 28: ID: I027114	Budget 2022/23 Report status:
To propose a Medium Term Financial Strategy and the 2022/23 Budget following consultation.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 9 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 29: ID: I027039	Treasury Management Strategy 2022/23 Report status:
A report to present the Council's Treasury Management Strategy for 2022/23.	
Key Decision	Yes

Item open to the public or exempt	Open -
Decision Taker	Cabinet 9 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 30: ID: I027040	Capital Strategy 2022/23 Report status:
A report to present the Capital Strategy for 2022/23 approval.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 9 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 31: ID: I027042	Allocation of Homeless Prevention Funds 22/23 Report status:
A report to approve the allocation of homelessness prevention funds for 2022/23 and delegate authority for entering into a lease on Floyds Row.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 9 Feb 2022

Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Paul Wilding, System Change Manager - Homelessness Prevention Tel: 01865 252461 pwilding@oxford.gov.uk

ITEM 32: ID: I027041	Grant Allocations to Community & Voluntary Organisations 2022/23 Report status:
A report to make decisions on the allocation of grants to the community and voluntary organisations for 2022/2023.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 9 Feb 2022
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 33: ID: I029716	Oxfordshire Plan 2050: Summary of responses from Regulation 18 Part 2 Consultation and next steps Report status:
To update Cabinet on latest position in relation to the Oxon Plan 2050 and to seek any agreements needed at that point.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Head of Planning Services
Report Contact	Rachel Williams, Principal Planner rwilliams@oxford.gov.uk

ITEM 34: ID: I029717	Oxfordshire Recovery and Renewal Framework Report status:
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<p>To seek Oxford City Council approval for the development of a system wide framework and a shared approach and priorities for recovery and renewal from the COVID-19 period. This is being put forward for adoption by all Oxfordshire Councils and other statutory partners to reinforce the strong operational collaboration extended and established through the pandemic. The framework seeks to connect sector and organisational specific recovery planning, linking existing plans and strategies. It focuses in particular on shared economic recovery that leads to shared prosperity, better health and wellbeing and stronger communities - underpinned by measures to tackle climate change and address inequalities.</p>	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 9 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

ITEM 35: ID: I029952	<p>Designation of neighbourhood planning area and neighbourhood planning forum - Hinksey Park</p> <p>Report status: Provisional: Decision reliant on another action or process</p>
<p>Cabinet is asked to consider proposals for a new neighbourhood planning forum and the designation of a neighbourhood planning area. These applications have been received from a new local group seeking the status of a neighbourhood planning forum, who wish to engage with the planning processing affecting their area, with the potential of developing a neighbourhood plan in the future. The proposed area for designation is Hinksey Park, following the current ward boundaries.</p>	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Cabinet 9 Feb 2022
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Head of Planning Services
Report Contact	Arome Agamah, Senior Planner Aagamah@oxford.gov.uk

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Reports from Cabinet

- Budget 2022/23
- Treasury Management Strategy 2022/23
- Capital Strategy 2022/23

ITEM 36: ID: I028168	Statement of Licensing Policy (Licensing Act 2003) Report status:
To approve the Statement of Licensing Policy required by the Licensing Act 2003 following public consultation	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Licensing and Gambling Acts Committee 7 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Cabinet Member for Culture, Leisure and Tourism
Lead Officer	Executive Director (Communities and People)
Report Contact	Anna Dumitru, General Licensing Team Leader adumitru@oxford.gov.uk

ITEM 37: ID: I028170	Taxi Licensing Policy (Hackney and Private Hire vehicles and drivers) Report status:
To approve the revised policy after consultation.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	General Purposes Licensing Committee 7 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Executive Director (Communities and People)

Report Contact	Anna Dumitru, General Licensing Team Leader adumitru@oxford.gov.uk
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Council 28 February 2022 (provisional)

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ITEM 38: ID: I029560	Draft Oxford Playing Pitches Strategy 2021-2036 Report status: Provisional: Decision reliant on another action or process
This is the Draft City strategy to support and encourage participation in sport and physical activity, through a robust fit for purpose framework that promotes accessible affordable and sustainable playing pitch and outdoor space provision to meet both the current and future local needs.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Cabinet Member for Culture, Leisure and Tourism
Lead Officer	Head of Community Services
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

ITEM 39: ID: I029589	Update of Housing Assistance and Disabled Adaptation Policy 2022 Report status:
To seek agreement to necessary changes to the Housing Assistance and Disabled Adaptation Policy.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Cabinet 16 Mar 2022

Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Regulatory Services & Community Safety
Report Contact	Becky Walker, Home Improvement Agency Team Manager bwalker@oxford.gov.uk

ITEM 40: ID: I029559	Equalities Diversity Inclusion Strategy Report status: Provisional: Decision reliant on another action or process
Cabinet will be asked to agree the new EDI strategy that has been developed following in-depth discussions with the community	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 41: ID: I027055	Annual Update of the Council Business Plan Report status:
A report to present the annual update of the Council's Business Plan.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Leader - Economic Development and Partnerships
Lead Officer	Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

ITEM 42:	Food Strategy
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ID: I027100	Report status: Provisional: Decision reliant on another action or process
<p>Development of a Countywide Food strategy, working with key partners such as Good Food Oxford, Oxfordshire County Council, Oxfordshire District Council and the Community Food system within the City.</p> <p>That addresses the causes of food poverty as part of our wider anti-poverty work. This should include the following:</p> <p>Taking into account:</p> <ul style="list-style-type: none"> o The National Food Strategy; o The considerable work undertaken by this Council to address inequality and to tackle food poverty during the pandemic; o Being a signatory to the Oxford Good Food Charter; o The excellent work of Oxford's voluntary sector to tackle food poverty; o Recommendations on achieving a self-sustaining community food system and Council's role in supporting this. <ul style="list-style-type: none"> • Bringing together the views and knowledge of our food network partners to better understand the current root causes of food poverty, and a shared action plan to implement meaningful solutions. • Tackling child food poverty by campaigning to address holiday hunger, increasing take up of free school meals and access to food larders for families with children. • Continuing to use relationships with supermarkets to divert surplus food to those in need and minimise waste to help eliminate Oxford's contribution to climate change by 2040 or sooner, in line with the Zero Carbon Oxford Charter and recommendations of the Citizens' Assembly on Climate Change. 	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Head of Community Services
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

ITEM 43: ID: I027056	Oxford City Council Safeguarding Report 2020/21 Report status:
To report on the progress made on the Oxford City Council's Safeguarding Action Plan 2020/21.	
Key Decision	Not Key
Item open to the public or exempt	Open -

Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Cabinet Member for a Safer, Healthier Oxford
Lead Officer	Head of Corporate Strategy
Report Contact	Daniella Granito, Policy and Partnerships Manager; Safeguarding co-ordinator dgranito@oxford.gov.uk

ITEM 44: ID: I027014	Integrated Performance Report for Q3 Report status:
A report to Members on Finance, Risk & Performance as at 31 December 2021.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

Council 21 March 2022

ITEM 45: ID: I029513	Pay Policy Statement 2022 Report status:
To approve the annual Pay Policy Statement.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Council 21 Mar 2022
Cabinet Lead Member	Cabinet Member for Citizen Focused Services
Lead Officer	Head of Business Improvement
Report Contact	Angela Bowman, HR Policy Advisor abowman@oxford.gov.uk

ITEM 46:	Partnership report: Future Oxfordshire Partnership
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ID: I027573	Report status:
Report to update Council on the work of the Future Oxfordshire Partnership (formally the Oxfordshire Growth Board).	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker	Council 21 Mar 2022
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Chief Executive
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

Cabinet 13 April 2022

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Key Decision	FIELD_KEY FIELD_REASON_KEY
Item open to the public or exempt	FIELD_LIKELY_EXEMPTION_CLASS - FIELD_LIKELY_REASON_TEXT
Decision Taker	FIELD_DMTITLEDATE
Cabinet Lead Member	FIELD_LEAD_MEMBER
Lead Officer	FIELD_LEAD_DIRECTOR
Report Contact	FIELD_OFFICER_TITLETELEMAIL

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Key Decision	FIELD_KEY FIELD_REASON_KEY
Item open to the public or exempt	FIELD_LIKELY_EXEMPTION_CLASS - FIELD_LIKELY_REASON_TEXT
Preceded by consultation	FIELD_CONSULTATION
Decision Taker	FIELD_DMTITLEDATE
Cabinet Lead Member	FIELD_LEAD_MEMBER
Lead Officer	FIELD_LEAD_DIRECTOR
Report Contact	FIELD_OFFICER_TITLETELEMAIL

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